

# **BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK**

## **CABINET DECISION SHEET**

**Decision Sheet from the Meeting of the Cabinet held on  
Monday, 25th June, 2018 at 5.30 pm in the Council Chamber, Town Hall,  
Saturday Market Place, King's Lynn PE30 5DQ**

**PRESENT:** Councillor B Long (Chairman)  
Councillors R Blunt, I Devereux, A Lawrence, Mrs K Mellish and Mrs E Nockolds

Apologies for absence were received from Councillors A Beales and P Hodson

### **1 MINUTES**

**RESOLVED:** The Minutes of the Meeting held on 29 May 2018 were approved as a correct record and signed by the Chairman.

### **2 URGENT BUSINESS**

None

### **3 DECLARATIONS OF INTEREST**

Councillors Lawrence and Long declared a personal interest in the West Norfolk Housing Company item as Directors of the Company appointed by the Council

Councillor I Devereux and K Mellish declared a personal interest in the Energy Efficiency (Private Rented Property) item.

### **4 CHAIRMAN'S CORRESPONDENCE**

None

### **5 MEMBERS PRESENT UNDER STANDING ORDER 34**

Under Standing Order 34, Councillor G Middleton attended for the Audit & Risk Committee Effectiveness.

### **6 CALLED IN MATTERS**

None

### **7 FORWARD DECISIONS**

The Forward Decision List was noted.

8 **MATTERS REFERRED TO CABINET FROM OTHER BODIES**

None

9 **COMPLIANCE AND ENFORCEMENT - ENERGY EFFICIENCY (PRIVATE RENTED PROPERTY) (ENGLAND AND WALES) REGULATIONS 2015**

**RECOMMENDED:** 1) That the policy statement in relation to the enforcement of the Energy Efficiency (Private Rented Property) (England and Wales) Regulations 2015 be approved.

2) The financial penalties be adopted in line with the maximums as set by the Regulations and the issuing of publication penalties for a period of 12 months.

**Reason for Decision**

To note the new duties placed upon the Council and adopt a policy in relation to enforcement and the imposition of penalties in accordance with the Regulations.

10 **AUDIT & RISK COMMITTEE EFFECTIVENESS 2017-18**

**RESOLVED:** That the evidence presented in the report as confirming that the Audit Committee operated effectively during 2017-18 be accepted.

**Reason for Decision**

To ensure the Council continues to meet its obligations under the Accounts and Audit Regulations 2015.

11 **REVENUE OUTTURN 2017/18**

**RESOLVED:** 1) The revenue outturn and proposed transfers to reserves for 2017/2018 be agreed.

2) That the amendments to the Earmarked Reserves policy be agreed.

**Reason for Decision**

To approve the revenue outturn for 2017/2018 of the Council.

12 **CAPITAL OUTTURN 2017/18**

**RESOLVED:** 1) That the outturn of the capital programme for 2017/2018 of £21,564,901 be noted.

2) That the financing arrangements for the 2017/2018 capital programme be noted.

3) That the revised 2018/2022 capital programme and financing as detailed in the report be approved.

**Reason for Decision**

To report the outturn 2017/2018 for the Capital Programme and update members on capital spending and resources for 2018/2022.

13 **CODE OF GOOD PRACTICE FOR LICENSING**

**RECOMMENDED:** That the Code of Good Practice for Licensing as attached to the report be adopted.

**Reason for Decision**

To ensure high standards of decision making and conduct of Members.

14 **EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED:** That under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act.

15 **ONE PUBLIC ESTATE AND HUNSTANTON SOUTHERN SEAFRONT MASTER PLAN**

**RESOLVED:** 1) That the content of the report, which provides background and current position with the three OPE projects and the Hunstanton Southern Seafront Masterplan project be noted.

2) That agreement to the seven proposals listed in section 8 of the report be confirmed.

**Reason for Decision**

1 To ensure that OPE grant monies received are used as per the council's agreement with the Cabinet Office

2 To help meet the stated objective of driving local economic and housing growth

3 To continue the council's support to the economic development and regeneration of Hunstanton.

16 **KING'S LYNN STRATEGIC LAND PROPERTY AQUISION**

**RECOMMENDED:** 1) That the acquisition of the land asset is progressed along the lines set out within the report.

2) That the Capital Programme is adjusted to accommodate the acquisition of the site identified within the report.

3) That delegated authority is given to the Property Services Manager to finalise the terms of the proposed disposals set out within this report in consultation with the Portfolio Holder for Corporate Projects and Assets.

**4) That authority is granted to the Legal Services Manager to progress the necessary transfer, or any other associated, documentation through to completion.**

### **Reason for Decision**

The sites are located at one of the major vehicle interchanges in King's Lynn and this is considered to be a "gateway" site. The proposal set out within this report fits well with the regeneration proposals for King's Lynn and the recommendations set out by the Regeneration and Economic Development Member Task Group, and the Heritage Member Task Group in 2014.

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### **CHANGES TO WEST NORFOLK HOUSING COMPANY, BUSINESS PLAN AND INTRA GROUP AGREEMENT**

**RECOMMENDED:** That the Council as the shareholder of West Norfolk Housing Co. agree to the required constitutional changes being made to the Company that embed its not-for-profit status – the detailed changes to be agreed by Chief Executive in consultation with Legal Services Manager .

2) That changes be made to the governance documents in relation to 'quorum' to ensure decisions are made that reflect the independent composition of the board, and embed in the governance documents the independent membership of the board and independent Chair.

3) That the WNH Company Business Plan (revised 2018) be approved.

4) That, future affordable housing developer contributions will be utilised to fund affordable housing development sites identified in the Company Business Plan.

5) That the draft intragroup agreement (Appendix B to the report) between the Council and West Norfolk Housing Co. be approved and delegate to an Executive Director (not involved with WNHC) and a Cabinet Member (not involved with WNHC) the finalisation and signing of the agreement and incorporated Service Level Agreement.

### **Reason for Decision**

The proposed changes to the organisation are required in order to successfully complete the registration process to become a registered provider of social housing.

**The meeting closed at 6.32 pm**