

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

CABINET DECISION SHEET

**Decision Sheet from the Meeting of the Cabinet held on Tuesday,
6th February, 2018 at 5.30 pm in the Council Chamber, Town Hall, Saturday Market
Place, King's Lynn PE30 5DQ**

PRESENT: Councillor B Long (Chairman)
Councillors A Beales, R Blunt, I Devereux, P Hodson, A Lawrence, Mrs K Mellish and
Mrs E Nockolds

1 **MINUTES**

RESOLVED: The Minutes of the Meeting held on 9 January 2018 were approved as a correct record and signed by the Chairman.

2 **URGENT BUSINESS**

None

3 **DECLARATIONS OF INTEREST**

Civil Penalties and Rent Re-payment Orders Housing and Planning Act 2016, Housing Act 2004

Councillors J Collop, I Devereux and K Mellish declared disclosable pecuniary interests as landlords, Councillors Devereux and Mellish did not vote thereon.

Councillor Lawrence declared a non pecuniary interest in the item as his father was a landlord.

4 **CHAIRMAN'S CORRESPONDENCE**

None

5 **MEMBERS PRESENT UNDER STANDING ORDER 34**

Under Standing Order 34 the following Councillors attended for items shown:

Budget and Financial Plan 2017/2022 – Councillor C Joyce and D Pope
Capital Programme 2017-2022 – Councillor D Pope
Civil Penalties and Rent Repayment Orders – Councillor J Collop

6 **CALLED IN MATTERS**

None

7 **FORWARD DECISIONS**

The Forward Decision List was noted.

8 **MATTERS REFERRED TO CABINET FROM OTHER BODIES**

None

9 **FINANCIAL PLAN 2017/2022**

RECOMMENDED:

- 1) That the revision to the budget for 2017/2018 as set out in the report be approved.
- 2) That the Policy on Earmarked Reserves and General Fund Working Balance be reaffirmed and the maximum balances set for the reserves as noted in the report.
- 3) That the budget of £18,256,150 for 2018/2019 be approved and the projections for 2019/2020, 2020/2021 and 2021/2022 be noted.
- 4) That the level of Special Expenses for the Town/Parish Councils be approved as detailed in the report.
- 5) That the Fees and Charges 2018/2019 detailed in Appendix 5 in the report be approved subject to the following amendments:
 - Hunstanton Coach park – All Day to be replaced with Over 2 Hours until 18:00
 - Hunstanton Season Ticket – 12 months to increase from £200 to £220.
- 6) That a Band D council tax of £121.37 for 2018/2019 be approved.
- 7) That a minimum requirement of the General Fund balance for 2018/2019 of £912,808 be approved.
- 8) That the revision to the Budget for 2017/2018 as set out in the report be approved.

Reason for Decision

The Council is obliged to set a Budget Requirement and level of council tax before the beginning of a financial year commencing on 1 April.

10 **CAPITAL PROGRAMME 2018/23**

- RECOMMENDED:** 1) That the amendments to capital schemes and resources for the 2017-2022 capital programme as detailed in the report be approved.

2) That that new capital bids to be funded from available capital resources be approved and included in the capital programme 2018-2022 as detailed in the report.

3) That delegated authority be given to the Property Services Manager in consultation with the Leader, relevant Portfolio Holder and the Executive Director – Finance Services in respect of the disposal of surplus land as detailed in section 7 of the report.

Reason for Decision

To report amendments, rephrasing and resources to the 2017-2022 Capital Programme

11

CIVIL PENALTIES AND RENT REPAYMENT ORDERS - HOUSING AND PLANNING ACT 2016, HOUSING ACT 2004

RECOMMENDED: 1) That the Policy Statement in relation to civil penalties be approved as an alternative to prosecution for certain housing offences (by virtue of the Housing and Planning Act 2016) as detailed in the report and Appendix A of the report.

2) That the use of rent repayment orders (Housing Act 2004 and Housing and Planning Act 2016) as detailed in the report be approved.

3) That the Corporate Enforcement Policy be amended to incorporate these changes

4) That a Housing Regulation Policy incorporating Council decisions and the use of all housing duties and powers be brought forward in due course

5) That delegated authority be granted to the Chief Executive in conjunction with the Portfolio Holder for Community responsibility to agree any necessary changes to the approach used in the exercise of these powers – within the constraints of the Housing and Planning Act 2016

Reason for Decision

To note the new powers placed upon the Council and adopt a Policy in relation to the power to impose penalty charges and rent repayment orders. The new powers in relation to penalty charges offer an alternative to lengthy and expensive prosecutions.

12

JOINT WORKING ARRANGEMENTS FOR CAR PARKING

RESOLVED: 1) That on-street and off-street notice processing in Great Yarmouth and South Norfolk be undertaken.

2) That the Executive Director, Commercial Services, in consultation with the Portfolio Holder for Facilities and ICT be given delegated authority to implement the arrangements.

Reason for Decision

To obtain cost benefit from joint working.

13 **APPOINTMENT OF REPLACEMENT DIRECTOR ON ALIVE MANAGEMENT**

RESOLVED: That Councillor G Middleton be appointed a Borough Council representative to become a Director of Alive Management up to the period May 2018.

Reason for decision

To ensure continued involvement in the community by the Council

14 **EXCLUSION OF THE PRESS AND PUBLIC**

RESOLVED: That under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act.

15 **REVENUES AND BENEFITS SOFTWARE TENDER**

RESOLVED: 1) That the signing of the contract with Civica for the supply of Revenues and Benefits software for the initial seven year contract term be approved, and

2) That the signing of any subsequent contract extensions, which may be multiple extensions of varying periods up to a total of a further eight years, making the maximum contract length 15 years in total be approved..

Reason for Decision

To ensure that a contract for the Revenues and Benefits software is in place and any subsequent contract extensions can be implemented.

The meeting closed at 6.55 pm