

Borough Council of  
**King's Lynn &  
West Norfolk**



# **Corporate Performance Panel**

## **Agenda**

**Tuesday, 27th November, 2018**  
at 6.00 pm

in the

**Council Chamber  
Town Hall  
Saturday Market Place  
King's Lynn**





**King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX**  
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19 November 2018

Dear Member

**Corporate Performance Panel**

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Tuesday, 27th November, 2018 at 6.00 pm** in the **Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

**AGENDA**

**1. Apologies**

**2. Minutes (Pages 6 - 11)**

To approve the minutes from the Corporate Performance Panel held on 22 October 2018.

**3. Declarations of Interest**

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on any item or simply observing the meeting from the public seating area.

**4. Urgent Business Under Standing Order 7**

To consider any business which, by reason of special circumstances, the Chairman proposed to accept as urgent under Section 100(b)(4)(b) of the

Local Government Act 1972.

**5. Members Present Pursuant to Standing Order 34**

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman.

**6. Chairman's Correspondence (if any)**

**7. Cabinet Response to the Panel's Recommendation**

At the Cabinet meeting on 13 November 2018 the following response was made to the Corporate Performance Panel meeting held on 22 October 2018, on the following item:

**REFIT – EXEMPT REPORT**

**Panel Response:** “RESOLVED: The Panel added additional recommendations 5) and 6) set out below.

1) The Panel recommended that Cabinet approve progressing all schemes to Investment Grade Proposal at the tendered price of £20,500. The capital programme to be amended accordingly and funded from the Major Projects Reserve.

2) The Panel supported that Cabinet increase the capital programme by £1,337,104 to progress schemes outlined in Appendix A, High Level Appraisal, and funded by borrowing.

3) The Panel supported that Cabinet agree to delegate authority to Executive Director for Commercial Services and Deputy Chief Executive in consultation with the Council Leader to authorise go ahead for the identified schemes assuming that they remain at or offer improved payback terms than those identified in Appendix A, High Level Appraisal.

4) Enabling works may be required to allow installation of some Energy Conservation Measures (ECMs), these will be identified at the IGP stage. Cabinet will be asked for delegated authority to be given to the Executive Director for Commercial Services and Deputy Chief Executive in consultation with the Council Leader to authorise this work where cost effective and to report this expenditure through monthly monitoring report.

5) The Panel recommended that Cabinet consider looking at proposals submitted by Ameresco but not identified as being within the 10 year payback period criteria.

6) The Panel to receive an update report in 6 months' time.

**Cabinet Response:** “The Corporate Performance Panel had considered the report and endorsed its proposals with some minor additions which were taken on board by Cabinet, and would be monitoring the progress of the contract.”

8. **Council Tax Support: Final Scheme for 2019/2020** (Pages 12 - 13)
9. **Hunstanton Recreation Ground and Lawn Tennis Courts - Interim Update Report - TO FOLLOW**
10. **Annual Communications Update** (Pages 14 - 60)
11. **Committee Work Programme 2018/2019** (Pages 61 - 65)  
To note the Committee’s Work Programme for 2018/2019.
12. **Cabinet Forward Decision List** (Pages 66 - 69)
13. **Date of Next Meeting**

To note that the date of the next meeting of the Corporate Performance Panel will take place on Wednesday 30 January 2019 at 6 pm in the Council Chamber, Town Hall, Saturday Market Place, King’s Lynn

To:

**Corporate Performance Panel:** B Ayres, P Beal, J Collop, G Howman, H Humphrey (Chairman), P Kunes, C Manning, J Moriarty, A Morrison, D Pope, T Tilbrook and D Tyler

**Portfolio Holders:**

Items 8 & 10: Councillor B Long, Leader  
Item 9: Councillor Mrs E Nockolds, Culture, Heritage and Health

**Management Team Representative:**

Debbie Gates Executive Director, Central & Community Services

**Officers:**

Item 8: Jo Stanton, Revenues and Benefits Manager  
Item 9: Chris Bamfield, Executive Director  
Lorraine Gore, Executive Director/Deputy Chief Executive  
Item 10: Sharon Clifton, Communications Manager  
Honor Howell, Assistant Director  
Andrew Howell, ICT Web Team Manager

**By Invitation:**

Item 9: Councillor R Bird