

Borough Council of
**King's Lynn &
West Norfolk**



Audit Committee

Agenda

Monday, 11th April, 2022
at 4.30 pm

in the

Assembly Room
Town Hall
Saturday Market Place
King's Lynn

Also available to view on:

<https://www.youtube.com/user/WestNorfolkBC>

Borough Council of
**King's Lynn &
West Norfolk**



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1 April 2022

Dear Member

Audit Committee

You are invited to attend a meeting of the above-mentioned Committee which will be held on **Monday, 11th April, 2022 at 4.30 pm** in the **Assembly Room, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. **Apologies**

2. **Minutes** (Pages 5 - 10)

To approve the minutes from the Audit Committee held on 28 February 2022.

3. **Declarations of Interest**

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on any item or simply observing the meeting from the public seating area.

4. Urgent Business Under Standing Order 7

To consider any business which, by reason of special circumstances, the Chairman proposed to accept as urgent under Section 100(b)(4)(b) of the Local Government Act 1972.

5. Members Present Pursuant to Standing Order 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chair of their intention to do so and on what items they wish to be heard before a decision on that item is taken.

6. Chair's Correspondence (if any)

7. Governance of Major Projects - Quarterly Update M Henry

**8. Risk Management Policy and Strategy Review - G Greaves
(Pages 11 - 35)**

9. Strategic and Annual Internal Audit Plans 2022/23 - F Haywood (Pages 36 - 59)

**10. Budget Monitoring Report - January 2022 - C Holland
(Pages 60 - 76)**

11. Verbal Update on Audit Progress - M Drewery

12. Cabinet Forward Decisions List (Pages 77 - 80)

13. Committee Work Programme (Pages 81 - 86)

14. Date of Next Meeting

To note that the date of the next meeting of the Audit Committee will take place on 20 June 2022 at 4.30 pm in the Assembly Room, Town Hall, Saturday Market Place, King's Lynn.

To:

Audit Committee: Mrs J Collingham, J Collop, P Gidney, J Lowe (Chair), C Manning, C Morley (Vice-Chair), J Rust, A Ryves and M Storey

Portfolio Holders:

Councillor Mrs A Dickinson, Finance

Management Team Representative:

M Drewery, Assistant Director, Resources

Appropriate Officers:

- Item 7 - Matthew Henry, Assistant Director
- Item 8 - Ged Greaves, Corporate Performance Manager#
- Item 9 - Faye Haywood, Internal Audit Manager
- Item 10 - Carl Holland, Financial Services Manager
- Item 11 - Michelle Drewery, Assistant Director