

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

CABINET DECISION SHEET

Decision Sheet from the Meeting of the Cabinet held on Tuesday, 26th March, 2019 at 5.00 pm in the Council Chamber - Town Hall, Saturday Market Place, King's Lynn PE30 5DQ

PRESENT: Councillor B Long (Chairman)

Councillors A Beales (from 17.51), R Blunt, I Devereux, P Hodson,
A Lawrence, Mrs K Mellish and Mrs E Nockolds

1 **MINUTES**

RESOLVED: The Minutes of the Meeting held on 5 February 2019 were approved as a correct record and signed by the Chairman.

2 **URGENT BUSINESS**

None

3 **DECLARATIONS OF INTEREST**

None

4 **CHAIRMAN'S CORRESPONDENCE**

The Chairman reported that the correspondence sent to the Chairman of the Corporate Performance Panel from Parishes relating to the Planning Sifting item had also been forwarded to Cabinet members for information.

5 **MEMBERS PRESENT UNDER STANDING ORDER 34**

Councillor Parish – agenda items 9 & 10
Councillors Fraser, Spikings and Moriarty – agenda tem 10
Councillor Joyce - agenda items 12, 14, 15 and 17

6 **CALLED IN MATTERS**

None

7 **FORWARD DECISIONS**

The forward Decisions list was noted.

8 **MATTERS REFERRED TO CABINET FROM OTHER BODIES**

The Environment and Community Panel on 5 March 2019 made the following recommendations from the Single Use Plastics Working Group.

Under standing order 34, Councillor Parish addressed the Cabinet as Chairman of the Informal Working Group and commended the recommendations to them, particularly the appointment of a member Champion for single use plastics.

The Chairman explained that currently the champion element would fall under the remit of Councillor Devereux as Cabinet Member for Environment.

Councillor Devereux explained that he had been present for the meetings of the Group which had included a wide variety of opinions. He reminded members that Defra had called a major consultation on plastics and recycling which was now underway and would probably lead to changes in legislation. He considered that many issues needed to be debated with input from the County Council and others and considered the new Administration would need to take a view.

RESOLVED: That the recommendations be generally endorsed, and reviewed in the new Administration.

9 **REVIEW OF THE OPERATION OF THE PLANNING SIFTING PANEL**

RECOMMENDED: 1) That the results of the review of the sifting panel which has been operating for 12 months and the comments of the Corporate Performance Panel be noted.

2) That the continued operation of the sifting panel be endorsed

3) That the comments made on the issue of 'exceptional circumstances' be noted.

Reason for Decision

The operation of the sifting panel has reduced the amount of applications going to Planning Committee by 19% compared to the previous year. This enables the committee to concentrate better on those applications that do go, and has also helped free up capacity within the section. It is considered that the panel has worked well over the 12 months it has been in operation.

10 **RISK MANAGEMENT POLICY AND STRATEGY REVIEW**

RECOMMENDED: That Council approve the Risk Management Policy and Strategy.

Reason for Decision

To ensure there is a comprehensive and up to date framework for the Council's management of risk.

11 **RECORD RETENTION AND DISPOSAL POLICY REVIEW**

RESOLVED: That the Record Retention and Disposal Policy be approved.

Reason for Decision

To detail the Council's commitment to records management and provide a framework for the management of records including document retention and disposal.

12 **STAFF PAY AWARD 2019/20**

RESOLVED:

- 1) That an annual pay award of 2% be implemented with effect from 1st April 2019.
- 2) That the Authority continues its practice of matching the bottom point of PG Scales to the lowest point on the National pay scales which equates to a minimum pay rate of £9.00 per hour from 1st April 2019. This continues the process of moving towards the expected level of the National Minimum Wage by 2020.
- 3) That minor amendments be made to other PG Grades to establish appropriate differentials following revision of PG12.

Reason for Decision

To implement an annual pay increase for employees which reflects the approach taken by the National Employers in relation to the percentage pay increase agreed for 2019/20, as part of the 2-year settlement agreed in 2018., To reflect the approach taken by the National Employers in relation to increases in the minimum wage paid to employees. These recommendations are reflected in the Authorities Financial Plan for 2017 – 2022.

13 **TREASURY MANAGEMENT STRATEGY 2019/20**

RECOMMENDED: 1) That the Treasury Management Strategy Statement 2019/2020, including treasury indicators for 2019-2023 be approved.

- 2) That the Minimum Revenue Provision Policy 2019/2020
- 3) That the Investment Strategy 2019/2020

Reason for the Decision

The council must produce a Treasury Management Strategy Statement, Minimum Revenue Provision Policy Statement and Annual Investment Strategy 2019/2020 by 31 March 2019.

14 **NOTICE OF MOTION 1/19**

RESOLVED: 1) That subject to the Notice of Motion being supported at the Special Council meeting following this meeting the matter be removed from the agenda as the notice of motion supersedes this.

2) That the conclusion of the Audit Committee and the resolutions they made be noted.

Reason for Decision

To take into account the change in circumstances since the calling of the special council meeting and the notice of motion contained in the agenda.

15 **EXCLUSION OF THE PRESS AND PUBLIC**

RESOLVED: That under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 and 5 of Part 1 of Schedule 12A to the Act.

16 **FREEDOM OF THE BOROUGH NOMINATION**

RESOLVED: That at an Extraordinary Meeting of the Council be held after the Council meeting on 11 April 2019

RECOMMENDED: 1) That the Extraordinary meeting of the Council be invited to approve the award of the Honorary of Freedom of the Borough to Sir Richard Jewson KCVO JP, HM Lord-Lieutenant of Norfolk, under s249 of the Local Government Act 1972, in recognition of the eminent service that Sir Richard has given to the Borough and Norfolk.

2) That the common seal of the Council be affixed to a certificate to be presented to Sir Richard at his retirement celebration on 4 July 2019.

Reason for Decision

To formally recognise Sir Richard Jewson and the service he has given to the Borough and Norfolk as a whole.

17 **VERBAL UPDATE FOR MEMBERS ON THE LEGAL SITUATION
WITH THE KLIC**

RESOLVED: That the legal position be noted

The meeting closed at 6.15 pm