

Borough Council of  
**King's Lynn &  
West Norfolk**



# **Audit Committee**

## **Agenda**

**Monday, 26th July, 2021**  
at 4.30 pm

in the

**Assembly Room  
Town Hall  
Saturday Market Place  
King's Lynn**

Borough Council of  
**King's Lynn &  
West Norfolk**



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Friday 16<sup>th</sup> July 2021

Dear Member

**Audit Committee**

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Monday, 26th July, 2021 at 4.30 pm** in the **Assembly Room, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

**AGENDA**

1. **Apologies**

2. **Minutes** (Pages 5 - 12)

To approve the minutes from the previous meeting.

3. **Declarations of Interest**

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on any item or simply observing the meeting from the public seating area.

**4. Urgent Business Under Standing Order 7**

To consider any business which, by reason of special circumstances, the Chairman proposed to accept as urgent under Section 100(b)(4)(b) of the Local Government Act 1972.

**5. Members Present Pursuant to Standing Order 34**

Members wishing to speak pursuant to Standing Order 34 should inform the Chair of their intention to do so and on what items they wish to be heard before a decision on that item is taken.

**6. Chair's Correspondence (if any)**

**7. Annual Governance Statement covering the previous financial year 2019/2020 (Pages 13 - 68)**

**8. Draft Statement of Accounts 2019/2020 (Pages 69 - 216)**

**9. Quarterly Budget Monitoring (Pages 217 - 229)**

**10. Meeting Arrangements - Cabinet Report (Pages 230 - 237)**

To consider the report and make any appropriate recommendations to Cabinet.

**11. Cabinet Forward Decisions List (Pages 238 - 240)**

**12. Committee Work Programme (Pages 241 - 246)**

To note the Committee's Work Programme.

**13. Date of Next Meeting**

To note that the date of the next meeting of the Audit Committee will take place on 6<sup>th</sup> September 2021.

**14. Exclusion of Press and Public**

To consider passing the following resolution:

"That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act".

**15. EXEMPT REPORT: Risk Based Verification - Changes to Policy (Pages 247 - 250)**

To:

**Audit Committee:** Mrs J Collingham, J Collop, P Gidney, J Lowe (Chair),  
C Manning, C Morley, J Rust, A Ryves and M Storey

**Portfolio Holders:**

Councillor Dickinson – Portfolio Holder for Finance

Councillor Dark – Leader of the Council

Councillor Sandell – Portfolio Holder for People and Communities

**Officers:**

Michelle Drewery – Assistant Director

Ged Greaves – Senior Policy and Performance Officer

Joanne Stanton – Revenues and Benefits Manager

Honor Howell – Assistant to the Chief Executive