

BOROUGH COUNCIL OF KING'S LYNN AND WEST NORFOLK

CABINET DECISION SHEET

**Decision Sheet from the Meeting of the Cabinet held on
Wednesday, 5 February 2014 at 5.30pm in the Committee Suite, King's
Court, Chapel Street, King's Lynn**

PRESENT: Councillor N J Daubney (Chairman).
Councillors A Beales, Lord Howard (until 5.35pm), A Lawrence, B Long,
Mrs E Nockolds, D Pope and Mrs V M Spikings.

1. **MINUTES**

RESOLVED: The Minutes of the Meeting held on 14 January 2014 were approved as a correct record and signed by the Chairman.

2. **URGENT BUSINESS**

There was no urgent business.

3. **DECLARATIONS OF INTEREST**

None.

4. **CHAIRMAN'S CORRESPONDENCE**

None.

5. **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

None

6. **CALLED IN MATTERS**

None

7. **FORWARD DECISIONS LIST**

The forward decision list was noted.

8. **MATTERS REFERRED TO CABINET FROM COUNCIL BODIES**

i) **Resources and Performance Panel: 27 January 2014**

The Panel made the following recommendation to Cabinet, which was dealt with when Cabinet considered the report on the agenda:

RP102: Exempt Cabinet Report: Procurement Review

RESOLVED: That the Panel support the recommendation to Cabinet as follows:

That Cabinet considers the outcome of the tender evaluation exercise and resolve that no contract is awarded and pursues the goal of reducing the Council's procurement cost through the work of the Procurement Working Group established as part of the wider Cost Reduction Programme approved by Cabinet in November 2013.

RP103: Cabinet Report: Coast Share

RESOLVED: That the Panel support the recommendations to Cabinet as follows:

Cabinet is recommended to:

- 1) Agree that the Borough Council joins Coastshare Limited.
- 2) Appoints two Members to join the Coastshare Executive Board.

RP104: Cabinet Report: Capital Programme 2013 – 2017

RESOLVED: That the Panel support the recommendations to Cabinet as follows:

- 1) Cabinet recommends to Council the amendments to capital schemes and resources for the 2013 – 2017 Capital Programme as detailed in the report.
- 2) Cabinet recommends to Council that new capital bids of £195,000 were to be funded from available capital resources and included in the Capital Programme 2014 – 2017.

RP105: Cabinet Report: Financial Plan 2013 – 2017

RESOLVED: That the Panel support the recommendations to Cabinet as follows:

Recommendation 1

It is recommended that Council approve the revision to the Budget for 2013/2014 as set out in the report.

Recommendation 2

Council is recommended to reaffirm the Balances and Reserves Policy and the maximum balances set out for the reserves as noted in the report.

Recommendation 3

It is recommended that Council:

- 1) Approves the budget of £18,805,380 for 2014/2015 and notes the projections for 2015/2016 and 2016/2017.

- 2) Approves the level of Special Expenses for the Town/Parish Councils as detailed in the report.
- 3) Approves the Fees and Charges 014/2015 detailed in Appendix 3.
- 4) Approves a Band D council tax of £111.97 for 2014/2015.

Recommendation 4

Council is recommended to approve a minimum requirement of the General Fund balance for 2014/2015 of £974,515.

ii) Regeneration, Environment and Community Panel – 29 January 2014

The Panel made the following recommendations to Cabinet, which were dealt with when Cabinet considered the reports on the agenda:

REC112: Cabinet Report – Discharge Of Homelessness Duty By Private Rented Sector Offer Of Accommodation

RESOLVED: That the Regeneration, Environment and Community Panel support the recommendations to Cabinet as follows:

- (i) That the Private Rented Sector Offer Policy and Procedure detailed in Appendix A of the report be approved for discharge of homelessness duty.
- (ii) That the Chief Executive in consultation with the Portfolio Holder with responsibility for housing is delegated authority to make minor amendments to this Policy

REC114: Cabinet Report – Capital Programme And Resources 2013-2017

RESOLVED: That the Regeneration, Environment and Community Panel support the recommendations to Cabinet as follows:

It is recommended that:

- 1) Cabinet recommends to Council the amendments to the capital schemes and resources for the 2013-2017 capital programme as detailed in the report.
- 2) Cabinet recommends to Council that new capital bids of £195,000 are to be funded from available capital resources and included in the capital programme 2014-2017.

REC115: Cabinet Report – The Financial Plan 2013/2017

RESOLVED: That the Regeneration, Environment and Community Panel support the recommendations to Cabinet as follows:

Recommendation 1 – It is recommended that Council approve the revision to the budget for 2013/2014 as set out in the report.

Recommendation 2 – Council is recommended to reaffirm the Balances and Reserves Policy and the maximum balances set for the reserves as noted in the report.

Recommendation 3 – It is recommended that Council:

1) Approves the budget of £18,805,380 for 2014/2015 and notes the projections for 2015/2016 and 2016/2017.

2) Approves the level of Special Expenses for the Town/Parish Councils as detailed in the report.

3) Approves the Fees and Charges 2014/2015 detailed in Appendix 3.

4) Approves a Band D council tax of £111.97 for 2014/2015.

Recommendation 4 – Council is recommended to approve a minimum requirement of the General Fund balance for 2014/2015 of £974,515

REC117: King's Lynn Town Hall And Public Realm

RESOLVED: That the Regeneration, Environment and Community Panel support the recommendations to Cabinet as follows:

That Cabinet:

1) Approve the proposals for the Saturday Market Place

2) Approve the Stage 2 application to the HLF for the Town Hall including an additional contribution of £60,000 from the Town Hall reserves.

3) Agree that in the event of a successful award from the HLF that the Council undertake to meet any shortfall in this project to enable the project to progress.

4) Delegate authority to the Executive Director of Commercial Services in consultation with the Portfolio Holders for Health and Wellbeing, Assets, Resources, Regeneration to make any minor amendments to the scheme prior to its final submission to the HLF.

10. REPORTS

EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: “That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act.”

<p>1) Procurement (page 61)</p>	<p>Review</p>	<p>RESOLVED: That no contract is awarded and the goal of reducing the Councils procurement cost through the work of the Officer Procurement Working Group established as part of the wider Cost Reduction Programme approved by Cabinet in November 2013 be pursued.</p> <p>Reason for Decision To report the outcome of the tender evaluation carried out in response to the decision of Cabinet/Council January 2013 thereby contributing to the Council's cost reduction programme.</p>
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Return to Open Session

<p>2) Capital Programme 2013-14 (Page 8)</p>	<p>RECOMMENDED: 1) That the amendments to capital schemes and resources for the 2013-2017 capital programme as detailed in the report be approved.</p> <p>2) That new capital bids of £195,000 be funded from available capital resources and included in the capital programme 2014-2017.</p> <p>Reason for Decision To report amendments, rephrasing and resources to the 2013-2017 Capital Programme</p>
<p>3) Financial Plan 2013-2017 (enclosed with the agenda as a separate booklet)</p>	<p>RECOMMENDED: 1) That Council approve the revision to the Budget for 2013/2014 as set out in the report.</p> <p>2) That the Balances and Reserves Policy be re-affirmed and the maximum balances set for the reserves be approved as noted in the report.</p> <p>3) That Council :</p> <ul style="list-style-type: none"> i) Approves the budget of £18,805,380 for 2014/2015 and notes the projections for 2015/2016 and 2016/2017. ii) Approves the level of Special Expenses for the Town/Parish Councils as detailed in the report. iii) Approves the Fees and Charges

	<p>2014/2015 detailed in Appendix 3.</p> <p>iv) Approves a Band D council tax of £111.97 for 2014/2015</p> <p>4) That Council approves a minimum requirement of the General Fund balance for 2014/2015 of £974,515.</p>
<p>4) King's Lynn Town Hall and Public Realm (page 33)</p>	<p>RESOLVED: 1) That the proposals for the Saturday Market Place be approved.</p> <p>2) That the Stage 2 application to the HLF for the Town Hall including an additional contribution of £60,000 from the Town Hall reserves be approved.</p> <p>3) That in the event of a successful award from the HLF the Council undertake to meet any shortfall up to £185,479 in this project to enable the project to progress.</p> <p>4) That delegated authority be granted to the Executive Director of Commercial Services in consultation with the Portfolio Holders for Health and Wellbeing, Assets, Resources, Regeneration to make any minor amendments to the scheme prior to its final submission to the HLF (whether minor or major amendments will be defined by the Chief Executive in consultation with the Leader). Any major amendments would need to be reported back to Cabinet for decision.</p> <p>Reason for Decision</p> <p>To enable an application from grant aid to be made to the HLF and improvement works to be carried out to King's Lynn Town Hall and Public Realm.</p>
<p>5) Discharge of Homelessness Duty by Private Rented Sector offer of accommodation (page 49)</p>	<p>RECOMMENDED: 1) That the Private Rented Sector Offer Policy and Procedure detailed in Appendix A to the report be approved for discharge of homelessness duty.</p> <p>2) That the Chief Executive, in consultation with the Portfolio Holder with responsibility for housing be given</p>

	<p>delegated authority to make minor amendments to this Policy to ensure it complies with legislative requirements, Government Guidance and caselaw.</p> <p>Reason for Decision</p> <p>The use of Private Rented Sector Offers for discharge of homelessness duty is a power conferred by virtue of the Localism Act 2011 and the use of such offers has been established as part of the Social Housing Allocations Policy. Appendix A sets out the Council's detailed policy and procedural arrangements</p>
<p>6) Coast Sharing Group (Page 57)</p>	<p>RECOMMENDED: 1) That the Borough Council joins Coastshare Limited. 2) That the Leader appoint two Members to join the Coastshare Executive Board.</p> <p>Reason for Decision</p> <p>To respond to the invitation from NNDC/GYBC to join Coastshare and to enable the Borough Council to provide services to not for profit organisations VAT free and hence reduce their running costs.</p>

The Meeting closed at 6.09 pm