

# **BOROUGH COUNCIL OF KING'S LYNN AND WEST NORFOLK**

## **CABINET DECISION SHEET**

**Decision Sheet from the Meeting of the Cabinet held on  
Tuesday, 5 February 2013 at 5.30pm in the Committee Suite,  
King's Court, Chapel Street, King's Lynn**

**PRESENT:** Councillor N J Daubney (Chairman)  
Councillors A Beales, Mrs E Nockolds, A Lawrence, B Long,  
D Pope and Mrs V Spikings.

An apology was received from Councillor Lord Howard.

1 **THE LATE COUNCILLOR DAVID JOHNSON**

The Cabinet held a minutes silence in memory of the Late Councillor David Johnson who had passed away on Thursday.

2. **MINUTES**

**RESOLVED:** The Minutes of the Meeting held on 8 January 2013 were approved as a correct record and signed by the Chairman.

3. **URGENT BUSINESS**

There was no urgent business.

4. **DECLARATIONS OF INTEREST**

None.

5. **CHAIRMAN'S CORRESPONDENCE**

None.

6. **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

The following Councillors attended under Standing Order 34 for the items shown:

Councillor P Foster – Items 10 ii,iii and iv  
Councillor P Cousins Item 10 iv

7. **CALLED IN MATTERS**

None

8. **FORWARD DECISIONS LIST**

The Forward Decision List was noted.

9. **MATTERS REFERRED TO CABINET FROM COUNCIL BODIES**

i) **Resources and Performance Panel: 29 January 2013**

The Panel made the following recommendations to Cabinet, which were dealt with when Cabinet considered the reports on the agenda:

RP108: Cabinet Report: Pay Award 2013/2014

RESOLVED: That Cabinet be informed that the Resources and Performance Panel supported the recommendations as set out in the report to Cabinet:

1) That an annual pay award of 1% be implemented with effect from 1.4.13.

2) That the authority continued its practice of matching the bottom point of PG13 to the lowest point on the national pay scales.

RP109: Cabinet Report: The Financial Plan 2012/2016

RESOLVED: That Cabinet be informed that the Resources and Performance Panel supported the recommendations as set out in the report to Cabinet:

### Recommendation 1

It is recommended that Council approve the revision to the Budget for 2012/2013 as set out in the report.

### Recommendation 2

Council is recommended to reaffirm the Balances and Reserves Policy and the maximum balances set for the reserves as noted in the report.

### Recommendation 3

It is recommended that Council:

- 1) Approves the budget of £17,364,570 for 2013/2014 and noted the projections for 2014/2015 and 2015/2016.
- 2) Approves the level of Special Expenses for the Town/Parish Councils as detailed in the report.
- 3) Approves the Fees and Charges 2013/2014 detailed in Appendix 3.
- 4) Approves a Band D council tax of £111.97 for 2013/2014.

### Recommendation 4

Council is recommended to approve a minimum requirement of the General Fund balance for 2013/2014 of £902,348.

### **ii) Regeneration, Community and Environment Panel – 30 January 2013**

The Panel made the following recommendations to Cabinet, which were dealt with when Cabinet considered the reports on the agenda:

REC122: Cabinet Report: Designation Of A Conservation Area In Dersingham

RESOLVED: That the Panel supported the recommendation to Cabinet as follows:

That the new conservation area and conservation area character statement for Dersingham, as proposed be approved and endorsed.

REC123: Cabinet Report: The Financial Plan 2012/2016

RESOLVED: That the Panel supported the recommendations to Council as follows:

- (1) It is recommended that the Council approve the revision to the Budget for 2012/2013 as set out in the report.
- (2) Council is recommended to reaffirm the Balances and Reserves Policy and the maximum balances set for the reserves as noted in the report.
- (3) It is recommended that Council:
  - (i) Approves the budget of £17,364,570 for 2013/2014 and notes the projections for 2014/2015 and 2015/2016.
  - (ii) Approves the level of Special Expenses for the Town/Parish Councils as detailed in the report.
  - (iii) Approves the Fees and Charges 2013/2014 detailed in Appendix 3.
  - (iv) Approves a Band D Council Tax of £111.97 for 2013/2014
- (4) Council is recommended to approve a minimum requirement of the General Fund balance for 2013/2014 of £902,348.

## 10. **REPORTS**

<p>i) Financial Plan 2012/2016 (separate booklet)</p>	<p><b>RECOMMENDED:</b></p> <p>1) That Council approve the revision to the Budget for 2012/2013 as set out in the report.</p> <p>2) That Council reaffirm the Balances and Reserves Policy and the maximum balances set for the reserves as noted in the report.</p> <p>3) That Council:</p> <p>i) Approves the budget of £17,364,570 for 2013/2014 and notes the projections for 2014/2015 and 2015/2016.</p> <p>ii) Approves the level of Special Expenses for the Town/Parish Councils as detailed in the report, with the amendment to the Downham Market Precept on page 20 of the booklet being amended from £16.10 to £16.06.</p> <p>iii) Approves the Fees and Charges 2013/2014 detailed in Appendix 3.</p> <p>iv) Approves a Band D Council Tax of £111.97 for 2013/2014.</p> <p>4) That Council approve a minimum</p>
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	<p>requirement of the General Fund balance for 2013/2014 of £902,348.</p> <p><b>Reason for Decision</b> The Council is obliged to set a Budget Requirement and level of council tax before the beginning of a financial year commencing on 1 April.</p>
ii) Staff Pay Settlement 2013/14 (page 8)	<p><b>RESOLVED:</b> 1) That a pay award of 1% be implemented w.e.f 1.4.13. 2) That the authority continues its practice of matching the bottom point of PG13 to the lowest point on the national pay scales.</p> <p><b>Reason for Decision</b> To implement an increase to pay for Borough Council employees, whilst reflecting the Government's policy on public sector pay and the Authority's ongoing budget savings requirement. GMB comments were fed into the meeting.</p>
iii) Amendment To Planning Scheme Of Delegation In Relation To Small Scale (Mini) Wind Turbines (Page 12)	<p><b>RECOMMENDED:</b> That the changes to the Planning Scheme of Delegation, as set out in option 2 of the report, and shown in the attached document, be approved with the following amendments / additions:</p> <ul style="list-style-type: none"> <li>• The issue of no more than 3 turbines on a "site" be amended to a "cluster or defined grouping".</li> <li>• inclusion of the following additional wording to the enforcement section 1.3.1:  (h) Urgent Works Notices (i) Repairs Notices</li> </ul> <p><b>Reason for Decision</b> To allow more of the applications for mini wind turbines to be dealt with under officer delegated powers, which will allow more efficient use of both the Planning Committee's and officer's time. The additional/amended wording is for</p>

	clarification purposes.
iv) Neighbourhood Development Area Designations For West Winch/North Runcton, South Wootton And Hunstanton (Page 21)	<p><b>RESOLVED:</b> 1) That the designation of the three Neighbourhood Development Areas as proposed be approved; and</p> <p>2) That the powers to make future decisions on Neighbourhood Development Area designations be delegated to the Executive Director of Development and Regeneration, in consultation with the Cabinet Member for Development.</p> <p><b>Reason for Decision</b></p> <p>That there are no material planning reasons not to designate the proposed Neighbourhood Development Areas; and</p> <p>The response to the consultation on the three Neighbourhood Development Areas has been very limited and the few comments received have not been of such a significant nature as to warrant referral to Cabinet. It is assumed this pattern will continue should other applications for area designations are received.</p>
v) Designation Of Conservation Area In Dersingham (Page 33)	<p><b>RECOMMENDED:</b> That the new conservation area and conservation area character statement for Dersingham, as proposed, be approved and endorsed.</p> <p><b>Reason for Decision</b></p> <p>Dersingham was considered for conservation area designation in response to a request from the then Borough Councillor and Parish Council.</p>
vi) Council Representation On Outside Bodies: Norfolk and Waveney Enterprise Services (Page 40)	<p><b>RESOLVED:</b> That Councillor N Daubney be nominated as Borough Council representative to the Board of Norfolk and Waveney Enterprise Services (NWES).</p> <p><b>Reason for Decision</b></p> <p>In December 2012, the Borough Council and NWES have entered into a strategic partnership to deliver the King's Lynn</p>

	Enterprise and Innovation Centre (KLIC) and strengthen the provision of enterprise, business support and advice for start-ups and SMEs in West Norfolk. A key component of this strategic partnering is council representation to the NWES Board, which has been captured in the Partnership Agreement approved by Cabinet in December 2012.
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**The Meeting closed at 6.30 pm**