

Borough Council of
**King's Lynn &
West Norfolk**



CABINET SCRUTINY COMMITTEE

AGENDA

**MONDAY 21 JUNE 2010
at 6.00pm**

Committee Suite
King's Court
Chapel Street
King's Lynn
Norfolk
PE30 1EX



INVESTOR IN PEOPLE



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Borough Council of
**King's Lynn &
West Norfolk**



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX.
Telephone: 01553 616200
Fax: 01553 691663

11 June 2010

Dear Member

Cabinet Scrutiny Committee

You are invited to attend a meeting of the above-mentioned Committee which will be held on **Monday 21 June 2010 at 6.00pm** in the **Committee Suite King's Court, Chapel Street, King's Lynn** to discuss the business shown below.

Yours sincerely,

Chief Executive

A G E N D A

1. **Appointment of Chairman**

To appoint a Chairman of the Committee for the forthcoming year.

2. **Appointment of Vice-Chairman**

To appoint a Vice-Chairman of the Committee for the forthcoming year.

3. **Apologies for Absence**

To receive any apologies for absence.

4. **Minutes**

To approve the minutes of the meeting held on 26 April 2010 (Pages 1127 – 1131 previously circulated).

5. **Urgent Business under Standing Order 7**

To consider any business which, by reason of special circumstances, the Chairman proposes to accept as urgent under Section 100(b)(4)(b) of the Local Government Act, 1972.

6. **Declarations of Interest**

Please indicate whether the interest is a personal one only or one which is prejudicial. A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the Member may speak and vote on the matter. If a prejudicial interest is declared, the Member should withdraw from the room whilst the matter is discussed.

7. **Members Present Pursuant to Standing Order 34**

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences.

8. **Chairman's Correspondence (if any)**

9. **Response to Previous Committee Recommendations**

To receive comments, and recommendations from other Council bodies, and any responses subsequent to recommendations, which this Committee has previously made. (N.B. some of the relevant Council bodies may meet after dispatch of the agenda).

10. **Matters called-in Pursuant to Standing Order 12 (if any)**

11. **Scrutiny of Cabinet/Portfolio Holders' decisions**

Cabinet decisions

Members are requested to bring to the meeting the Agenda and any accompanying documents for the Cabinet meeting held on 17 June 2010.

(a) Cabinet 17 June 2010

The following items have been identified for scrutiny:

- (i) Duty to Respond to Petitions**
(Cabinet Agenda Item 10(7) Page 110)

Councillor N Daubney (Leader and Portfolio Holder for Resources), Sam Winter (Democratic Services Manager) have been invited to attend for this item.

(ii) **Exclusion of the Public and Press**

To consider passing the following resolution:

“That under Section 100(a)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they may involve the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A to the Act.”

(iii) **Tourism Mini Service Review**
(Cabinet Agenda Item 10(10) Page 142)

Councillor N Daubney (Leader and Portfolio Holder for Resources), Tim Humphreys (Tourism Manager) have been invited to attend for this item.

(iv) **Environmental Health and Housing Management Review**
(Cabinet Agenda Item 10(11) Page 181)

Councillor A Beales (Portfolio Holder for Community), Andy Piper (Executive Director, Environmental Health and Housing) have been invited to attend for this item.

RETURN TO OPEN SESSION

(b) Schedule of Portfolio Holders' Decisions

To note recent Portfolio Holders' Decisions

Members are reminded that copies of reports relating to Portfolio Holders' decisions are available on the Intranet.

Members are also reminded that if they would like an item to be scrutinised at the meeting, early notification will be required to enable sufficient notice to be given to the appropriate Members/Officers to be invited to attend.

12. Date of next meeting

The next meeting of the Committee is scheduled to take place on **Monday 19 July 2010 at 6.00pm.**

Circulation:

Members of Cabinet Scrutiny Committee:

Councillors P Burall, D Collis, C Crofts, I Mack, M Pitcher, D J Pope, G Sandell, M Tilbury, A Tyler

Management Team Representative: Debbie Gates, Head of Central Services

Chief Executive

Deputy Chief Executive

Management Team

Nicola Leader: Legal Services Manager and Monitoring Officer

Teresa Campion: Senior Solicitor

Press

Invitees as shown:

Councillor N Daubney	Item 11(a) (i) & (iii)
Councillor A Beales	Item 11(a) (iv)
Sam Winter	Item 11(a) (i)
Tim Humphreys	Item 11(a) (iii)
Andy Piper	Item 11(a) (iv)

CABINET MEMBERS' DELEGATED DECISIONS LIST –1 June 2010 to 22 June 2010

Portfolio Holder	Title of Decision	Date Published	Signing Off Date	Deadline Date	Recommendations	Outcome
Sports, Arts and Open Spaces	Financial Assistance Culture Grants	01.06.10	09.06.10	15.06.10	It is recommended that the following grant decisions are approved: Brancaster Midsummer Music – Award £550 Creative Arts East – Award £5000 Hunstanton Drama Festival of One-Act Plays – Award £750 King's Lynn Town Band – Award £1400 Norfolk and Norwich Festival, for Norfolk Open Studios – Award £500 North Lynn Community Association – Award £419 Norfolk Dance – Refuse	
Sports, Arts and Open Spaces	Financial Assistance Culture Capital Grants	01.06.10	09.06.10	15.06.10	It is recommended that the following grant decisions are approved: Thornham Playing Field Committee – Award £2500	
Community	Financial Assistance Community Revenue Grants	01.06.10	09.06.10	15.06.10	It is recommended that the following grant decisions are approved: Methwold Community Action Group – Award £1000 Phobbies (King's Lynn) – Award £500 West Norfolk Riding for the Disabled Association – Award £738	
Community	Financial Assistance Community Capital Grants	01.06.10	09.06.10	15.06.10	It is recommended that the following grant decisions are approved: Brancaster Staithe and Deepdale Village Hall – Award £976 Dr W E Ripper Memorial Hall – Award £1500 Magdalen Village Hall Trustees – Award £1000 Boughton Parochial Church Council – Defer Tilney St Lawrence Village Committee – Refuse Wereham Village Hall – Refuse	
EXEMPT Performance	Freehold Acquisition – Units 1 and 2 Regis Place, North Lynn	08.06.10	15.06.10	22.06.10	To approve the terms as detailed within the report.	