

BOROUGH COUNCIL OF KING'S LYNN AND WEST NORFOLK

CABINET DECISION SHEET

**Decision Sheet from the Meeting of the Cabinet held on
Tuesday, 4 September 2012 at 5.30pm in the Committee Suite, King's
Court, Chapel Street, King's Lynn**

PRESENT: Councillor B Long (Vice-Chairman in the Chair)
Councillors A Beales, A Lawrence, Mrs E Nockolds,
D Pope and Mrs V Spikings.

Apologies for absence were received from Councillors N J Daubney
(Chairman) and Lord Howard.

1. **MINUTES**

RESOLVED: The Minutes of the Meetings held on 31 July and
21 August 2012 were approved as a correct record and signed by the
Chairman.

2. **URGENT BUSINESS**

There was no urgent business.

3. **DECLARATIONS OF INTEREST**

None

4. **CHAIRMAN'S CORRESPONDENCE**

None.

5. **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

None

6. **CALLED IN MATTERS**

None

7. **FORWARD DECISIONS LIST**

The forward decision list was noted.

8. **MATTERS REFERRED TO CABINET FROM COUNCIL BODIES**

i) **Regeneration, Environment and Community Panel
Meeting: 29 August 2012**

The Panel made the following recommendations to Cabinet, which were taken into account when Cabinet considered the report.

REC56: Cabinet Report: Regeneration And Economic Development Policy

RESOLVED: That the Panel supported the recommendations to Cabinet as set out below:

- 1) That Cabinet be invited to appoint a 9 Member Task Group to consider regeneration and economic development policy and the associated deliver framework (9 Members – 6 Conservative, 2 Labour, 1 Independent/Green Party or Liberal Democrat).
- 2) That Cabinet agrees the attached Terms of Reference for the Member Task Group.

REC58: Cabinet Report: King's Lynn Enterprise And Innovation Centre (Klic)

RECOMMENDATION: That the Panel supported the recommendations to Cabinet as set out the report.

- 1) That Cabinet agrees in principle to allocate £2.5m in the capital programme 2012-2015 towards the capital cost of building KLIC.
- 2) That Cabinet agrees to delegate authority to the Chief Executive in consultation with the Cabinet Member for Regeneration and Commercial Services to negotiate the terms and conditions of £2.5m loan from New Anglia Growing Places Fund.
- 3) That Cabinet agrees to delegate authority to the Chief Executive in consultation with the Cabinet Member for Regeneration and Commercial Services to negotiate the terms and conditions of a Partnership Agreement with Norfolk and Waveney Enterprise Services (NWES) for the construction and running of the centre.
- 4) That a report be brought to the Cabinet Meeting on 2 October 2012 setting out the final recommendations and outcome of the negotiations.

10. REPORTS

i) Regeneration and Economic Development Policy (page 10)	RESOLVED: 1) That officers be instructed to seek membership of a 9 Member Task Group to consider regeneration and economic development policy and the associated delivery
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	<p>framework (9 Members – 6 Con, 2 Lab, 1 Ind/Gr or Lib Dem)</p> <p>2) That the attached Terms of Reference for the Member Task Group be agreed.</p> <p>Reason for Decision The current Urban Development Strategy was developed in 2006 and based on a set of economic and financial premises, which are no longer valid as a result of the 2008 economic recession. The recession has brought up a series of financial and economic challenges at national and local level for both the private and public sectors. In light of these challenges, the borough council needs to reconsider existing regeneration and economic development policy and its delivery approach to address the new economic, financial and social circumstances.</p>
<p>ii) Outsourced Payroll Contract (page 18)</p>	<p>RESOLVED: That the steps involved in the tender process be noted and a report be submitted to the October Cabinet meeting on the outcome of the tender process.</p> <p>Reason for Decision</p> <p>In accordance with the Council's contract standing orders, as the total value of the outsourced payroll contract exceeds £250,000 it will be necessary to obtain Cabinet approval for the successful provider once identified through the tendering exercise.</p> <p>The timetable for the project means that the successful supplier will be determined during the week of 15th October 2012. It is intended that this decision will be reported to Cabinet on 30th October to seek approval to award the contract to the successful organisation. This timescale is necessary to allow sufficient time after the award of the contract for necessary work to be completed by 1st April 2013.</p>

	<p>This report is therefore presented at this meeting to give Cabinet advance notification of the tender process to ensure that Members are satisfied that the process being followed is thoroughly and in accordance with contract standing orders, prior to the decision on the successful supplier being made.</p>
<p>iii) Revisions to the Private Sector Housing Investment Policy (page 25)</p>	<p>RECOMMENDED: That the introduction of the ADAPT grant for all applications for adaptations under £6, 000, where the applicant is not subject to a means-test be supported, and the changes to the grants and loan assistance as documented within the revised Private Sector Housing Investment Policy attached in Appendix A be approved.</p> <p>Reason for Decision The proposed changes will help improve the service delivered to the public, and improve the existing way of working.</p>
<p>iv) HMO and other privately Rented Homes – Amenity Standards (Page 57)</p>	<p>RECOMMENDED: To adopt a common set of amenity standards to be applied to HMOs and other privately rented homes across King's Lynn and West Norfolk.</p> <p>Reason for Decision The amenity standards for HMOs and other privately rented homes were last reviewed in 1997 and require updating.</p>
<p>v) Localism Act Housing Reforms – The Council's Tenancy Strategy (page 81)</p>	<p>RECOMMENDED: That the Strategy document attached as an appendix to the report be adopted.</p> <p>Reason for Decision It is a mandatory provision of the Localism Act 2011 for a local housing authority to publish a Tenancy Strategy.</p>
<p>vi) Reconstitution of the King's Lynn Internal Drainage Board (Page 94)</p>	<p>RECOMMENDED: That the Council's Membership of the King's Lynn Internal Drainage Board be reduced from 15 to 10 members and those members be decided at the Council meeting on 27 September 2012.</p> <p>Reason for Decision To comply with the re-constitution</p>

	requirements of the King's Lynn IDB.
vii) Community Governance Review – next stage (Page 96)	<p>RECOMMENDED: To agree the draft proposals with the exception of the Castle Rising/Congham proposal.</p> <p>Reason for Decision</p> <p>So that Community Governance reflects the identities and interests of the community and is effective and convenient.</p>

RESOLVED: “That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act.”

vii) King's Lynn Enterprise and Innovation Centre (Page 105)	<p>RESOLVED: 1) That Cabinet agrees in principle to allocate £2.5m in the capital programme 2012-2015 towards the capital cost of building KLIC.</p> <p>2) That Cabinet agrees to delegate authority to the Chief Executive in consultation with the Cabinet Member for Regeneration and Commercial Services to negotiate the terms and conditions of £2.5m loan from New Anglia Growing Places Fund.</p> <p>3) That Cabinet agrees to delegate authority to the Chief Executive in consultation with the Cabinet Member for Regeneration and Commercial Services to negotiate the terms and conditions of a Partnership Agreement with Norfolk and Waveney Enterprise Services (NWES) for the construction and running of the centre.</p> <p>4) That a report be brought to a future Cabinet Meeting setting out the final recommendations and outcome of the negotiations.</p> <p>Reason for Decision</p> <p>In 2010 Business Link, the national enterprise agency tasked with delivery of support, advice and training to would be entrepreneurs to start up a business has been closed and replaced with an online portal. The closure has reduced dramatically the number of one-to-one business advise sessions available for would be entrepreneurs and small businesses.</p>
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	<p>The Borough Council's Corporate Business Plan 2011-2015 identifies support for enterprise and business start-ups as a top priority. This proposal to deliver an enterprise and innovation centre in King's Lynn meets both a council key priority and the need to fill the gap in business support provision left after Business Link demise.</p>
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The Meeting closed at pm