

**BOROUGH COUNCIL OF KING'S LYNN AND WEST NORFOLK**

**CABINET DECISION SHEET**

**Decision Sheet from the Meeting of the Cabinet held on  
Tuesday, 6 March 2012 at 5.30pm in the Committee Suite, King's Court,  
Chapel Street, King's Lynn**

**PRESENT:** Councillor N J Daubney (Chairman)  
Councillors A Beales, B Long, Mrs E Nockolds, D Pope  
and Mrs V Spikings.

An apology for absence was received from Councillor Lord Howard.

Under Standing Order 34 the following Councillors attended and addressed  
Cabinet on the items shown:

D J Collis (8 ix)  
I Gourlay (8v)  
P Foster (8 ii, v and viii)  
Mrs J Leamon (8i)  
J Loveless (8v)

1: **MINUTES**

**RESOLVED:** That the Minutes of the Meeting held on 7  
February 2012 be approved as a correct record and signed by the  
Chairman.

2: **URGENT BUSINESS**

There was no urgent business. However a late Exempt item was  
considered on the Procurement Update for the Black Bin Recycling  
Project.

3: **DECLARATIONS OF INTEREST**

None

4: **CHAIRMAN'S CORRESPONDENCE**

None

5: **CALLED IN MATTERS**

None

6: **FORWARD DECISIONS LIST**

The forward decision list was noted.

7: **MATTERS REFERRED TO CABINET FROM COUNCIL BODIES**

i) **Resources and Performance Panel: 28 February 2012**

The Committee had made the following recommendations to Cabinet, which was dealt with when Cabinet considered the reports on the agenda.

RP119: Pay Policy Statement 2012/2013

RESOLVED: That Cabinet be advised that the Resources and Performance Panel supports the recommendation as set out in the report to Cabinet as follows:

That Cabinet recommend to Council the attached Pay Policy Statement for 2012/2013.

RP120: Review Of The Trial Period Following The Introduction Of A System For Charging For Pre-Application Advice

RESOLVED: That Cabinet be advised that the Resources and Performance Panel supports the recommendation as set out in the report to Cabinet as follows:

That Cabinet agrees to continue with a charging regime for pre-application advice on a permanent basis.

ii) **Regeneration, Environment and Community Panel Meeting: 29 February 2012**

The Panel had made the following recommendations to Cabinet, which were dealt with when Cabinet considered the reports on the agenda

REC78 Queen Elizabeth II Fields Challenge

RESOLVED: That Cabinet be informed that the Regeneration, Environment and Community Panel support the recommendations to Cabinet as follows:

Recommendation 1

The Council engaging in the Queen Elizabeth II Fields in Trust programme and to the nomination of open spaces in section 3.

Recommendation 2

Delegate authority to the Executive Director, Leisure and Public Space, in consultation with the Cabinet Member for Shared Services and External Relations to agree Deeds of Dedication.

Recommendation 3

That delegated authority be granted to the Portfolio Holder for Shared Services and External Relations in consultation with Officers to agree additional areas to be put forward for the Fields in Trust Scheme during the year of the Queen's Diamond Jubilee.

8: **REPORTS**

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| <p>i) Notice Of Motion 8/11: Development Of Employment Opportunities In Villages (page 9)</p> | <p><b>RESOLVED:</b> That the current approach to handling proposals for employment development in villages in line with the Adopted Core Strategy policy CS11 be endorsed, and the approach from the Economic Development Team be noted.</p> <p><b>Reason for Decision</b></p> <ol style="list-style-type: none"> <li>1. The current policy allows for a flexible approach to employment development on small sites in villages / rural areas which better fits the nature of demand for sites in those areas.</li> <li>2. To seek to allocate specific sites in villages would constrain rather than encourage employment development in villages.</li> <li>3. Current initiatives around business development in rural areas are responsive to enquiries and offer appropriate support.</li> </ol> |
| <p>ii) Recycling Processing Contract Renewal (Page 14)</p>                                    | <p><b>RESOLVED:</b> 1) That the Executive Director for Leisure and Public Space is authorised to commence a joint procurement with other Waste Collection Authorities, where they determine to do so, and Norfolk County Council (in respect of their provision of Household Waste Recycling Centres) for the processing of co-mingled dry recyclable materials and associated services.</p> <p>2) That the existing contractor NEWS Ltd is advised that the Council intends to end existing arrangements on the 31<sup>st</sup> March 2014 as provided for within the contract between the two parties.</p> <p><b>Reason for Decision</b></p> <p>The potential for the greatest financial benefit is expected through a consortium contract and that procurement savings</p>                        |

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|  | <p>will also be made through the sharing equally of the costs of procurement. An obligation exists for this Council to notify its contractor of our intentions for future service provision.</p>   |
| <p>iii) Review of the trial period following the introduction of a system of charging for Pre-Application Advice (page 18)</p> | <p><b>RESOLVED:</b> That the charging regime for pre-application advice be approved on a permanent basis.</p> <p><b>Reason for Decision</b></p> <p>To continue with the changes to the service, which are considered to have improved the standard of pre-application advice, and have allowed recovery of some of the costs of providing the service.</p>   |
| <p>iv) Pay Policy Statement (Page 27)</p>  | <p><b>RECOMMENDED:</b> That the Pay Policy Statement for 2012/13 be approved.</p> <p><b>Reason for Decision</b></p> <p>To comply with the requirements of the Localism Act 2011.</p>   |
| <p>v) Queen Elizabeth II Fields Challenge (Page 34)</p>  | <p><b>RESOLVED:</b> That the following be approved:</p> <ol style="list-style-type: none"> <li>1) The Council engaging in the Queen Elizabeth II Fields in Trust programme and to the nomination of open spaces in section 3.</li> <li>2) Delegated authority be granted to the Executive Director, Leisure &amp; Public Space, in consultation with the Cabinet Member for Shared Services and External Relations to agree Deeds of Dedication.</li> <li>3) That delegated authority be granted to the Portfolio Holder for Shared Services and External Relations in consultation with Officers to agree additional areas to be put forward for the Fields in Trust Scheme during the year of the Queen's Diamond Jubilee.</li> </ol> <p><b>Reason for Decision</b></p> <p>To provide a legacy within the Borough to commemorate the Diamond Jubilee while</p> |

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|  | giving protection to important recreational spaces.  |
| vi) Regulation of Investigatory Powers Act 2000 (Page 37)                                      | <p><b>RESOLVED:</b> 1) That the recommendations of the 2010 inspection be noted.</p> <p>2) That the appointment of the Chief Executive as the Council's Senior Responsible Officer be confirmed.</p> <p>3) That the Legal Services Manager be authorised to make any necessary amendments to the RIPA Policy which are necessary to maintain consistency with legislation and Codes of Practice.</p> <p>4) Agree that the Portfolio holder should receive reports on the use of RIPA powers for review on a quarterly basis.</p> <p><b>Reason for Decision</b></p> <p>To update members in respect of the Council's use of RIPA powers and to give effect to the recommendations of the information Commissioners Inspector.</p> |
| vii) Appointment Of Representatives To Norfolk Revenues And Benefits Joint Committee (Page 40) | <p><b>RESOLVED:</b> That the following Cabinet Members be nominated to serve on the Norfolk Revenues and benefits partnership for the municipal year 2012/2013: The Leader and Cabinet Members for Shared Services and External Arrangements, and Leisure and Operational Assets.</p> <p><b>Reason for Decision</b></p> <p>To comply with the requirements of the partnership agreement approved by Council for the newly formed Norfolk Revenues and Benefits partnership.</p>  |
| viii) Community Governance Review (Page 42)  | <p><b>RECOMMENDED:</b> To agree the terms of reference and timetable for the Review attached to the report.</p> <p><b>Reason for Decision</b></p> <p>To allow the three matters to be dealt with.</p>  |

**RESOLVED:** “That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act.”

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| ix) Procurement Update for Black Bin Recycling Project (Late item) | <p><b>RESOLVED:</b> That contract negotiations with Duratrust be approved.</p> <p><b>Reason for Decision</b><br/>To enable the procurement exercise to be completed.</p> |
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**The Meeting closed at 6.31 pm**