

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

CABINET DECISION SHEET

Decision Sheet from the Meeting of the Cabinet held on Tuesday, 17th April, 2018 at 5.30 pm in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ

PRESENT: Councillor B Long (Chairman)
Councillors A Beales, R Blunt, I Devereux, P Hodson, Mrs K Mellish and
Mrs E Nockolds

Apologies for absence were received from Councillor A Lawrence

1 **MINUTES**

RESOLVED: The minutes of the Meeting held on 13 March 2018 were approved as a correct record and signed by the Chairman

1 **URGENT BUSINESS**

None

2 **DECLARATIONS OF INTEREST**

None

3 **CHAIRMAN'S CORRESPONDENCE**

None

4 **MEMBERS PRESENT UNDER STANDING ORDER 34**

Councillor J Moriarty attended under Standing Order 34 for the item on the charging uncontested elections.

5 **CALLED IN MATTERS**

None

6 **FORWARD DECISIONS**

The Forwards Decision List was noted.

7 **MATTERS REFERRED TO CABINET FROM OTHER BODIES**

The Joint Employee Committee had considered the Pay Award Item and had accepted the recommendations. The comments from Unison were also distributed to members.

8 **PROCUREMENT STRATEGY**

RESOLVED: 1) That the strategy be adopted and implementation be supported.

2) That the Corporate Performance Panel be invited to consider monitoring the performance of the policy going forward.

Reason for Decision

To formally support the ongoing development and modernisation of procurement and contract management within the Council with the aim of making further savings and supporting the local economy.

9 **REVIEW OF KEY DECISION LEVEL**

Recommended: That the Key Decision Limit be set at £500,000.

Reason for Decision

To permit relatively modest revenue contracts which run for a number of years to be procured more speedily, and to reflect the impact of inflation since the original figure of £250,000 was agreed when Executive arrangements were originally set up.

10 **UNCONTESTED PARISH COUNCIL ELECTIONS**

RECOMMENDED: That consideration of the item to charge Parish Councils for their own uncontested elections be deferred to the 29 May meeting to give a Panel chance to look at the report should it choose to do so.

Reason for Decision

To take into account the representations made by Councillor Moriarty at the meeting.

11 **PAY AWARD 2018/19**

RESOLVED: 1) That an annual pay award of 2% be implemented with effect from 1st April 2018.

2) That the Authority continues its practice of matching the bottom point of PG Scales to the lowest point on the National pay scale of £8.50 to continue the process of moving towards the expected level of the National Living Wage by 2020.

Reason for Decision

To implement an annual pay increase for employees which reflects the approach taken by the National Employers in relation to the percentage pay increase offered for 2018/19, which is reflected in the Authority's Financial Plan for 2017-2022. To reflect the approach taken by the National Employers in relation to increases in the minimum wage paid to employees.

12 **EXCLUSION OF THE PRESS AND PUBLIC**

RESOLVED: That under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A to the Act.

13 **MANAGEMENT STRUCTURE - DEPUTY CHIEF EXECUTIVE**

RESOLVED: 1) That the re-establishment of the Deputy Chief Executive position be approved; and agree to the Chief Executives request to reduce his working hours.

2) Receive a further report on proposals to increase the number of Assistant Directors once the Deputy Chief Executive post has been appointed.

Reason for Decision

To strengthen the resilience of the management structure, assist the Council with its succession planning and pave the way for further reductions in senior management costs.

The meeting closed at 6.17 pm