

**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK**

**CABINET DECISION SHEET**

**Decision Sheet from the Meeting of the Cabinet held on  
Tuesday, 3rd August, 2021 at 3.30 pm in the Assembly Room, Town Hall,  
Saturday Market Place, King's Lynn PE30 5DQ**

**PRESENT:** Councillor S Dark (Chair)  
Councillors R Blunt, A Dickinson, P Kunes, A Lawrence, B Long, G Middleton  
and S Sandell

**MINUTES**

1.

**RESOLVED:** The minutes of the meeting held on 15 June 2021 were agreed as a correct record and signed by the Chair.

**URGENT BUSINESS**

2.

None

**DECLARATIONS OF INTEREST**

3.

None

**CHAIR'S CORRESPONDENCE**

4.

None

**MEMBERS PRESENT UNDER STANDING ORDER 34**

5.

Councillor C Morley – Items 10,11,12,13 and 15

Councillor C Joyce - Items 10,11,12,13 and 15

Councillor de Whalley – Items 8,11,12,13 and15

**CALLED IN MATTERS**

6.

None

## **FORWARD DECISIONS**

7.

The Forward Decision List was noted.

## **MATTERS REFERRED TO CABINET FROM OTHER BODIES**

8.

Comments from the Corporate Performance Panel on 21 July 2021 were received and noted.

The comments from the Regeneration and Development Panel held on 20 July were received and noted.

The comments from the Audit Committee on 26 July 2021 were received and noted.

## **PARKWAY**

9.

**RECOMMENDED:** That the following be approved:

- 1) A new planning application be submitted for a revised scheme of approximately 228 dwellings
- 2) Capital funding allocation of £45.2m for the development of the site
- 3) Approve optional environmental enhancements of £1.71m (included within the Capital funding allocation above) as detailed in section 8 of this report

### Reasons for Decision

To progress the Major Housing Project:

- To achieve significant delivery of sustainable housing over a 4-5 year period
- To achieve a commercial return to the Council (through Capital and Revenue receipts)
- To stimulate economic activity in the local area through direct and indirect employment
- To create apprenticeships within the local construction industry
- To deliver the pace of construction required by the Accelerated Construction Programme funding

## **MEMBERS ENQUIRIES INBOX**

10.

**RECOMMENDED:** That the council's constitution be amended to retain the Members Inbox as a permanent measure to respond to

general Member enquiries to enable them to carry out their roles within their constituencies, subject to the suggested amendments in recommendation 1 from Corporate Performance Panel to add the Member Officer protocol timeframes to the timecales, with referral to the Executive Director or Chief Executive if no response was received.

#### **Reason for Decision**

To continue to provide a forum for Members to ask questions and receive responses in a timely manner.

The council's constitution be amended to retain the Members Inbox as a permanent measure to respond to general Member enquiries to enable them to carry out their roles within their constituencies.

### **COUNCIL MEETINGS INTERIM ARRANGEMENTS**

11.

**RECOMMENDED:** 1) That the recommendations for the interim arrangements for council meetings be approved.

2) That Council and Scrutiny Panel meetings continue to meet at their current start times.

3) That Officers may attend meetings via Zoom to limit the number of people in the room at one time

4) Members attending under SO34 may do so via Zoom or in person

5) That a further review of council meetings is conducted at the end of September 2021, when the impact of the relaxing of national covid measures are more widely known

#### **Reason for Decision**

To enable council meetings to proceed according to legislation whilst maintaining COVID-19 secure at all times, reducing any associated risk to officers, members or the public

### **APPOINTMENT OF A MONITORING OFFICER TO THE BOROUGH COUNCIL**

12.

**RECOMMENDED:** That the borough council create a post and proceed with the recruitment and appointment of a full time Monitoring Officer to be employed solely by the council.

**Reason for Decision**

To ensure the council is able to carry out its statutory functions and has the resource to provide the relevant advice, guidance and legal opinion on the many functions it carries out.

**COUNCILLOR COMMUNITY GRANT SCHEME**

13.

**RESOLVED:** That the Chief Executive, in consultation with the Leader agree the final submission of the policy to be presented at Council for decision.

**RECOMMENDED:** That the Councillor Community Grant Scheme be introduced and Council sets aside the budget required for the scheme.

**Reason for Decision**

To give councillors the means of providing financial support to local communities, with projects and initiatives that meet the proposed criteria and provides clear and demonstrable benefits to the people and environment of their local communities

**EXCLUSION OF THE PRESS AND PUBLIC**

14.

**RESOLVED:** That under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A to the Act.

**COMMUNICATIONS SERVICE**

15.

**RESOLVED:** 1) That the creation of two new posts within the Communication Service be approved.

2) That the creation of a budget of £33,210 which will be used to buy in specialist advice/expertise or to provide the flexibility to create a further post if required to strengthen resources within the team be approved. Authority for the allocation of this budget to be delegated to the Executive Director/Assistant Director Central Services in consultation with the Leader.

3) That the creation of a new budget of £5,000 to enable specialist Communications resources to be utilised to cover for the

Communications Manager for a period of two years be approved in exceptional circumstances to be approved by the Chief Executive in consultation with the Leader.

4) That delegated authority be granted to the Executive Director and Assistant Director Central Services to oversee the development of progression schemes within the service to aid retention of existing staff.

**Reason for Decision**

To ensure the provision of an effective Communications Service for the Council, in line with organisational priorities

**The meeting closed at 5.09 pm**