



**Council**  
**Thursday, 26th January, 2023 at 4.30 pm**  
**in the Assembly Room, Town Hall, Saturday Market**  
**Place, King's Lynn PE30 5DQ**

**Reports marked to follow on the Agenda and/or Supplementary Documents**

- a) Cabinet: 17 January 2023 (Pages 3 - 6)

Minute extracts will follow

CAB104: West Winch Growth Area Masterplan

CAB105: Council Tax Support Scheme 2023/24 (Including Nom  
11/22)

CAB107: Parkway Development Update

1. **CABINET MEMBERS REPORTS** (Pages 7 - 9)

In accordance with Standing Order 11, to receive reports from Cabinet Members moved en bloc, under Standing Order 11.2 Members of the Council may ask questions of Cabinet Members on their reports and Portfolio areas. The order of putting questions shall commence with a Member from the largest opposition group, proceeding in descending order to the smallest opposition group, followed by a non-aligned Member and finally a Member from the ruling group. This order shall repeat until the time for questions has elapsed or there are no more questions to be put.

The period of time for putting questions and receiving responses shall not exceed 50 minutes for all Cabinet Members, excluding the Leader

The period of time for putting questions and receiving responses to the Leader shall not exceed 15 minutes.

**(Councillors are reminded that this is a question and answer session not a debate.)**

**Corporate Services - Councillor H Humphrey**

**Environment - Councillor P Kunes**

**Development - Councillor R Blunt**

**Finance – Councillor A Dickinson – to follow**

**Property – Councillor A Lawrence**

**People and Communities – Councillor Sam Sandell**

**Deputy Leader and Business, Culture & Heritage – Councillor G  
Middleton**

**Leader - Councillor Stuart Dark – to follow**

**Contact**

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**RECOMMENDATIONS TO COUNCIL ON 26 JANUARY 2023**  
**FROM CABINET ON 17 JANUARY 2023**

**CAB104 WEST WINCH GROWTH AREA MASTERPLAN**

[Click here to view the recording of this item on You Tube](#)

Cabinet considered The West Winch Growth Area Framework Masterplan Supplementary Planning Document (SPD) which built upon and provided more detailed advice and guidance on policies in the adopted Core Strategy (2011), the Site Allocations and Development Management Policies (2016) relating to the West Winch Growth Area which were being carried forward into the Local Plan Review and the North Runcton & West Winch Neighbourhood Plan (2018).

The SPD set out the expectations on design, house mix, sustainability and green credentials, as well as the need to consider the impact on heritage assets and biodiversity. The SPD set out at a very high level, the location of the new housing access road, where development was considered suitable, ensuring that there was a degree of separation from the development and the village of North Runcton, while integrating with existing development and facilities in West Winch.

The SPD had been subject to a statutory consultation and responses had been considered and subsequent amendments made to the SPD. It was now for the Council to consider adopting the SPD to be used as a material consideration in the determination of planning applications in the West Winch Growth Area.

Under standing order 34 Councillor de Whalley addressed the Cabinet and requested that as he considered as the Local Plan Examination was suspended and he had concerns about and considered there was uncertainty around the traffic and transport elements, that this document should not now be considered until the Examination was completed.

Under standing order 34 Councillor Joyce addressed Cabinet drew attention to the suspension of the Local Plan Examination and commented that a Local Transport Infrastructure Plan for West Norfolk should have been prepared by the County Council and that he considered there should be a railway station at South Lynn.

Under standing order 34 who was not able to be present at the meeting Councillor Blunt commented that whilst interested to hear the comments made then drew attention to the fact that the Local Plan Examination was totally separate to this matter as it was a current allocation.

Cabinet debated the item and drew attention to the fact that the recommendation was to approve the Masterplan which included the issues raised at the meeting such as infrastructure and schools. Reassurance was given that continued engagement would continue with the parish councils.

It was noted that the Regeneration and Environment Panel had considered the item and supported the recommendations.

**RECOMMENDED:** That the contents of the report be noted and the West Winch Growth Area Framework Masterplan SPD (Appendix 3 to the report) be adopted and used as a material consideration in the determination of planning applications;

### **Reason for Decision**

Adoption of the West Winch Growth Area Framework Masterplan SPD will provide guidance to assist in the determination of planning applications that fall within the West Winch Growth Area. The adoption of the SPD will ensure general conformity with the policies contained in the Council's Core Strategy (2011), the Site Allocations and Development Management Policies (2016) which are being carried forward into the Local Plan Review.

## CAB105 **COUNCIL TAX SUPPORT SCHEME 2023/24 (INCLUDING NOM 11/22)**

[Click here to view the recording of this item on You Tube](#)

Cabinet considered a report which explained that the council must implement a Council Tax Support (CTS) scheme for its working age residents for each financial year. A draft CTS scheme had to be decided and opened for public consultation, and then must agree a final CTS scheme, taking into account the consultation responses.

Since 2017, authority had been delegated to the council Leader, in consultation with the relevant Portfolio Holder and the s151 Officer, to agree the draft CTS scheme. The draft CTS scheme was open for consultation from 1 November 2022 to 12 December 2022. 25 responses were received and were included in this report.

The final CTS scheme for 2023/2024 was a continuation of the 2022/2023 CTS scheme, with two minor changes to keep it in line with wider welfare reform changes.

The report addressed Notice of Motion 11/22 proposed by Councillor Jones and seconded by Councillor Ryves:

"This Council recognises that the cost-of-living crisis is adversely affecting many local people, especially people on very low incomes. This Council additionally notes that it has a very high General Reserve Fund of over £8 million above the recommended level. This Council further notes to increase the Council Tax Support Scheme to 100% to every eligible Council Taxpayer based on last year's figures will run to less than £30,000 to this Council. Therefore, this Council approves increasing its Council Tax Support Scheme to 100% to every eligible Council Taxpayer."

The report set out that the impact of increasing the CTS Scheme so it covered up to 100% of the council tax bill is shown at 4.3 in the report.

It was noted that making the change would reduce the council's taxbase by 126.5 band D properties, lowering the total council tax income by £255,000, and our own income by £17,600. This figure was lower than last year as the maximum weekly council tax that could be paid had increased to 84% this year.

This was an ongoing cost which would impact the taxbase in 2023/2024 and future years.

Under standing order 34 Councillor Joyce drew attention to the additional cost of the proposal by Councillor Jones for 100% level of support of which only £17,600 would be payable by this authority, with the larger portions payable by the county and police authorities. He encouraged adoption of 100% support.

Cabinet debated the report, and drew attention to other areas of support the Borough was offering to families. It was also noted that the proposal in the report of 84% was broadly in line with the other Norfolk authorities and that an increase to 100% would have much larger budgetary consequences for the County and Police authorities. Attention was also drawn to the majority of consultees commenting that the level of support was at the right level.

**RECOMMENDED:** That the draft Council Tax Support scheme for 2023/2024 which went to public consultation be recommended to Council as the final CTS scheme for 2023/2024.

### **Reason for Decision**

To ensure a CTS scheme for working age people for 2023/2024 is agreed by full Council by 11 March 2023.

## CAB107 **PARKWAY DEVELOPMENT UPDATE**

[Click here to view the recording of this item on You Tube](#)

Cabinet considered a comprehensive report on the Parkway Development Scheme which set out the situation to date and the proposals going forward, seeking final approval to proceed with the development. The report set out the detail of the proposals including the financial elements, proposed tenure and environmental factors in the proposed build and surrounding ground. The Chair reported that he hoped discussion and debate on the item could be kept in the public domain, but that should members wish to discuss the exempt appendices that would take place at the end of the item. No requests were received to discuss the exempt papers.

The Assistant Director D Ousby in presenting the report updated members on some minor amendments to the report, a copy of which was published with the agenda papers.

Under standing order 34 Councillor de Whalley spoke on the report and raised issues such as flood risk, the climate crisis, the impact on future generations, Active travel which would mean it would be increasingly difficult to use the iron bridge for cycles and pedestrians.

Under standing order 34 Councillor Joyce commented that the scheme should cease and be accepted as a loss, as he considered there was nothing in it for the people living there. He also questioned the cost, the transfer to the Housing Company and the public subsidy of the scheme and suggested it should go out to competition. He acknowledged tenants needed security of tenure.

Under standing order 34 Councillor Blunt drew attention to the need to provide homes for people. He congratulated officers on the comprehensive report, and drew attention to the fact that the Regeneration and Development Panel supported it and commented that this was the best site in King's Lynn for houses. He considered the design and quality as excellent.

In debating the report by Cabinet attention was drawn to the fact that they considered most people objecting to the development were those who had a home whereas many young people were not able to have houses whether rented shared ownership or purchased unless they were developed. The immense pressure to provide homes in the Borough was referred to.

Cabinet commented that the environmental elements taken into account in the proposed build were second to none. The high costs involved were referred to but the benefits provided by the scheme were high.

Attention was drawn to the earlier scheme where more houses were proposed, but that after listening to the objections, the 226 was now proposed, the changes in which were supported when they were made and the high standards of environmental elements were supported. Work was also planned with the NWT for the land adjacent. Officers were thanked for the comprehensive report.

### **RECOMMENDED:**

- 1) That Council be recommended to approve an amendment to the Capital budget estimate from £48.367m to £54.462m, as detailed in section 9 of the report through a revised Capital Programme.
- 2) That the Executive Director (Development Services), in consultation with the Portfolio Holder for Development & Regeneration and Monitoring Officer be given delegated authority to approve the final terms of a Project Partnering Contract (PPC) 2000 with Lovell Partnership Limited (LPL) under the Major Housing Partnership Development Management Agreement (30 April 2015) to deliver this project.
- 3) That the Council shall dispose of the properties as set out in Table 1 of the report, with the affordable and private rented tenures transferred to the Council's wholly owned subsidiaries West Norfolk Housing Company Limited (WNHC) and West Norfolk Property Limited (WNPL).
- 4) That the Executive Director (Development Services), in consultation with the Portfolio Holder for Environment, the Portfolio Holder for Development & Regeneration, and the Monitoring Officer, determine the future management arrangements for the proposed wildlife and environment site to the East of the development.

### **Reason for Decision**

- To deliver on council corporate objectives:
- Delivering growth in the economy and with local housing
- Protecting and enhancing the environment, including tackling climate change; deliver on the council's commitment to be carbon neutral by 2035;
- Improving social mobility and inclusion through stimulation of economic activity in the local area;
- Creating and maintaining good quality places that make a difference to people's lives.
- To deliver affordable and private rented (PRS) housing for acquisition by the council's wholly owned housing companies to support the delivery of council corporate objectives

**CABINET MEMBERS REPORT TO COUNCIL****26 JANUARY 2023****COUNCILLOR ANGIE DICKINSON - CABINET MEMBER FOR FINANCE**

For the period 1 December 2022 to 26 January 2023

**1 Progress on Portfolio Matters.**

Progress has continued to be focused on two main topics namely the continued review of Earmarked Reserves, which has reached the end of its first stage, and the Budget Process, which will culminate in the Financial Plan report to Cabinet and Council in February.

The Grant Settlement was announced on 20 December and was slightly more beneficial than anticipated, with the continuation of some grant income that had been assumed to be discontinued and a new Funding Guarantee Grant which is designed to ensure all local authorities receive at least a 3% increase in their core spending power. Unfortunately, that good news represented just a drop in the ocean in terms of funds that need to be found to support the budget and therefore continuing service provision to residents and businesses.

Members continue to express a great amount of interest in the amount of money that the Council holds in its General Fund and Earmarked Reserves, both of which can be utilised to fund Revenue Expenditure, however, it has been important to establish just why we have so much set aside in Earmarked Reserves, balances that have accrued over a long period of time. Following the S151 Officer's review in conjunction with service managers and portfolio holders, and categorisation of each fund so we now have a clear picture of each fund's purpose, further work will be required to identify just which Reserves can be released to meet the budget shortfall over the four years of c.£8m as the General Fund balance will be wholly utilised during that period, except for the recommended minimum of 5% of budget requirement.

The budget process this year continues to be even more intense than previous years due to high levels of inflation, which impact on the Council's spending in the same way that each of us have had to face in our personal finances. At the beginning of the budget process we were showing a budget gap of c.£28m starting in year 2 of the financial plan, which is a totally unsustainable position. Budgets have been scrutinised in great detail to identify areas where savings can be made or additional income achieved and a number of areas have indeed provided additional resources, all without any significant impact on service provision. The detail will be evident in the Financial Plan but suffice to say we have progressed from having a budget shortfall in each year except year 1 (as stated in my previous report) to a budget shortfall in year 4 that will be met by drawing on Earmarked Reserves, a position which is a huge achievement by the Finance Team.

Capital projects continue to be reviewed as costs soar and funding streams are reviewed. Many capital projects will generate much needed additional

income to the Borough therefore the capital investment is crucial to our future financial viability.

Finally, the budget monitoring process continues to be reviewed and is an ever-improving tool to ensure that officers are aware of financial issues in their respective service area, something else that is even more important in the current financial climate. The most recent period has just been published and shows that many budgets have been reviewed at the most fundamental level, which has identified a range of budgets that have fallen out of kilter, and these have been reset to reflect the service being provided.

## **2 Forthcoming Activities and Developments.**

Work will continue on the above issues, all of which will be over a prolonged period. Work on the budget process will escalate until it culminates in the budget proposal submitted to Cabinet and Council in February 2023. In the meantime work on a borough-wide car parking strategy has commenced, which will have significant financial implications.

## **3 Meetings Attended and Meetings Scheduled**

2 Dec	Portfolio Holder Briefing
2 Dec	Earmarked Reserves review
5 Dec	Business Rates Pool review
6 Dec	Cabinet Briefing
7 Dec	KLACC Special Expenses
8 Dec	Earmarked Reserves review
8 Dec	Business Rates Pool review
9 Dec	Member Major Projects Board
9 Dec	Portfolio Holder Briefing
13 Dec	Cabinet Briefing
15 Dec	Parking Strategy review
16 Dec	Portfolio Holder Briefing
16 Dec	Portfolio Holder Briefing - budget
20 Dec	Members' Allowances Scheme review
20 Dec	Cabinet Briefing
22 Dec	Portfolio Holder Briefing
22 Dec	Budget Review
4 Jan	Corporate Performance Panel
9 Jan	Spend Analysis Briefing
9 Jan	Budget Monitoring Review
11 Jan	Portfolio Holder Briefing
11 Jan	Cabinet Briefing
11 Jan	Budget Setting Review
13 Jan	Portfolio Holder Briefing
16 Jan	Cabinet Sifting
17 Jan	Cabinet
18 Jan	Cabinet Briefing
20 Jan	Portfolio Holder Briefing



23 Jan	Cabinet Sifting
25 Jan	NCC Briefing on County Deal
25 Jan	Cabinet Briefing
26 Jan	Council