

Borough Council of
**King's Lynn &
West Norfolk**



ANNUAL COUNCIL MEETING

Agenda

Thursday, 20th May, 2021
at 4.30pm

in the

**Assembly Room
Town Hall
Saturday Market Place
King's Lynn**



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200
Fax: 01553 691663

Dear Councillor

You are hereby summoned to attend the Annual Meeting of the **Borough Council of King's Lynn and West Norfolk** which will commence at **4.30 pm** on **Thursday, 20th May, 2021** in **The Assembly Room, Town Hall, Saturday Market Place, King's Lynn** to transact the business shown below.

Yours sincerely

Lorraine Gore
Chief Executive

BUSINESS TO BE TRANSACTED

1. PRAYERS LED BY THE MAYOR'S CHAPLAIN

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.

4. MAYOR'S COMMUNICATIONS AND ANNOUNCEMENTS

To receive Mayor's communications and announcements.

5. URGENT BUSINESS

To receive any items of business which in the opinion of the Mayor are urgent.

6. ELECTION OF A COUNCILLOR TO HOLD OFFICE AS MAYOR OF THE BOROUGH OF KING'S LYNN & WEST NORFOLK AND TO BE CHAIR OF THE COUNCIL FOR THE MUNICIPAL YEAR 2021/2022

7. **ELECTION OF A COUNCILLOR TO HOLD OFFICE AS DEPUTY MAYOR OF THE BOROUGH OF KING'S LYNN & WEST NORFOLK AND TO BE VICE-CHAIR OF THE COUNCIL FOR THE MUNICIPAL YEAR 2021/2022**
8. **ADMINISTER THE OATH TO THE MAYOR**
9. **ADMINISTER THE OATH TO THE DEPUTY MAYOR**
10. **VOTE OF THANKS TO THE RETIRING MAYOR AND MAYORESS AND DEPUTY MAYOR AND CONSORT**
11. **TO MAKE PRESENTATIONS TO THE RETIRING MAYOR AND MAYORESS AND DEPUTY MAYOR AND CONSORT AND TO RECEIVE RESPONSES.**
12. **TO APPOINT THE CHAIRMAN OF THE CABINET WHO WILL BE LEADER OF THE COUNCIL FOR THE FORTHCOMING TWO YEARS AND NOTE THE APPOINTMENTS OF THE VICE-CHAIR AND OTHER MEMBERS OF THE CABINET.**
13. **PROPORTIONAL ALLOCATION OF SEATS**

To agree proportional allocation of seats with regard to the following Council Bodies in the Constitution in accordance with Section 15 of the Local Government and Housing Act 1989 (as amended by subsequent legislation), and in accordance with Section 16 of that Act, to appoint members to serve on them (a full membership list will be made available at the meeting):

- Appointments Board
- Licensing Committee
- Licensing and Appeals Board
- Planning Committee
- Standards Committee
- Audit Committee

Policy Review and Development Panels:

- Corporate Performance
- Environment and Community
- Regeneration and Development

14. APPOINTMENT OF CHAIRS AND VICE-CHAIRS

Appointment of Chairs and Vice Chairs of the following bodies:

- Appointments Board
- Planning Committee
- Licensing Committee
- Licensing and Appeals Board
- Standards Committee

Appointment of Chairs of the following Bodies (Vice Chairs will be appointed at the first meeting of the Body)

- Audit Committee
- Corporate Performance Panel
- Environment and Community Panel
- Regeneration and Development Panel

15. POLITICAL PROPORTIONALITY OF TASK GROUPS

To agree the following:

Task Groups with 10 Members – 5 Conservative, 3 Independent, 2 Labour

Task Groups with 6 Members – 3 Conservatives, 2 Independent, 1 Labour

Task Groups with 4 Members – 2 Conservative, 1 Independent, 1 Labour

16. OUTSIDE BODIES

To agree that any Members previously appointed to an outside body continue to serve until 15 June Cabinet or 8 July Council meeting, whichever is appropriate.

Lorraine Gore
Chief Executive