

**BOROUGH COUNCIL OF KING'S LYNN AND WEST NORFOLK**

**CABINET DECISION SHEET**

**Decision Sheet from the Meeting of the Cabinet held on  
Tuesday, 5 March 2013 at 5.30pm in the Committee Suite,  
King's Court, Chapel Street, King's Lynn**

**PRESENT:** Councillor N J Daubney (Chairman)  
Councillors A Beales, Lord Howard Mrs E Nockolds, A Lawrence and B Long.

Apologies were received from Councillors D Pope and Mrs V Spikings.

1. **MINUTES**

**RESOLVED:** The Minutes of the Meeting held on 5 February 2013 were approved as a correct record and signed by the Chairman.

2. **URGENT BUSINESS**

There was no urgent business.

3. **DECLARATIONS OF INTEREST**

None.

4. **CHAIRMAN'S CORRESPONDENCE**

None.

5. **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

Councillor J Moriarty attended under Standing Order 34 for Item 9 vii.

6. **CALLED IN MATTERS**

None

7. **FORWARD DECISIONS LIST**

The Forward Decision List was noted.

8. **MATTERS REFERRED TO CABINET FROM COUNCIL BODIES**

i) **Regeneration, Community and Environment Panel – 27 February 2013**

The Panel made the following recommendations to Cabinet, which were dealt with when Cabinet considered the reports on the agenda:

REC139: Leisure Service Provision

RESOLVED: That the Panel supported the recommendations to Cabinet as set out in the report.

ii) **Regeneration, Community and Environment Panel – 28 November 2012**

REC97: Residential and Holiday Caravan Site Licensing

That the Panel approved the site licence conditions for residential and holiday caravan sites.

9. **REPORTS**

i) Treasury Management Strategy (page 10)	<p><b>RECOMMENDED:</b> 1) That the Treasury Management Strategy Statement 2013/2014, including treasury indicators for 2013/2016 be approved.</p> <p>2) That the Investment Strategy 2013/2014 be approved.</p> <p>3) That the Minimum Revenue Provision Policy 2013/2014 be approved.</p> <p>4) That the revised Treasury Management Practices (TMPs) be adopted.</p> <p><b>Reason for the Decision</b></p> <p>The Council must produce a Treasury Management Strategy Statement, Minimum Revenue Provision Policy Statement and Annual Investment Strategy 2013/2014 by 31 March 2013.</p>
ii) Annual Pay Policy Statement (Page 41)	<p><b>RECOMMENDED:</b> That the Pay Policy Statement for 2013/14 be approved.</p> <p><b>Reason for Decision</b></p> <p>To comply with the requirements of the Localism Act 2011.</p>
iii) Affordable Housing Investment (page 48)	<p><b>RESOLVED:</b> That the Freebridge Capital Investment model outlined in the report be approved and delegated authority be given to the Chief Executive in consultation with Portfolio Holder Community to authorise further</p>

	<p>investment beyond the trial.</p> <p><b>Reason for Decision</b></p> <p>To ensure that the supply of affordable housing continues to increase, but at the same time that the Council responds to investment opportunities, or creates opportunities to invest in affordable housing in appropriate circumstances.</p>
<p>iv) Holiday/Touring/Residential Caravan Sites – Licensing Procedures and Standard Conditions (Page 52)</p>	<p><b>RECOMMENDED:</b> That the site licence conditions for residential and holiday caravan sites for all sites (new and existing) across the Borough be approved, with the addition of the following wording to the conditions:</p> <p>i) All caravans stationed on the site shall be maintained in a good state of decorative, structural and mechanical repair, to the satisfaction of the Licensing Authority.</p> <p>ii) Every caravan brought onto the site must comply with BS3632 (2005)*</p> <p><i>*Where specific British Standards are referred to the licence holder should note that where these are superseded, the updated standard will automatically apply.*</i></p> <p><b>Reason for Decision</b></p> <p>To ensure residential and holiday caravan site licence conditions are up to date.</p>
<p>v) Clarification on the Policy on Unreasonably Persistent Complaints (page 94)</p>	<p><b>RESOLVED:</b> That the minor additional points of clarification to the policy be approved.</p> <p><b>Reason for Decision</b></p> <p>To provide clarity for Officers in dealing with such situations.</p>
<p>vi) Amendments to the Scheme of Delegation (page 100)</p>	<p><b>RECOMMENDED:</b> 1) That the amended Scheme of Delegation be</p>

	<p>approved.  2) That the Chief Executive, in consultation with the Leader be given delegated Authority to make minor amendments to the Scheme to resolve any anomalies which may occur.</p> <p><b>Reason for Decision</b></p> <p>To ensure that the Delegation Scheme mirrors the decision making structure</p>
vii) Leisure Service Provision (Exempt report -page 134)	The item was deferred in order for further consideration to be given to the issue.

**The Meeting closed at 6.07 pm**