

ADVISORY COMMITTEE FOR PEOPLE WITH DISABILITIES
AGENDA

Thursday 2 September 2010
at 2.30pm in Meeting Rooms 1, 2 & 3, King's Court, Chapel
Street, King's Lynn

1. **APOLOGIES FOR ABSENCE**

2. **MINUTES**

To confirm as a correct record the minutes of the meeting held on 25 May 2010 (attached at Appendix 1).

3. **MATTERS ARISING AND NOT COVERED ELSEWHERE ON THE AGENDA**

4. **PRESENTATION ON SWIFT RESPONSE AND HOME SHEILD**

To receive a presentation from Bridget Le Good from Home Shield Norfolk.

5. **RNIB REACT SYSTEM**

To receive an update from Allison Bingham.

6. **FREEBRIDGE COMMUNITY HOUSING UPDATE**

To receive a verbal update from Sylvia Pomeroy on current issues.

7. **ONLINE ACCESS GUIDE**

To receive an update from Allison Bingham.

8. **ANNUAL DISABILITY FORUM**

To receive an update from Allison Bingham.

9. **(a) SECRETARY'S CORRESPONDENCE**

(b) DISABILITY ISSUES CORRESPONDENCE

(c) FUTURE PLANS AND ACTIVITIES

10. ANY OTHER BUSINESS**11. DATE OF NEXT MEETING**

To note that the next meeting of the Advisory Committee for People with Disabilities will take place on Wednesday 10 November 2010 at 2.30pm in the Committee Suite, King's Court, Chapel Street.

APPENDIX 1BOROUGH COUNCIL OF KING'S LYNN AND WEST NORFOLKADVISORY COMMITTEE FOR PEOPLE WITH DISABILITIES

Notes of a Meeting of the Advisory Committee for People with Disabilities held on Tuesday 25th May 2010 at 6.00pm in the Committee Suite, King's Court, Chapel Street, King's Lynn.

PRESENT:**Representing the Borough Council:**

Councillors Ann Clery-Fox, David Harwood, Michael Langwade, John Legg, Janet Murphy and Stephanie Smeaton

Representing People with Disabilities:

Wendy Blades, Jill Darling, Judith Frary, Pat French, Susan Smith, Trevor Smith and Kathy Warner

Apologies for absence were received from:

Tess Gilder, Genene Henshaw and Sylvia Pomeroy

		ACTION
1.	<p><u>MINUTES</u></p> <p>The Minutes of the meeting held on 24th March 2010 were agreed as a correct record and signed by the Chair.</p> <p>The Chair apologised for not attending the last meeting and thanked Councillor Legg for chairing the meeting in his absence.</p>	
2.	<p><u>MATTERS ARISING AND NOT COVERED ELSEWHERE ON THE AGENDA</u></p> <p><u>(i) Annual General Meeting</u></p> <p>The Chair highlighted the change of date of the Annual General Meeting which would now take place on Thursday 15th July 2010 at 7.00pm in the Committee Suite.</p> <p><u>(ii) Constitution</u></p> <p>The Chair explained that the Secretary had agreed to review the Committee's Constitution now that the Committee reported to the Healthier Communities and Older Persons Partnership. The Secretary reported that this work was ongoing and a revised</p>	<p>All to note</p> <p>RP</p>

constitution would be presented to the Committee at its next meeting.

(iii) Alleyways at the Dukes Head

The Chair reminded the Committee that issues regarding cars parking down the alleyway had been raised at the previous meeting. Parked cars down the alleyway meant that it was difficult for wheelchair users and people with pushchairs to access. The Secretary confirmed that she had raised the issue with Norfolk County Council Highways who responded by saying that double yellow lines were already in place in the alley.

(iv) Asperges Syndrome

The Chair drew the Committee's attention to the previous minutes which highlighted withdrawal of funding for the younger persons Asperges Syndrome Group and the Secretary had agreed to write to the necessary Authority to highlight the importance of the group.

The Secretary explained that she had not yet written a letter as she was waiting for further information from Councillor Smeaton on the Authorities involved.

SS

(v) Car Parking issues

The Chair explained to the Committee that from next year it would not be the responsibility of the Police to enforce car parking and on street parking. He explained that discussions were ongoing with Norfolk County Council and the Borough Council on who would police car parking in the future.

The Committee discussed car parking issues and problems throughout the Borough including people parking in front of dropped kerbs and too close to junctions.

The Committee raised concern regarding non-blue-badge holders using disabled car parking bays. They then discussed allowing blue-badge holders additional time when purchasing tickets as it often took disabled people longer to do their shopping or business in town.

The Committee asked the Secretary to write to the Car Parks section of the Borough Council to ask if blue-badge holders could be allowed more time than the ticket they purchased.

RP

Councillor Smeaton explained that this issue had been raised at a

	<p>previous Community and Culture Panel where she had been told that it was to the discretion of the warden if more time should be allowed.</p>	
3.	<p><u>RNIB REACT SYSTEM</u></p> <p>In the absence of Allison Bingham, the Secretary updated the group on current progress.</p> <p>She explained the boxes for the pilgrimage trail had now been ordered and was still on schedule for installation in September 2010.</p> <p>The Kult Theatre Group were to undertake recordings for the boxes throughout June at Grange Studios. The recordings would then be finalised with the Norfolk and Norwich Association for the Blind.</p> <p>The Committee were informed that fobs for the system would be made available at the Town House Museum and King's Lynn Museum.</p> <p>The Committee asked if the fobs could be made available at the Green Quay and the Corn Exchange and the Secretary agreed to pass the comments on to Allison Bingham.</p>	AB
4.	<p><u>FREEBRIDGE COMMUNITY HOUSING UPDATE</u></p> <p>Sylvia Pomeroy had given apologies for the meeting so her update was deferred to the next meeting.</p>	
5.	<p><u>NEIGHBOURHOOD MANAGEMENT BOARD UPDATE</u></p> <p>The Secretary circulated copies of the minutes from the previous meeting of the Neighbourhood Management Board to those present.</p>	
6.	<p><u>ONLINE ACCESS GUIDE</u></p> <p>In the absence of Allison Bingham, the Secretary updated the group on current progress.</p> <p>She explained that Allison Bingham had been approached by Open Britain to place an advert within their 2011 guide at a cost of £556.50, which was a discounted price. The Secretary asked the Committee if they thought that this would be beneficial to promote the guide.</p>	

	<p>The Committee agreed that advertising and promoting the guide was important, but felt that local advertising was more important. They decided that budget should be used to continue promoting the guide on KLFM rather than Open Britain.</p> <p>The Committee were informed that web-hits were continuing to increase with an average of 731 hits per month. The KLFM campaign may have helped increase popularity, however this campaign finished in July 2010.</p> <p>The Secretary stated that Allison Bingham was still awaiting contributions from the Committee on information to populate the front page of the access guide and any one with any information they would like to include should contact the Secretary.</p> <p>The Committee were informed that letters to all entries within the guide had been sent out. The renewal letters sought a contribution of £10 to assist with maintaining and promoting the guide. Allison Bingham had confirmed that so far 42 responses had been received.</p> <p>The Committee asked if the guide would be promoted through the Tourist Information Centres. The Secretary explained that it would be available at Tourist Information Centres.</p> <p>The Committee requested information from Allison Bingham on the cost of the KLFM campaign and if this had increased usage of the guide. They also asked her to provide information on how this could be linked with the tourist industry, e.g. inclusion in the West Norfolk Accommodation/Holiday guides.</p> <p>The Committee passed their congratulations to Allison Bingham for the increasing amount of web hits and asked her to research if there were any awards that the guide could be entered into.</p>	<p>AB</p> <p>All</p> <p>AB</p> <p>AB</p> <p>AB</p>
<p>7.</p>	<p><u>ANNUAL DISABILITY FORUM</u></p> <p>The Secretary confirmed that this event would take place on 8th September 2010 from 1.00pm to 4.00pm. The Corn Exchange had been booked from 11.00am so that organisations involved had time to set up.</p> <p>The Secretary circulated draft posters and leaflets for the events and sought their feedback. The Committee preferred the poster with the yellow background as they thought it was more eye-</p>	

	<p>catching. They also asked for the text 'West Norfolk's' to be added in small type just above the title for the event so that it read 'West Norfolk's Celebrate-ability'.</p> <p>The Secretary explained that Allison Bingham would now finalise the posters and get them printed and they would be circulated.</p> <p>The Secretary explained that refreshments could only be supplied by the Corn Exchange at a cost of £1 per cup of tea/coffee/juice and £1.50 per portion of cake. The Secretary asked the Committee to consider if refreshments should be made available, given the cost, or if no provisions should be made as the bar/coffee shop at the Corn Exchange would be open. The Committee agreed that no refreshments would be provided, but it should be advertised that the bar/coffee shop at the Corn Exchange would be open.</p>	<p>AB</p> <p>AB</p>
<p>8.</p>	<p><u>SECRETARY'S CORRESPONDENCE</u></p> <p><u>(i) Parking at Barclays Bank in Hunstanton</u></p> <p>The Secretary reminded the Committee that at the previous meeting concerns were raised regarding vehicles parking in front of the dropped kerb outside of Barclays Bank in Hunstanton, making it difficult for wheelchair users to access the kerb. The Secretary had emailed Norfolk County Council Highways who had responded by saying that double yellow lines were already in place, but they would monitor the situation.</p> <p><u>(ii) Drop off point to the rear of Boots, King's Lynn</u></p> <p>The Secretary reminded the Committee that issues regarding the state of the dropped kerb to the rear of Boots, King's Lynn had previously been raised. The Secretary had contacted Norfolk County Council, who confirmed that work to the area had been programmed to reconstruct the dropped kerb at the drop off area.</p> <p><u>(iii) Letter from resident regarding parking issues</u></p> <p>The Secretary explained that a letter had been received from a person who had difficulty using the parking meters in the town as they struggled with handling coins.</p> <p>The Secretary explained that this letter had been forwarded to the Car Parks Section at the Council.</p> <p>The Committee asked the Secretary to additionally highlight this</p>	<p>RP</p>

	<p>issue to the Car Parks Section and raise the suggestion again of introducing a 'pre-paid' card scheme for disabled users of the car parks.</p> <p><u>(iv) Annual General Meeting</u></p> <p>The Secretary asked the Committee if they had any ideas on who could be a guest speaker at the Annual General Meeting.</p> <p>The Committee suggested a representative from the RNIB React System and the Secretary agreed to investigate.</p>	<p>All</p> <p>RP</p>
<p>9.</p>	<p><u>ANY OTHER BUSINESS</u></p> <p><u>(i) Swifts and Night Owls</u></p> <p>The Secretary reminded the Committee that she had provided them with an update on this scheme at the previous meeting. She had contacted the organisation again, who had confirmed that a similar project was starting in West Norfolk. A representative from this project had been invited to attend a future Committee meeting.</p> <p>The Chair reminded the Committee that they had previously discussed ways to help disabled people in times of bad weather. He requested that this item is added onto the agenda for the next meeting for further discussion.</p> <p>Pat French suggested that the Secretary contact June Stokes from Norfolk County Council who may be able to provide further information on the scheme.</p> <p><u>(ii) Café at the Walks</u></p> <p>Trevor and Susan Smith asked why the Café at the Walks was only open at weekends and in school holidays. They felt that the café would be used during the week and late in the afternoon by other people enjoying the Walks.</p> <p>The Chair explained that this was probably due to budgets and the costs involved in opening the café. He asked the Secretary to liaise with the Walks Park Manager to clarify the situation.</p> <p><u>(iii) Crossing at Gaywood Clock</u></p> <p>Wendy Blades explained that she was aware of a wobbly slab at the crossing to Wootton Road near the Chemist in Gaywood. The Secretary agreed to bring this to the attention of Norfolk County</p>	<p>RP</p> <p>RP</p> <p>RP</p>

	<p>Council Highways.</p> <p><u>(iv) 'A' Boards</u></p> <p>Trevor Smith explained that he was aware of an increasing number of 'A' Board within the Town Centre. The Secretary explained that if the 'A' Boards were situated within the Vancouver Quarter they were on private property. She agreed to get an update on the situation on Council land and report back to the Committee.</p>	RP
10.	<p><u>DATE OF NEXT MEETING</u></p> <p>The next meeting of the Advisory Committee for People with Disabilities would be the Annual General Meeting and would be held on Thursday 15th July 2010 at 7.00pm in the Committee Suite, King's Court, Chapel Street, King's Lynn.</p>	

The meeting closed at 7.00pm