

Borough Council of
**King's Lynn &
West Norfolk**



Audit Committee

Agenda

Monday, 27th July, 2020
at 3.00 pm

Remote Meeting on Zoom and
available for the Public to View
on You Tube

Borough Council of
**King's Lynn &
West Norfolk**



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
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Friday 17th July 2020

Dear Member

Audit Committee

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Monday, 27th July, 2020 at 3.00 pm** in the **Remote Meeting on Zoom and available for the public to view on WestNorfolkBC on You Tube - Zoom and You Tube** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. **Apologies**

2. **Minutes** (Pages 5 - 10)

To approve the minutes from the Audit and Risk Committee held on 11 March 2020.

3. **Declarations of Interest**

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on any item or simply observing the meeting from the public seating area.

4. Urgent Business Under Standing Order 7

To consider any business which, by reason of special circumstances, the Chairman proposed to accept as urgent under Section 100(b)(4)(b) of the Local Government Act 1972.

5. Members Present Pursuant to Standing Order 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before a decision on that item is taken.

6. Chair's Correspondence (if any)

7. Corporate Risk Register Update (To Follow)

8. Update on the current situation and the impact on the Work Programme (Verbal Report)

9. Internal Audit Full Year Progress Report 2019/2020 (Pages 11 - 23)

10. Internal Audit Annual Report and Opinion 2019/2020 (Pages 24 - 31)

11. Internal Audit Strategic Plan 2020-2025 (Pages 32 - 44)

12. Audit Committee Effectiveness Report (Pages 45 - 61)

13. Future Role of the Audit Committee Cross Party Working Group (Verbal Report)

14. Major Projects Board Update (Verbal Report)

To receive an update from the Chair.

15. Cabinet Forward Decision List (Pages 62 - 64)

16. Committee Work Programme (Pages 65 - 69)

To note the Committee's Work Programme.

17. Date of Next Meeting

To note that the date of the next meeting of the Audit Committee will take place on 14 September 2020.

To:

Audit Committee: Mrs J Collingham, J Collop, S Dark, A Dickinson (Chair),
B Jones, A Kemp, C Manning, A Ryves and Mrs V Spikings

Portfolio Holders:

Councillor B Long – Leader of the Council

Management Team Representatives:

Alexa Baker

Debbie Gates, Executive Director Head of Central & Community Services

Lorraine Gore, Chief Executive

Geoff Hall, Executive Director, Development and Environment

Michelle Drewery, Section 151 Officer

Appropriate Officers:

Ged Greaves – Senior Policy and Performance Officer

Kathy Woodward – Audit Manager