

Borough Council of
**King's Lynn &
West Norfolk**



CABINET SCRUTINY COMMITTEE

AGENDA

**19th SEPTEMBER 2013
at 6pm**

Committee Suite
King's Court
Chapel Street
King's Lynn
Norfolk
PE30 1EX



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Borough Council of
**King's Lynn &
West Norfolk**



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX.
Telephone: 01553 616275
Fax: 01553 691663

11th September 2013

Dear Member

Cabinet Scrutiny Committee

You are invited to attend a meeting of the above-mentioned Committee which will be held on **Thursday 19th September 2013** at **6pm** in the **Committee Suite, King's Court, Chapel Street, King's Lynn** to discuss the business shown below.

Yours sincerely,
Chief Executive

A G E N D A

1. Apologies for Absence

To receive any apologies for absence.

2. Minutes

To approve the minutes of the meeting held on 21st August 2013 (previously circulated pages 265 - 270)

3. Urgent Business under Standing Order 7

To consider any business which, by reason of special circumstances, the Chairman proposes to accept as urgent under Section 100(b)(4) (b) of the Local Government Act, 1972.

4. Declaration of Interest

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting from the public seating area.

5. Members Present Pursuant to Standing Order 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman.

6. Chairman's Correspondence (if any)

7. Response to Previous Committee Recommendations (if any)

To receive comments, and recommendations from other Council bodies, and any responses subsequent to recommendations, which this Committee has previously made. (N.B. some of the relevant Council bodies may meet after dispatch of the agenda).

8. Matters called-in Pursuant to Standing Order 12 (if any)

9. Scrutiny of Cabinet/Portfolio Holders' Decisions

(a) Cabinet Decisions

Members are requested to bring to the meeting the Agenda and any accompanying documents from the Cabinet meetings which were held on 3rd September 2013 and 16th September 2013.

Cabinet – 3rd September 2013

(i) Empty Property Strategy (Cabinet Agenda Item 10 (1) – page 7)

Councillor A Lawrence (Portfolio Holder for Community) and Hannah Martin (Senior Housing Standards Officer) are invited to attend for this item.

Cabinet – 16th September 2013

(ii) Statement of Accounts 2012/13 and report to those charged with Governance (ISA 260) (Cabinet Agenda Item 10 (1) page 7)

Councillor N Daubney (Leader and Portfolio Holder for Resources), Dave Thomason (Deputy Chief Executive), Lorraine Gore (Chief Accountant) and Toby Cowper (Principal Accountant) are invited to attend for this item.

The following item maybe subsequently withdrawn from the Agenda

- (iii) **Annual Governance Statement for the Year 2012/13 (Cabinet Agenda 10 (2) page 151)**

Councillor N Daubney (Leader and Portfolio Holder for Resources), Ray Harding (Chief Executive) and Vanessa Dunmall (Performance & Efficiency Manager) are invited to attend for this item.

- (b) **Schedule of Portfolio Holders' Decisions**

There are currently no Portfolio Holders' Decisions to consider.

10. Date of next meeting

The next meeting of the Committee is scheduled to be held on **Wednesday 16th October 2013** at **6.00pm** in the **Committee Suite**.

Circulation:

Members of Cabinet Scrutiny Committee:

Councillors C Joyce (Chairman) D J Collis, J Collop, J Loveless (Vice-Chairman), A Lovett, T Manley, Mrs K Mellish, G Sandell and J M Tilbury

Management Team Representative: Debbie Gates, Executive Director, Central Services

Cabinet Members:

Councillor A Lawrence - Item 9 (i)

Councillor N Daubney - Items 9 (ii) and (iii)

Management Team /Officers

Hannah Martin – Senior Housing Standards Officer – Item 9 (i)

Dave Thomason – Deputy Chief Executive - Item 9 (ii)

Lorraine Gore – Chief Accountant – Item 9 (ii)

Toby Cowper – Principal Accountant – Item 9 (ii)

Ray Harding – Chief Executive – Item 9 (iii)

Vanessa Dunmall – Performance & Efficiency Manager – Item 9 (iii)