

# **BOROUGH COUNCIL OF KING'S LYNN AND WEST NORFOLK**

## **CABINET DECISION SHEET**

**Decision Sheet from the Meeting of the Cabinet held on  
Tuesday, 3 July 2012 at 5.30pm in the Committee Suite, King's Court,  
Chapel Street, King's Lynn**

**PRESENT:** Councillor B Long (Vice-Chairman in the Chair)  
Councillors A Beales, D Pope and Mrs V Spikings.

Apologies for absence were received from Councillors N J Daubney  
(Chairman), Lord Howard, A Lawrence and Mrs E Nockolds.

1. **MINUTES**

**RESOLVED:** The Minutes of the Meeting held on 6 June 2012  
were approved as a correct record and signed by the Chairman.

2. **URGENT BUSINESS**

There was no urgent business.

3. **DECLARATIONS OF INTEREST**

None

4. **CHAIRMAN'S CORRESPONDENCE**

None.

5. **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

Councillor D Collis attended for item 9 (iii)  
Councillor P Foster attended for item 9 (ii, iii, iv)

6. **CALLED IN MATTERS**

None

7. **FORWARD DECISIONS LIST**

The forward decision list was noted.

8. **MATTERS REFERRED TO CABINET FROM COUNCIL BODIES**

i) **Resources and Performance Panel: 26 June 2012**  
The Panel made the following recommendations to Cabinet, which  
were dealt with when Cabinet considered the reports on the agenda

RP20: Housing And Council Tax Benefit: Risk Based Verification Of New Claims

RESOLVED: That Cabinet be informed that the Resources and Performance Panel supports the recommendations as set out in the report to Cabinet.

RP21: Hunstanton – Proposed Land Disposal – Update Report

RESOLVED: That Cabinet be informed that the Resources and Performance Panel supports the recommendations as set out in the Cabinet Report.

ii) **Audit and Risk Committee Meeting held on 26 June 2012**

The Committee made the following recommendations to Cabinet, which were dealt with when Cabinet considered the reports on the agenda

ARC29: Cabinet Report – Annual Treasury Report 2011/2012

RESOLVED: That Cabinet be informed that the Resources and Performance – Audit and Risk Committee support the recommendations as set out in the Cabinet Report.

iii) **Regeneration, Environment and Community Panel Meeting: 27 June 2012**

The Panel made the following recommendations to Cabinet, which were dealt with when Cabinet considered the reports on the agenda

REC27: Lynnsport Fitness/College Of West Anglia

RESOLVED: That the report be noted and that Cabinet be informed that the Regeneration, Environment and Community Panel support the Recommendations outlined in the report, as follows:

Recommendation 1

Approve the Lynnsport building change to create a new fitness suite and five lane bowls hall.

Recommendation 2

Amend Capital Programme to include a budget of £325,000 for the cost of works at Lynnsport to be met from unsupported borrowing charges through increased revenue.

Recommendation 3

The Council give consent to the College of West Anglia reference the 2003 agreement to convert the sports facilities to education use on a permanent basis.

9. **REPORTS**

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| <p>i) Annual Treasury Report 2011/2012 (page 8)</p>           | <p><b>RESOLVED:</b> That the report be noted</p> <p><b>Reason for the Decision</b></p> <p>The Council must make an annual review of its Treasury operation for the previous year, as part of the CIPFA code of Practice.</p>   |
| <p>ii) Lynnsport Fitness/College Of West Anglia (page 27)</p> | <p><b>RESOLVED:</b> 1) That the Lynnsport building change to create a new Fitness Suite and five lane Bowls Hall be approved.</p> <p>2) That the Capital Programme be amended to include a budget of £325,000 for the cost of works at Lynnsport to be met from unsupported borrowing charges through increased revenue.</p> <p>3) That the Council give consent to the College of West Anglia reference the 2003 agreement to convert the sports facilities to education use on a permanent basis.</p> <p><b>Reason for Decision</b></p> <p>To maximise the use and income from Lynnsport and confirm the long-term use of Lynnsport by the College of West Anglia.</p> |

**RESOLVED:** “That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act.”

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| <p>iii) Housing And Council Tax Benefit: Risk Based Verification of New Claims (Page 33)</p> | <p><b>RECOMMENDED:</b> 1) That the use of the Risk Based approach to the verification of new claims for HB/CTB and the Risk Based Verification Policy as shown at Appendix A to the report be approved, with the addition of a threshold figure to the number of claims to be checked and a note of reporting arrangements.</p> |
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|   | <p>2) That the performance of the policy be monitored through the Resources and Performance Panel.</p> <p><b>Reason for Decision</b></p> <p>To allow the Council to use Risk Based Verification of new claims for HB/CTB to identify claims more prone to fraud and error and prevent overpayments.</p>   |
| <p>iv) Hunstanton – Proposed Land Disposal – Up-date report (Page 41)</p> | <p><b>RESOLVED:</b> 1) That the disposal of this land asset is progressed along the revised terms set out within the report.</p> <p>2) That delegated authority is given to the Property Services Manager to finalise the terms of the proposed disposals set out within this report.</p> <p>3) That authority is granted to the Legal Services Manager to progress the necessary transfer, or any other associated, documentation through to completion.</p> <p><b>Reason for Decision</b></p> <p>The proposal set out within this report fits well with the overall regeneration proposals for Hunstanton and will provide the Borough Council with a sizeable capital receipt.</p> |
| <p>v) Business Rates – Application For Discretionary Relief (Page 50)</p> | <p><b>RESOLVED:</b> That 100 % Discretionary Relief is awarded for the duration of the occupation of the retail unit</p> <p><b>Reason for Decision</b></p> <p>The Discretionary Relief Policy allows relief to be awarded to not for profit organisations where they incur a business rates liability for the premises they occupy.</p>   |

**The Meeting closed at 6.10 pm**