



Cabinet
Tuesday, 23rd May, 2017 at 5.30 pm
in the Meeting Rooms 1-3

Reports marked to follow on the Agenda and/or Supplementary Documents

1. **URGENT BUSINESS** (Pages 2 - 4)

To consider any business, which by reason of special circumstances, the Chairman proposes to accept, under Section 100(b)(4)(b) of the Local Government Act 1972.

Late Item – Appointment of Task Groups and Joint Employee and Joint Safety Committees

Contact

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REPORT TO CABINET

Open		Would any decisions proposed :		
Any especially affected Wards	Operational	(a) Be entirely within cabinet's powers to decide YES		
		(b) Need to be recommendations to Council NO		
		(c) Be partly for recommendations to Council and partly within Cabinets powers – NO		
Lead Member: Cllr B Long E-mail: cllr.brian.long@west-norfolk.gov.uk		Other Cabinet Members consulted:		
		Other Members consulted:		
Lead Officer: Sam Winter E-mail: sam.winter@west-norfolk.gov.uk Direct Dial: 01553 616327		Other Officers consulted: Chief Executive,		
Financial Implications NO	Policy/Personnel Implications NO	Statutory Implications YES	EIA required NO	Risk Management Implications NO

Date of meeting: 23 May 2017

2017/18 APPOINTMENT OF MEMBERS TO SERVE ON CABINET TASK GROUPS AND COMMITTEES

Summary

The report invites the Cabinet to agree to arrange for the appointment of members to serve on the LDF, Scrutiny Structures and Boundary Review Task Groups; and agree the membership of Joint Safety and Welfare Committee and Joint Employee Committee for 2017/18.

Recommendations

- 1) That officers be instructed to seek the Membership from Group Leaders for the Local Development Framework, Scrutiny Structures and Boundary Review Task Groups for the new Municipal Year:
- 2) That the Membership of the Joint Safety and Welfare Committee and Joint Employee Committee for 2017/18 be made.

Reason for Decision

To allow the business of the Council to continue into 2017/18 and to begin the work of the newly formed Task Group.

1 TASK GROUP MEMBERSHIPS 2017/18

Cabinet is invited to consider continuing with the work of the following Task Groups and instructing officers to contact Group Leaders to ascertain their membership to serve it for the new municipal year. The 2016/17 membership is shown:

i) Local Development Framework Task Group

The work of the Local Development Task Group is ongoing. The membership of the Group is - (9 Members - 7 Con, 1 Lab, 1 Ind). The current membership is as follows:

Councillor R Blunt, T Bubb, S Buck C Crofts, J Moriarty, M Peake, S Sandell, E Watson, D Tyler.

ii) Scrutiny Structures Task Group

The review of the structures in operation for a year will be undertaken by the Task Group. It is suggested that officers be instructed to seek membership for a Task Group of 9 members (7 Con, 1 Lab and 1 Ind) to carry out its work.

The current membership is as follows:

Councillors A Beales, J Collingham, J Collop, C Crofts, I Devereux, P Kunes, K Mellish, J Moriarty and A Morrison

iii) Boundary Review Task Group

The work of the Task Group is continuing pending the outcome of the Boundary Commission deliberations. It is suggested that Officers be instructed to seek Membership for 2017/18.

The current Membership is as follows: 5 Conservative, 2 Labour, 1 Independent.

Councillors J Collop, Mrs S Collop, Mrs S Fraser, B Long, J Moriarty, T Smith, Mrs V Spikings and Mrs J Westrop

2 MEMBERSHIP OF JOINT SAFETY AND WELFARE AND JOINT EMPLOYEE COMMITTEES

i) Joint Safety and Welfare Committee

The Cabinet representatives on the Joint Safety and Welfare Committee for 2016/17 were:

Councillors B Long, K Mellish and J Westrop.

Cabinet is invited to agree its representation for 2017/18.

ii) Joint Employee Committee

The Cabinet representatives on the Joint Employee Committee for 2016/17 were:

Councillors I Devereux, M Chenery of Horsbrugh, B Long, K Mellish and J Westrop.

Cabinet is invited to agree its representation for 2017/18.

3 POLICY IMPLICATIONS

None

4 FINANCIAL IMPLICATIONS

None

5 STATUTORY CONSIDERATION

It is a statutory requirement to have a Joint Safety Committee. The Government has issued Guidance on the public access openness of Council meetings encouraging Council's to permit recording and social media.

6 RISK ASSESSMENT

None

7 ACCESS TO INFORMATION

Previous reports and Minutes