

Borough Council of  
**King's Lynn &  
West Norfolk**



# **Cabinet**

## **Agenda**

**Tuesday, 26th March, 2019**  
at 5.00 pm

in the

**Council Chamber  
Town Hall  
Saturday Market Place  
King's Lynn**





King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX  
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**CABINET AGENDA**

**DATE: CABINET - TUESDAY, 26TH MARCH, 2019**

**VENUE: COUNCIL CHAMBER - TOWN HALL, SATURDAY  
MARKET PLACE, KING'S LYNN PE30 5DQ**

**TIME: 5.00 pm**

**As required by Regulations 5 (4) and (5) of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 - Items 17 and 18 below will be considered in private.**

**Should you wish to make any representations in relation to the meeting being held in private for the consideration of the above item, you should contact Democratic Services.**

**1. MINUTES**

To approve the Minutes of the Meeting held on 5 February 2019 (previously circulated).

**2. APOLOGIES**

To receive apologies for absence.

**3. URGENT BUSINESS**

To consider any business, which by reason of special circumstances, the Chairman proposes to accept, under Section 100(b)(4)(b) of the Local Government Act 1972.

**4. DECLARATIONS OF INTEREST**

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it

relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting from the public seating area.

**5. CHAIRMAN'S CORRESPONDENCE**

To receive any Chairman's correspondence.

**6. MEMBERS PRESENT UNDER STANDING ORDER 34**

To note the names of any Councillors who wish to address the meeting under Standing Order 34.

**7. CALLED IN MATTERS**

To report on any Cabinet Decisions called in.

**8. FORWARD DECISIONS (Pages 6 - 10)**

A copy of the Forward Decisions List is attached

**9. MATTERS REFERRED TO CABINET FROM OTHER BODIES (Pages 11 - 12)**

To receive any comments and recommendations from other Council bodies which meet after the dispatch of this agenda.

Environment and Community Panel – 5 March 2019 – attached are the recommendations agreed at the Panel from the Single Use Plastics Working Group

**10. REVIEW OF THE OPERATION OF THE PLANNING SIFTING PANEL (Pages 13 - 25)**

**11. RISK MANAGEMENT POLICY AND STRATEGY REVIEW (Pages 26 - 53)**

**12. RECORD RETENTION AND DISPOSAL POLICY REVIEW (Pages 54 - 96)**

**13. STAFF PAY AWARD 2019/20 (Pages 97 - 102)**

**14. TREASURY MANAGEMENT STRATEGY 2019/20 (Pages 103 - 139)**

**15. NOTICE OF MOTION 1/19 (Pages 140 - 142)**

**16. EXCLUSION OF THE PRESS AND PUBLIC**

The Cabinet is asked to consider excluding the public from the meeting under section 100A of the Local Government Act 1972 for consideration of the item below on the grounds that they involve the likely disclosure of exempt information as defined by paragraphs 3 and 5 of Part 1 of Schedule 12A to the Act, and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**PRIVATE ITEM**

Details of any representations received about why the following reports should be considered in public will be reported at the meeting.

17. **VERBAL UPDATE FOR MEMBERS ON THE LEGAL SITUATION WITH THE KLIC**
  
18. **FREEDOM OF THE BOROUGH NOMINATION** (Pages 143 - 147)

To: Members of the Cabinet

Councillors A Beales, R Blunt, I Devereux, P Hodson, A Lawrence, B Long (Chairman), Mrs K Mellish and Mrs E Nockolds (Vice-Chairman)

For Further information, please contact:

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