



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200

8th November 2019

To: Councillors F Bone, A Bubb, M de Whalley, J Kirk, T Parish and D Whitby

Dear Member

CIL Governance Task Group

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Tuesday, 19th November, 2019 at 4.00 pm** in **Meeting Room 2-4 - Second Floor, King's Court, Chapel Street, King's Lynn** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. **Appointment of Chair and Vice Chair of the Task Group**
2. **Apologies for absence**
3. **Members Present Under Standing Order 34**
4. **Terms of Reference of the Task Group** (Pages 3 - 13)
The Task Groups Terms of Reference would be to develop a system for spending CIL with the Terms of Reference included in the Report. Copy of the report presented to the Regeneration and Development Panel is attached.
5. **Work Plan**
6. **Any Other Business**
7. **Schedule of Meetings**

8. **Date of the Next Meeting**