

Borough Council of
**King's Lynn &
West Norfolk**



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX.
Telephone: 01553 616200
Fax: 01553 616758

12 June 2009

Dear Member

Cabinet Scrutiny Committee

You are invited to attend a meeting of the above-mentioned Committee which will be held on **Monday 22 June 2009 at 6.00pm** in the **Committee Suite, King's Court, Chapel Street, King's Lynn** to discuss the business shown below.

Yours sincerely,

Chief Executive

A G E N D A

1. **Appointment of Chairman**

To appoint a Chairman of the Committee for the forthcoming year.

2. **Appointment of Vice-Chairman**

To appoint a Vice-Chairman of the Committee for the forthcoming year.

3. **Apologies for Absence**

To receive any apologies for absence.

4. **Minutes**

To approve the minutes of the meeting held on 15 April 2009 (Pages 1088 – 1095 previously circulated).

5. Urgent Business under Standing Order 7

To consider any business which, by reason of special circumstances, the Chairman proposes to accept as urgent under Section 100(b)(4)(b) of the Local Government Act, 1972.

6. Declarations of Interest

Please indicate whether the interest is a personal one only or one which is prejudicial. A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the Members may speak and vote on the matter. If a prejudicial interest is declared, the Members should withdraw from the room whilst the matter is discussed.

7. Members Present Pursuant to Standing Order 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences.

8. Chairman's Correspondence (if any)

9. Response to Previous Committee Recommendations

To receive comments, and recommendations from other Council bodies, and any responses subsequent to recommendations, which this Committee has previously made. (N.B. some of the relevant Council bodies may meet after dispatch of the agenda).

Cabinet 6 May 2009

At the Cabinet meeting on 6 May 2009, the following response was made to the recommendations from the Cabinet Scrutiny Committee meeting held on 15 April 2009.

(i) Service Review Programme

Committee's Recommendation: RESOLVED: That Cabinet be requested to consider Committee's recommendation that the wording in paragraph 8.1 of the report, in respect of the critical friend on the Cabinet Service Review Team be amended to read "Critical friend – drawn from another District Council".

Cabinet Response: RESOLVED: That the original resolution of the Cabinet be adhered to.

10. Matters called-in Pursuant to Standing Order 12 (if any)

11. Scrutiny of Cabinet/Portfolio Holders' decisions

Cabinet decisions

Members are requested to bring to the meeting the Agendas and any accompanying documents for the Cabinet meetings held on 26 May 2009 and 18 June 2009.

(a) Cabinet 26 May 2009

The following items have been identified for scrutiny:

- (i) **Councillor Call for Action** (Cabinet Agenda Item 10(1) Page 22)
- (ii) **Building Control Checking Policy** (Cabinet Agenda Item 10(3) Page 86)

(b) Cabinet 18 June 2009

The following items have been included for scrutiny, however, following the Cabinet meeting individual items may be withdrawn:

- (i) **Small Business Engagement Accord** (Cabinet Agenda Item 10(1) Page 8)
- (ii) **Aspire Project** (Cabinet Agenda Item 10(2) Page 14)
- (iii) **Private Sector Housing Strategy** (Cabinet Agenda Item 10(3) Page 20)
- (iv) **Capital Programme 2008/09** (Cabinet Agenda Item (10(4) Page 65)
- (v) **Final Accounts and Statement of Accounts 2008/09** (Cabinet Agenda Item 10(5) Page 95 and separate booklet)

(c) Schedule of Portfolio Holders' Decision(s)

To note recent Portfolio Holders' Decision(s) (Page 5)

Members are reminded that copies of reports relating to Portfolio Holders' decisions are available on the Intranet.

Members are also reminded that if they would like an item to be scrutinised at the meeting, early notification will be required to enable sufficient notice to be given to the appropriate Members/Officers to be invited to attend.

12. Date of next meeting

The next meeting of the Committee is scheduled to take place on **Wednesday 22 July 2009 at 6.00pm**

Circulation:

Members of Cabinet Scrutiny Committee:

Councillors P Burall, C Crofts, I Gourlay, I Mack, R Payn, D J Pope, C Sampson, J M Tilbury, A Tyler.

Management Team Representative: Debbie Gates, Head of Central Services

Chief Executive

Deputy Chief Executive

Management Team

Nicola Leader: Legal Services Manager and Monitoring Officer

Teresa Campion: Senior Solicitor

Press

Invitees as shown:

Councillor N Daubney	Item 11(a)(i), 11(b)(i), 11(b)(iv), 11(b)(v)
Councillor Mrs V Spikings	Item 11(a)(ii)
Councillor Mrs E Nockolds	Item 11(b)(ii)
Councillor D Harwood	Item 11(b)(iii)
Brenda Moore	Item 11(a)(i)
Mark Paflin	Item 11(a)(ii)
John Norton	Item 11(b)(i)
Liz Falconbridge	Item 11(b)(ii)
Duncan Hall	Item 11(b)(iii)
Dave Thomason	Item 11(b)(iv)
Ken Hubbard	Item 11(b)(v)

AGENDA ITEM 11 (c)

CABINET MEMBERS' DELEGATED DECISIONS LIST – 25 May 2009 – 12 June 2009

Portfolio Holder	Title of Decision	Date Published	Signing Off Date	Deadline Date	Recommendations	Outcome
Sports, Arts and Open Spaces	Mobile Skateboard Ramps	29.05.09	05.06.09	12.06.09	Agree to waive contract standing order 8.1 for the purchase of mobile skateboard ramps.	
Environment	Report to consider the proposed financial commitment from the Borough Council's Environmental and Conservation Fund for 2009/2010	08.06.09	15.06.09	22.06.09	<p>To approve a £5,000 grant offer to the Wash Estuary Management Project for the financial year 2009/2010 as a partnership funding contribution to costs as set out in the Memorandum of Agreement.</p> <p>To approve a £2,700 grant offer for the financial year 2009/2010 as a partnership funding contribution to costs as set out in the Management Plan and Memorandum of Agreement.</p> <p>To approve a £1,800 grant to Norfolk Wildlife Trust for County Wildlife Site work and to pay a sum of £4,000 from the 2009/2010 budget for healthland management works to Roydon Common.</p> <p>That a contribution of £4,000 be paid to Norfolk Biodiversity Partnership for 2009/2010.</p> <p>To approve a £16,184.61 grant offer to the Norfolk Coast Partnership for the financial year 2009/2010 as a partnership funding contribution to costs. A new Memorandum of Understanding has been produced.</p>	