

Borough Council of  
**King's Lynn &  
West Norfolk**



# **Corporate Performance Panel**

## **Agenda**

**Wednesday, 1st September, 2021  
at 4.30 pm**

in the

**Assembly Room  
Town Hall  
Saturday Market Place  
King's Lynn**





**King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX**  
**Telephone: 01553 616200**

23 August 2021

Dear Member

**Corporate Performance Panel**

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Wednesday, 1st September, 2021 at 4.30 pm** in the **Assembly Room, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

**AGENDA**

**1. Apologies**

**2. Minutes (Pages 6 - 15)**

To approve the minutes from the Corporate Performance Panel held on 21 July 2021.

**3. Declarations of Interest**

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on any item or simply observing the meeting from the public seating area.

**4. Urgent Business Under Standing Order 7**

To consider any business which, by reason of special circumstances, the Chairman proposed to accept as urgent under Section 100(b)(4)(b) of the Local Government Act 1972.

5. **Members Present Pursuant to Standing Order 34**

Members wishing to speak pursuant to Standing Order 34 should inform the Chair of their intention to do so and on what items they wish to be heard before a decision on that item is taken.

6. **Chair's Correspondence (if any)**

7. **Call-in (if any)**

8. **Hunstanton Tourist Information Centre** (Pages 16 - 18)

Request from Councillor Paul Beal

9. **Procurement Update** (Pages 19 - 31)

10. **Q1 2021-2022 Corporate Recovery Performance Indicators Monitoring Report** (Pages 32 - 37)

11. **Review of the Persistent Complainants Policy** (Pages 38 - 45)

12. **Cabinet Forward Decisions List** (Pages 46 - 48)

13. **Panel Work Programme** (Pages 49 - 55)

To note the Panel's work programme.

14. **Date of Next Meeting**

To note that the date of the next meeting of the Corporate Performance Panel will take place on 20 October 2021.

15. **Exclusion of Press and Public**

To consider passing the following resolution:

"That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act".

16. **Exempt Report: King's Lynn Innovation Centre Repayment Plan**

17. **Exempt Report: Hunstanton Sailing Club Annual Update** (Pages 56 - 57)

To:

**Corporate Performance Panel:** Councillors B Ayres, J Collop, I Devereux (Vice-Chair), C Hudson, J Kirk, C Manning, J Moriarty (Chair), C Morley, S Nash, S Patel, C Rose and D Tyler

**Portfolio Holders:**

Councillor S Dark - Leader

Councillor Mrs A Dickinson - Finance

Councillor A Lawrence - Property

Councillor G Middleton – Business, Culture and Heritage/Deputy Leader

**Officers:**

Alexa Baker - Monitoring Officer

Becky Box - Assistant Director, Central Services/Management Team Representative

Phillip Eke - Senior Tourism Officer

Lorraine Gore - Chief Executive

Ged Greaves - Senior Policy and Performance Officer

Duncan Hall – Assistant Director, Regeneration, Housing and Place

Matthew Henry - Assistant Director, Property and Projects

Honor Howell - Assistant to the Chief Executive

Bethany O'Brien – Trainee Tourism Support Officer

David Ousby – Assistant Director, Companies and Housing Delivery