

1. **Financial Assistance Small Grants Scheme - Open Spaces Fund** (Pages 1 - 5)

## CABINET MEMBERS DELEGATED DECISION

<b>Open</b>		Would any decisions proposed :		
<b>Any especially affected Wards</b>	Mandatory/	Be entirely within Cabinet's powers to decide	YES/NO	
	Discretionary /	Need to be recommendations to Council	<del>YES/NO</del>	
	Operational	Is it a Key Decision	<del>YES/NO</del>	
Lead Member: Cllr Elizabeth Nockolds E-mail: <a href="mailto:cllr.elizabeth.nockolds@west-norfolk.gov.uk">cllr.elizabeth.nockolds@west-norfolk.gov.uk</a>		Other Cabinet Members consulted: None		
		Other Members consulted: None		
Lead Officer: Lorraine Gore E-mail: <a href="mailto:Lorraine.gore@west-norfolk.gov.uk">Lorraine.gore@west-norfolk.gov.uk</a> Direct Dial (01553 616432)		Other Officers consulted: Sarah Dennis		
Financial Implications YES/NO	Policy/Personnel Implications <del>YES/NO</del>	Statutory Implications <del>YES/NO</del>	Equal Impact Assessment YES/NO If YES: Pre-screening/ Full Assessment	Risk Management Implications <del>YES/NO</del>
If not for publication, the paragraph(s) of Schedule 12A of the 1972 Local Government Act considered to justify that is (are) paragraph(s)				
Date meeting advertised: 26 <sup>th</sup> November 2019		Date of meeting decision to be taken: 3 <sup>rd</sup> December 2019		
Deadline for Call-In: 10 <sup>th</sup> December 2019				

### Financial Assistance Small Grants Scheme

#### Summary

This report details the decisions made in relation to the second round of grants awarded through the Open Spaces Fund.

#### Recommendation

To approve the decisions set out below.

#### Reason for Decision

Determination of applications under the Open Spaces Fund.

In March 2019 the Borough Council received funds from the Ministry of Housing, Communities and Local Government to enhance the green space available to their communities.

Part of this fund was used to open a small grants scheme, to be used to transform outdoor community spaces in the borough, and encourage greater use by local people.

Norfolk Community Foundation administer the scheme, as they do for the Council's Financial Assistance Scheme. Grants of up to £750 have been made available to support community projects that meet the following outcomes:

- Increased involvement from people who face barriers to participation in community life
- Healthier and safer lifestyles
- Greater use of community outdoor spaces

Applications are welcome from charities, church groups, parish or town councils, social enterprises or community interest companies and voluntary and community groups.

A grants panel meeting was held on 18 November to assess applications for the Open Spaces Fund, which falls within the Culture, Heritage and Health Portfolio. This report details the recommendations made at this meeting by the Portfolio Holder.

The recommendations featured in this report are subject to the 'call in' procedure. When the grant decision becomes official the applicants will be notified in writing by the Norfolk Community Foundation on behalf of the Borough Council. All terms and conditions of the grants will be stated in the official offer letter.

### **Open Spaces Fund**

<b>Applicant</b>	<b>Summary of request</b>	<b>Decision</b>
North End Trust	To create a memorial sensory garden, to be maintained by local volunteers.	£683
Wootton Park Association	To create a bug hotel and educational insect area for children and parents in Wootton Park.	£500
<b>TOTAL AWARDED</b>		<b>£1,183</b>

### **Open Spaces Fund applications:**

Awards over £5,000: None

### **Policy Implications**

None.

### **Financial Implications**

The total Open Spaces Fund budget is as follows:

<b>2019/20 – Open Spaces Fund</b>	<b>£</b>
Budget 2019/20 – Funds Available	<b>9,000</b>
Report dated October 2019	<b>3,000</b>
This report	<b>1,183</b>
<b>Balance of Funds Available 2019/20</b>	<b>4,817</b>

There is sufficient budget provision to cover recommendations in this report.

**Personnel Implications**

None.

**Statutory Considerations**

None.

**Equality Impact Assessment (EIA)**

None.

**Risk Management Implications**

None.

**Declarations of Interest / Dispensations Granted**

None.

**Background Papers**

Original application forms.

Signed:.....

Cabinet Member for:.....

Date:.....

# Pre-Screening Equality Impact Assessment

Borough Council of  
**King's Lynn & West Norfolk**



Name of policy/service/function	Open Spaces Fund – Small Grants				
Is this a new or existing policy/ service/function?	New / Existing (delete as appropriate)				
Brief summary/description of the main aims of the policy/service/function being screened. Please state if this policy/service rigidly constrained by statutory obligations	A small budget is available for local community and voluntary groups, schools and church groups to apply for funding, under the guidance of set criteria, to improve community open spaces. The Scheme is administered by Norfolk Community Foundation, with grant award decisions made by Borough Council Officers and Members. It is not a statutory function.				
<b>Question</b>	<b>Answer</b>				
<p>1. Is there any reason to believe that the policy/service/function could have a specific impact on people from one or more of the following groups <b>according to their different protected characteristic</b>, for example, because they have particular needs, experiences, issues or priorities or in terms of ability to access the service?</p> <p>Please tick the relevant box for each group.</p> <p>NB. Equality neutral means no negative impact on any group.</p>		Positive	Negative	Neutral	Unsure
	Age			X	
	Disability			X	
	Gender			X	
	Gender Re-assignment			X	
	Marriage/civil partnership			X	
	Pregnancy & maternity			X	
	Race			X	
	Religion or belief			X	
	Sexual orientation			X	
	Other (eg low income)			X	
<b>Question</b>	<b>Answer</b>	<b>Comments</b>			
2. Is the proposed policy/service likely to affect relations between certain equality communities or to damage relations between the equality communities and the Council, for example because it is seen as favouring a particular community or denying opportunities to another?	Yes / No	No- any constituted group, school or church group can apply for funding. Providing the function for which they are applying for benefits the community, and meets the Scheme criteria, then any group can apply.			
3. Could this policy/service be perceived as impacting on communities differently?	Yes-/ No	Every application has to demonstrate a clear benefit to the community so grants will only ever improve a community and its facilities.			
4. Is the policy/service specifically designed to tackle evidence of disadvantage or potential discrimination?	Yes-/ No	Some projects will do this through their activities, but this is not a specific requirement of the Scheme.			
<p>5. Are any impacts identified above minor and if so, can these be eliminated or reduced by minor actions?</p> <p>If yes, please agree actions with a member of the Corporate Equalities Working Group and list agreed actions in the comments section</p>	Yes-/ No	Actions:			
		Actions agreed by EWG member: .....			
<b>Assessment completed by:</b> Name SARAH DENNIS					
<b>Job title: PARTNERSHIPS &amp; FUNDING OFFICER</b>	Date: 20 <sup>th</sup> November 2019				

**Please Note: If there are any positive or negative impacts identified in question 1, or there any 'yes' responses to questions 2 – 4 a full impact assessment will be required.**