



## **Cabinet**

**Tuesday, 10th June, 2025 at 6.00 pm  
in the Town Hall, Saturday Market Place, King's Lynn**

### **Reports marked to follow on the Agenda and/or Supplementary Documents**

1. **URGENT BUSINESS – Capital Programme Spend Commencement**  
(Pages 2 - 5)

To consider any business, which by reason of special circumstances, the Chair proposes to accept, under Section 100(b)(4)(b) of the Local Government Act 1972.

#### **Contact**

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**REPORT TO CABINET**

<b>Open</b>		Would any decisions proposed :			
<b>URGENT</b>		Be entirely within Cabinet's powers to decide		YES	
<b>Any especially affected Wards</b>	None	Need to be recommendations to Council		NO	
		Is it a Key Decision		YES	
Lead Member: Cllr Morley - Finance E-mail: <i>cllr.chris.morley@west-norfolk.gov.uk</i>			Other Cabinet Members consulted: Leader		
			Other Members consulted: All members previously provided with capital budget		
Lead Officer: Carl Holland, Assistant Director Finance (Dep. S151) E-mail: <i>carl.holland@west-norfolk.gov.uk</i>			Other Officers consulted: Executive Leadership Team		
Financial Implications YES	Policy/ Personnel Implications NO	Statutory Implications NO	Equal Impact Assessment NO	Risk Management Implications YES	Environmental Considerations YES
If not for publication, the paragraph(s) of Schedule 12A of the 1972 Local Government Act considered to justify that is (are) paragraph(s)					

Date of meeting: 10 June 2025

**CAPITAL PROGRAMME SPEND COMMENCEMENT**

**Summary**

The Capital Programme Budget was approved by Council 27 February 2025. The Council now operates a three-tier governance framework for adding items to and commencing items within the capital programme. This report seeks approval for a move from tier three to tier two for an item of spend.

**Recommendation**

1. Approval of the movement of the following budget items within the capital programme from tier three to tier two
  - Grounds Maintenance Vehicles £436,730
2. Authorise the spend of £732,610 for vehicle replacements in accordance with Tier 2 of the Capital Programme as reported in section 1 of this report.

**Reason for Decision**

To ensure that Cabinet are informed of spend under the Council's Capital Programme budget.

## 1. Background

### 1.1. Request to progress to Tier two.

The replacement of the vehicle fleet is on a rolling schedule across the capital programme. Currently in the capital programme 2025-2026 there is collective value of £732,610 split between tier 2 and tier 3 as below;

<b>Vehicle Fleet Replacement</b>		<b>Value</b>
Public Cleansing Vehicles	Tier 2	156,800
Grounds Maintenance Equipment	Tier 2	139,080
Grounds Maintenance Vehicles	Tier 3	436,730
<b>Total</b>		<b>732,610</b>

1.2. The vehicle replacement schedule is updated periodically following inspections of the vehicles by the fleet manager. Recent inspections have seen the need to urgently replace four cage trucks, one general van, three specialist vehicles and two tractors necessary for day-to-day operations.

1.3. Approval is requested to transfer the remainder of the budget £436,760 from tier 3 to tier 2 to commence the procurement.

## 2 Options Considered

Previously approved as part of Capital Programme presented and agreed by Council 27<sup>th</sup> February 2025. Repair of existing vehicles is becoming increasingly costly and unviable, along with the increased costs of hiring vehicles to provide cover.

## 3 Policy Implications

None at this time.

## 4 Financial Implications

The budget has been approved in the Council's Capital Programme. This will reduce maintenance costs for vehicle in the Revenue Budget. A review of affordability of the Capital Programme in future years is regularly performed to monitoring the impact of internal borrowing.

## 5 Personnel Implications

There are no implications for staff resources.

## 6 Environmental Considerations

New and efficient fleet available to undertake cleansing duties throughout the area of the borough. These cannot effectively await the Green Fleet Review and the tractors are excluded and some are not easily capable of being electrified.

**7 Statutory Considerations**

Under section 25 of the Local Government Act 2003, the Chief Finance Officer of an authority is required to report on the following matters:

- the robustness of the estimates made for the purposes of determining its budget requirement for the forthcoming year; and
- the adequacy of the proposed financial reserves.

**8 Equality Impact Assessment (EIA)**

None.

**9 Risk Management Implications**

Deliveries of a range of cleansing services will be disrupted as the availability and reliability of vehicles reduces. This includes vehicles which provide cleansing and supplies to public toilets, town centres and maintains parks and gardens as well as high quality sports turf. These vehicles are standard commercial vehicles.

**10 Declarations of Interest / Dispensations Granted**

None

**11 Background Papers**

Capital Programme 2024/2029 and Capital Strategy 2025/2026.

# **SPECIAL URGENCY NOTICE OF A KEY DECISION PROPOSED TO BE MADE BY CABINET WHICH IS NOT SUBJECT TO CALL-IN TO THE CORPORATE PERFORMANCE PANEL**

Notice is hereby provided that:

- the following decision is urgent and cannot be reasonably deferred
- the decision cannot be called into the Corporate Performance Panel under Standing Order 12
- Regulation 10 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 cannot be complied with (5 days' notice of the decision)
- failure to consider the decision would substantially prejudice the interests of the residents of the Borough or the Borough itself

<b>Matter about which the decision is to be made</b>
Date of meeting: 10 June 2025
<u>Recommendations:</u>
1. Approval of the movement of the following budget item within the capital programme from tier three to tier two: Grounds Maintenance Vehicles £436,730
2. Authorise the spend of £732,610 for vehicle replacements in accordance with Tier 2 of the Capital Programme as reported in section 1 of this report.



<b>Reason decision is urgent and cannot reasonably be deferred</b>
Recent inspections have seen the need to urgently replace four cage trucks, one general van, three specialist vehicles and two tractors necessary for day-to-day operations. The specific detail surrounding the requirements only became fully available in the week commencing 2 June 2025. These vehicles are vital for the Operations functions and would lead to the inability to carry out core services if not urgently acquired.
In the circumstances, the Chair of the Corporate Performance Panel has given agreement that the decision can be considered notwithstanding 5 days' notice of the proposed decision has not been given and if made the decision can proceed immediately without being called-in to the Corporate Performance Panel.

Signed: \_\_\_\_\_

Name Michelle Drewery, Deputy Chief Executive

Date: 10 June 2025