

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

CABINET DECISION SHEET

**Decision Sheet from the Meeting of the Cabinet held on Tuesday,
9th January, 2018 at 5.30 pm in the Council Chamber, Town Hall,
Saturday Market Place, King's Lynn PE30 5DQ**

PRESENT: Councillor B Long (Chairman)
Councillors A Beales, R Blunt, I Devereux, P Hodson, A Lawrence, Mrs K Mellish
and Mrs E Nockolds

1 **MINUTES**

RESOLVED: The Minutes of the Meeting held on 28 November 2017 were approved as a correct record and signed by the Chairman.

2 **URGENT BUSINESS**

None

3 **DECLARATIONS OF INTEREST**

None

4 **CHAIRMAN'S CORRESPONDENCE**

None

5 **MEMBERS PRESENT UNDER STANDING ORDER 34**

Councillor Joyce attended for the items on Boundary Review, and the Scrutiny Review.

Councillor Pope attended for all the items.

6 **CALLED IN MATTERS**

The Chairman reported that CAB90: Planning Scheme of Delegation had been Called In from the Cabinet meeting dated 16 November 2017. The Corporate Performance Panel had considered the call in and had not supported the call in, therefore releasing the recommendations for consideration by Council at its meeting on 25 January 2018.

7 **FORWARD DECISIONS**

The Forward Decisions list was noted.

8 **MATTERS REFERRED TO CABINET FROM OTHER BODIES**

The following bodies submitted comments and recommendations to Cabinet on the items shown.

1) Cross Party Boundary Review Task Group - 11 December 2017

The Task Group considered the documents published by the Local Government Boundary Commission and made the attached comments. Cabinet is invited to consider and endorse those comments in the form of a letter to the Commission.

RESOLVED: That the comments made be supported and a letter sent to the Local Government Boundary Commission.

The following comments received from the Panels were considered alongside the agenda items:

2) Environment and Community Panel – 6 December 2017 - Comments on the Scrutiny Review report

3) Regeneration and Development – 12 December 2017 - Comments on the Scrutiny Review report - attached

4) Corporate Performance Panel – 18 December 2017 – Comments on the Scrutiny Review report and the Non Domestic Rates – Discretionary Revaluation Relief 2017/18.

9 **EQUALITIES POLICY**

RECOMMENDED:

1. That the proposed revised Equality Policy be approved
2. That the steps required to implement the new policy, including the provision of training be supported.
3. That delegated authority be granted to the Executive Director, Central and Community Services, in consultation with the relevant Portfolio Holder, to agree amends/updates to the Policy that may be required to ensure it remains compliant with legislation

Reason for Decision

To ensure that the Council meets its statutory duties with respect to equalities

10 **NON DOMESTIC RATES - DISCRETIONARY REVALUATION RELIEF 2017/18**

RECOMMENDED

That the Discretionary Revaluation Relief Scheme be amended as detailed in Section 3 of the report.

Reason for Decision

To ensure the Council's Discretionary Revaluation Relief Scheme distributes the maximum amount of help available to local businesses whose business rates bills have increased as a result of the 2017 revaluation.

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SCRUTINY REVIEW

RECOMMENDED:

- 1) That all the current arrangements continue with the exception of those items listed below
- 2) That the attendance of Audit Members for Audit training should be obligatory as it is for Planning and Licensing initial training.
- 3) That Panels be encouraged use the powers available to them and therefore make clear recommendations on items coming before them so they can be incorporated into reports in the progress of being prepared, or taken into account at the Cabinet meeting.
- 4) That Panels should consider their own performance indicators and they be encouraged to monitor the progress in line with the Corporate Objectives through that route.
- 5) That the number of post implementation reviews undertaken be monitored by the Joint Chairs meetings.
- 6) That in working on policy development and reviews and project programme work, Panels be encouraged to have discussions with portfolio holders :

For example – Cabinet Members could attend a Panel meeting at the beginning of the year to discuss their plans for the year in order to incorporate potential items into work plans in accordance with the Business Plan.

- 7) That the Leader nominate the Panel/Committee Chairs for agreement at Council with the Vice-Chairs to be appointed by the Panels/Committee.

8) That terms of reference be approved for Chairs of Scrutiny bodies (set out as an appendix). (NB they include the points raised in question 15 set out in the report)

9) That the amended arrangements be reviewed after a further 12 months of operation.

Reason for Decision

To seek to make the roles and functions of the Council's policy development and scrutiny panels more effective and thereby enhance the good governance of the Borough Council. Report recommendation 9 contained in the report was deleted to take into account comments made from the Panels.

12

LOCAL AUTHORITY HOUSING COMPANY NAME

RESOLVED:

1. That the Housing Company be called "West Norfolk Property"
2. That the Membership of the new West Norfolk Property Housing Board be made up of the following 3 Councillors:

Portfolio Holders for Corporate Projects and Assets, Housing and Community and the Leader

2 Officers: Strategic Housing Manager and Chief Executive,

and the Executive Director – Financial Services appointed as Company Secretary.

Reason for Decision

To enable the Company to be established and registered.

The meeting closed at 6.30 pm