

Borough Council of  
**King's Lynn &  
West Norfolk**



# **Corporate Performance Panel**

## **Agenda**

**Monday, 22nd October, 2018**  
at 6.00 pm

in the

**Council Chamber  
Town Hall  
Saturday Market Place  
King's Lynn**



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**King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX**  
**Telephone: 01553 616200**  
**Fax: 01553 691663**

12<sup>th</sup> October 2018

Dear Member

**Corporate Performance Panel**

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Monday, 22nd October, 2018 at 6.00 pm** in the **Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

**AGENDA**

**1. Apologies**

**2. Minutes (Pages 6 - 27)**

To approve the minutes from the Corporate Performance Panel held on 10 September 2018.

**3. Declarations of Interest**

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on any item or simply observing the meeting from the public seating area.

**4. Urgent Business Under Standing Order 7**

To consider any business which, by reason of special circumstances, the Chairman proposed to accept as urgent under Section 100(b)(4)(b) of the Local Government Act 1972.

**5. Members Present Pursuant to Standing Order 34**

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman.

**6. Chairman's Correspondence (if any)**

**7. Cabinet response to the Panel's Recommendation**

At the Cabinet meeting held on 2 October 2018 the following response was made to the Corporate Performance Panel meeting held on 10 September 2018, on the following item:

**Council Tax Discounts 2018/2019 and 2019/2020**

**Panel Response:** “RESOLVED: That Cabinet be advised that the Panel recommend to Cabinet:

- 1) The Panel supports the proposal to remove the one month 100% discount for empty and unfurnished properties from 1 April 2019.
- 2) The Panel supports the maximum increases to the long term empty property premises starting from 1 April 2019.
- 3) The Panel supports the introduction of the Care Leavers’ discount on the criteria listed above.

**Cabinet Response:** “The Cabinet fully supported the comments from the Corporate Performance Panel regarding the disregarding of care leavers moving into properties.”

**8. Refit - Update Report - Exempt Report (To Follow)**

**9. 2017/2019 Q1 Performance Monitoring Report and Action Report (Pages 28 - 36)**

**10. Formal Complaints against the Borough Council 1 April 2017 to 31 March 2018 (Pages 37 - 41)**

**11. Annual Sickness Report 2017 to 2018 (Pages 42 - 52)**

**12. Panel Work Programme 2018/2019 (Pages 53 - 56)**

To note the Panel's Work Programme for 2018/2019.

**13. Cabinet Forward Decision List** (Pages 57 - 60)

**14. Date of Next Meeting**

To note that the date of the next meeting of Corporate Performance Panel will be held on Tuesday 27 November 2018 at 6.00 pm in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn.

To:

**Corporate Performance Panel:** B Ayres, P Beal, J Collop, G Howman, H Humphrey (Chairman), P Kunes, C Manning, J Moriarty, A Morrison, D Pope, T Tilbrook and D Tyler

**Portfolio Holders:**

Councillor P Hodson – Portfolio Holder for Performance and Economic Development  
Councillor B Long – Leader of the Council

**Management Team Representatives:**

Debbie Gates, Executive Director Head of Central & Community Services  
Lorraine Gore, Executive Director  
Ray Harding, Chief Executive

**Appropriate Officers:**

Becky Box, Policy, Performance and Personnel Manager  
Ged Greaves, Senior Policy and Performance Officer  
Neil Gromett, Chief Operating Officer Alive Management