

Borough Council of
**King's Lynn &
West Norfolk**



Environment and Community Panel – Briefing Session

Agenda

Tuesday, 4th January, 2022
at 4.30 pm

**Remote Meeting on Zoom and available for
the public to view on [WestNorfolkBC on You
Tube](#)**



**King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200**

Monday, 27 December 2021

Dear Member

Environment and Community Panel

You are invited to attend a briefing session of the above-mentioned Panel which will be held on **Tuesday, 4th January, 2022 at 4.30 pm** as a **Remote Meeting on Zoom and available for the public to view on WestNorfolkBC on You Tube - Zoom and You Tube** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. Apologies for absence

To receive any apologies for absence.

2. Declarations of interest

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

Those declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting from the public seating area.

3. Other Members Present

4. Chair's Correspondence

If any.

5. **Alive West Norfolk Update (30 minutes)** (Verbal Report)
6. **Anti Social Behaviour Update (30 minutes)** (Verbal Report)
7. **EXXpedition Presentation - Councillor Squire (10 minutes)** (Verbal Report)
8. **Single Use Plastics Informal Working Group Update (5 minutes)** (Verbal Report)
9. **Portfolio Holder Question and Answer Session (15 minutes)**
Any questions should be forwarded to the Democratic Services Officer in advance of the meeting.
10. **Work Programme and Forward Decision List** (Pages 4 - 11)
11. **Date of the next meeting**
To note that the next meeting of the Environment and Community Panel is scheduled to take place on 15th February 2022 at 4.30pm.

To:

Environment and Community Panel: C Bower (Vice-Chair), A Bubb, A Bullen, S Collop, M de Whalley, I Devereux, J Kirk, J Lowe, C Sampson (Chair), S Squire and M Wilkinson

Portfolio Holders:

Councillor Sandell – Portfolio Holder for People and Communities
Councillor Kunes – Portfolio Holder for Environment and Climate Change
Councillor Middleton – Portfolio Holder for Business, Culture and Heritage

Officers

Andy Nederpel – Antisocial Behaviour Officer
Mark Whitmore – Principal Environmental Health Officer
Neil Gromett – Alive West Norfolk
Martin Chisholm – Assistant Director

ENVIRONMENT AND COMMUNITY PANEL WORK PROGRAMME 2021/2022

DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER/ ATTENDEE	OBJECTIVES AND DESIRED OUTCOMES
9th June 2021	Appointments to Task Groups and Informal Working Groups	Operational	Democratic Services Officer	
	Urban Wildlife		Alan Gomm	To consider a request from Councillor Bullen
	Update on Housing Standards		Mark Whitmore and Sean Quinn	Requested by the Panel at their meeting in July 20
	Climate Change Strategy and Action Plan	Policy Development	Henry Saunders and Dave Robson	
	Appointments to Outside Bodies	Operational	Democratic Services Officer	
13th July 2021	MEETING CANCELLED			
31st August 2021	Portfolio Holder Q&A Session (if required)			
	Urban Wildlife Informal Working Group	Report from Informal Working Group		
	West Norfolk Community Transport	Outside Body Update		
	Climate Change Strategy and Action Plan	Cabinet Report	Dave Robson	To consider the report and make any appropriate recommendations to Cabinet
5th October 2021	Portfolio Holder Q&A Session (if required)			

	Commercial Team Service Plan	Cabinet Report	Vicki Hopps	To consider the report and make any appropriate recommendations to Cabinet.
	Alive Lynnsport – River Lane 3G Pitch Development	Cabinet Report	Honor Howell	To consider the report and make any appropriate recommendations to Cabinet
	Report from the Urban Wildlife Informal Working Group	IWG Report	IWG Members	To consider the recommendations from the Group
	Nominations to Outside Bodies – following vacancy	Operational		To fill vacancies on scrutiny appointed Outside Bodies
9th November 2021	Portfolio Holder Q&A Session (if required)			
	Gambling Act – Statement of Principles	Cabinet Report	Marie Malt	To consider the report and make any appropriate recommendations to Cabinet
	Homelessness and Rough Sleeper Strategy Action Plan Review	Review	Duncan Hall & Nikki Patton	To consider the Action Plan
	Enforcement Policy on Fly Tipping and Public Nuisance	Cabinet Report		To consider the report and make any appropriate recommendations to Cabinet
	Climate Change Update	Update	Dave Robson and Henry Saunders	To receive an update
4th January 2022 – Virtual	Antisocial Behaviour Update	Update requested by	Andy Nederpel and Mark	To receive an update.

Briefing Session to be held on Zoom		the Panel at their meeting in June	Whitmore	
	Alive West Norfolk Update		Neil Gromett	To receive an update.
	Single Use Plastics Informal Working Group Update	Informal Working Group update	Cllr de Whalley	To receive an update on the work of the Informal Working Group.
	eXXpedition presentation – a not for profit organisation researching ocean plastics and plastics pollution.	Information – which was discussed at Single Use Plastics IWG, but considered that the Panel would be interested in the presentation	Cllr Squire – Ambassador of eXXpedition	To receive information.
15th February 2022	Portfolio Holder Q&A Session (if required)			
	Hackney Carriage and Private hire Licensing Procedures and Conditions Review	Cabinet Report	Marie Malt	To consider the review and make any appropriate recommendations to Cabinet.
	Opposition Members Item – Dog Related Businesses	Opposition Members Item	Cllr Ryves to present his item.	
22nd March 2022	Portfolio Holder Q&A Session (if required)			
	District Emissions (BEIS data)		Dave Robson and Henry Saunders	

To be scheduled

- Contaminated Land Strategy Review
- Gayton Road Cemetery
- Presentation from the IDB on their role and function
- Peat Bogs and CO2 emissions
- Anti Littering Campaign
- Together for Rivers Campaign
- Wild East Nature Recovery Programme
- The Docks
- Update on Youth West Partnership – last update was in Jan 21 – next update requested for Jan 22

Briefing Sessions to be arranged

- Environment Agency Projects Update – Flood Risk Management Plan, Chalk Streams and Future of the Fens
- Prevent and Channel – NCC and the Police

FORWARD DECISIONS LIST

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
14 December 2021						
	Council's Insurance Tender	Key	Cabinet	Finance Asst Dir – M Drewery		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
11 January 2022						
	Asset Management – Land and Property Disposals	Key	Cabinet	Property Asst Dir Property and Projects		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)

	Appointment of External Auditors	Key	Council	Finance S151 officer		Public
6	Council Tax Support: Final Scheme for Working Age People for 2022/2023	Non	Council	People & Communities S151 Officer		Public

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
8 February 2022						
	Budget	Key	Council	Leader S151 Officer Asst Dir Resources		Public
	Capital Programme	Key	Council	Leader S151 Officer Asst Dir Resources		Public
	Members Allowances Independent Review	Non	Council	Finance Chief Executive		Public
	Treasury Management Strategy	Key	Council	Leader S151 Officer Asst Dir Resources		Public

	Capital Strategy	Key	Council	Leader S151 Officer Asst Dir Resources		Public
	Procurement Strategy	Non	Cabinet	Finance Asst Dir – D Ousby		Public
	Guildhall Future Governance Options	Non	Council	Business, Culture and Heritage – G Middleton Asst Director – D Hall		Public
	Balloon and Lantern Policy	Non	Cabinet	Corporate Services and Environment Asst – M Chisholm		Public
	Review of Legal Services	Key	Council	Leader Chief Executive		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
15 March 2022						
	Review of Governance of Council Companies	Non	Cabinet	Leader Chief Executive		Public
	Hackney Carriage and Private Hire Licensing Procedures and Conditions Review	Non	Council	Environment Assistant Director – S Ashworth		Public
	Freedom of the Borough - amendments	Non	Council	Leader Chief Executive		Public
	Planning Scheme of Delegation/Sifting Panel	Non	Council	Development & Regeneration Asst Director S Ashworth		Public
	Housing Delivery Test Action Plan	Non	Cabinet	Development & Regeneration Asst Director S Ashworth		Public

	Five Year Housing Land Supply assessment	Non	Council	Development & Regeneration Asst Director S Ashworth		Public
	Notice of Motion 7-21 – Councillor Kemp – Equalities	Non	Council	Leader Asst Dir B Box		Public
	Custom and Self Build Site – Stoke Ferry	Non	Cabinet	Regeneration and Development Assistant Director - D Hall		Public
	Derelict Land & Building Group	Non	Council	Regeneration & Development Asst Director – Duncan Hall & S Ashworth		
11	Lynnsport One	Key	Council	Project Delivery Asst Dir Companies & Housing Delivery – D Ousby		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)