

Borough Council of
**King's Lynn &
West Norfolk**



LICENSING COMMITTEE - SUB-COMMITTEE HEARING

Terrington St Clement Memorial Field
Terrington St Clement
PE34 4PG

Agenda

Wednesday 9th May 2012
10.30am

VENUE:
Committee Suite
King's Court
Chapel Street
King's Lynn
Norfolk, PE30 1EX



If you require parts of this document in another language, large print, audio, Braille or any alternative format please contact the Council Information Centre on 01553 616200 and we will do our best to help.

LATVIAN

Ja Jums nepieciešamas daļas no šī dokumenta citā valodā, lielā drukā, audio, Braila rakstā vai alternatīvā formātā, lūdzu, sazinieties ar Padomes informācijas centru (Council Information Centre) pa 01553 616200 un mēs centīsimies Jums palīdzēt.

RUSSIAN

Если вам нужны части этого документа на другом языке, крупным шрифтом, шрифтом Брайля, в аудио- или ином формате, обращайтесь в Информационный Центр Совета по тел.: 01553 616200, и мы постараемся вам помочь.

LITHUANIAN

Jei pageidaujate tam tikros šio dokumento dalies kita kalba, dideliu šriftu, Brailio raštu, kitu formatu ar norite užsisakyti garso įrašą, susisiekite su Savivaldybės informacijos centru (Council Information Centre) telefonu 01553 616200 ir mes pasistengsime jums kiek įmanoma padėti.

POLISH

Jeśli pragną Państwo otrzymać fragmenty niniejszego dokumentu w innym języku, w dużym druku, w formie nagrania audio, alfabetem Braille'a lub w jakimkolwiek innym alternatywnym formacie, prosimy o kontakt z Centrum Informacji Rady pod numerem 01553 616200, zaś my zrobimy, co możemy, by Państwu pomóc.

PORTUGUESE

Se necessitar de partes deste documento em outro idioma, impressão grande, áudio, Braille ou qualquer outro formato alternativo, por favor contacte o Centro de Informações do Município pelo 01553 616200, e faremos o nosso melhor para ajudar.

Borough Council of
**King's Lynn &
West Norfolk**



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX.
Telephone: 01553 616275
Fax: 01553 691663

My Ref: RAE/LC
Please ask for: Rachael Edwards
Direct Dial: (01553) 616275
Email: rachael.edwards@west-norfolk.gov.uk

17th April 2012

Dear Member

Licensing Sub-Committee Hearing – Wednesday 9th May 2012

You are invited to attend a meeting of a Licensing Sub-Committee to commence at **10.30am on Wednesday 9th May 2012** in the **Committee Suite, King's Court, Chapel Street, King's Lynn, Norfolk** to consider the business shown below.

Yours sincerely,
Chief Executive

AGENDA

1. To consider a premises application in respect of Terrington St Clement Memorial Field, Terrington St Clement

Papers attached as follows:-

- (a) Procedure that will be followed at the hearing – (pages 1-3)
- (b) Report of the Licensing Manager under the Licensing Act 2003 (pages 4 – 18)
- (c) Appendix One – Copy of Application Form (pages 19 - 34)
- (d) Appendix Two – Copy of Application to Disapply the DPS (pages 35 – 41)
- (e) Appendix Three – Letter of Objection from Norfolk Constabulary dated 12th April 2012 (pages 42 – 44)
- (f) Appendix Four – Letter of Objection from Community Safety & Neighbourhood Nuisance dated 12th April 2012 (pages 45 – 47)

(g) Appendix Five – Copies of letters of objection from interested parties
(pages 48 – 63)

(h) Appendix Six – Location Plan (page 64)

(i) Appendix Seven – Premises Plan (page 65 - 67)

To: Councillors G Sandell, C Crofts and Mrs E Watson

Appropriate Officers – Rachael Edwards and John Gilbraith

Legal Advisor

All relevant parties

Procedure for Determining Licensing Appeals/Applications/Transfers/Variations

The hearings will be held in public. The hearing is not adversarial but an examination of the facts by the Members of the Committee. All participants must be courteous at all times. All parties will be given equal maximum time i.e. normally 15 minutes each, in total. Any person may apply for longer time if they immediately notify the licensing authority upon receipt of the Notice of the Hearing and in exceptional circumstances, the licensing authority may extend the maximum time allowed to all parties if the complexity of the application demands. In the event that there are a large number of objections to a particular application, the licensing authority may ask an appropriate number of representatives or a single representative to put forward their views.

Introductions

1. The **Chairman** of the Committee should read out a statement declaring under which capacity the Committee is sitting.

This Committee is sitting to consider an application for a Premises Licence under the Licensing Act 2003

2. The **Chairman** should introduce himself and the Members of the Committee.
3. The **Chairman** should introduce the Democratic Services Officer and explain her role.
4. The **Chairman** should introduce the Licensing Manager and explain his role.
5. The **Chairman** should introduce the Legal Advisor to the Committee and explain their impartial role.
6. The **Chairman** should invite all those present to introduce themselves and ask them to indicate if they wish to speak (Agreement on the length of time given for each speaker is at the discretion on the Chairman but normally 15 mins).

The Application for a Premises License

7. The **Licensing Manager** explains the procedure that will be followed at the meeting.
8. The **Licensing Manager** outlines the application to the Committee by presenting the report referring to any relevant Statutory Guidance and the Council's Licensing Policy.
9. The **Licensing Manager** will invite questions in relation to the report from all parties.
10. The **Licensing Manager** will ask all responsible authorities to present their case to Members of the Sub-Committee.

The Applicant's Case

10. The **Licensing Manager** will then invite the Applicant or his representative to make their case. Witnesses may be called but each will be subject to separate questioning (see below).

Questions

11. Once the Applicant/representative has presented their case, the **Licensing Manager** invites questions to the Applicant or his Representative from the (1) responsible authorities or their representatives (2) other interested persons (or their representatives) (3) Members of the Sub-Committee. Questions should be relevant to the application and repetition will be discouraged.
12. The **Licensing Manager** will invite questions to the Witnesses from (1) responsible authorities or their representatives (2) other interested persons (or their representatives) (3) Members of the Committee. Questions should be relevant to the application and repetition will be discouraged.

Representations

13. Each of the other parties or their representatives wishing to address the Committee may do so in an order determined by the **Licensing Manager**, which should allow the responsible authorities before any interested parties. They too must be willing to be questioned by other parties in the same order. Interested Parties may not however question each other. Questions should be relevant to the application and repetition will be discouraged.

Summing Up

14. The **Licensing Manager** will then invite the responsible authorities (Police, Fire Authority, Community Safety and Neighbourhood Nuisance (Borough Council) etc) and interested persons (or their representatives) to sum up their case. They may comment on what has been said but no new evidence should be introduced. Each party will be allowed 5 minutes to sum up.
15. The **Licensing Manager** then invites the Applicant or his/her representative to sum up their case. They may comment on what has been said but no new evidence should be introduced. They will be allowed 5 minutes to sum up.

Reaching a Decision

16. The **Chairman** will ask the Legal Advisor to address the Committee on any outstanding matters.
17. The **Chairman** will then thank all those who have spoken and invite the Committee to retire in private to consider the application.
18. The Committee will then debate the case presented to them at the hearing and will seek to reach a decision and reasons for their decision.
19. The Committee may ask the Legal Advisor for advice at any point to seek clarification on a particular issue but no one else should be invited until a decision is reached or the application is deferred.

Making a Decision

20. When the Committee have reached a decision with reasons or have determined to defer a decision they shall call the Legal Advisor in to clarify the proposed decision.
22. Once clarification has been made, everyone will return back in to the room and the **Legal Advisor** will announce in public any legal advice he/she has given in private.
23. **The Chairman** will read out the Committee's preliminary decision and the reasons for the decision and invite the Licensing Manager (or any other specialist Officer of the Council) to make further comment.
24. The Sub-Committee may retire again in private to further consider their decision/reasons and seek further advice from the Legal Advisor.
25. Once a final decision has been reached, **The Chairman** will confirm the decision and explain that all parties will be notified as soon as maybe in writing of the decision and the reasons for the decision.
26. The Chairman will remind all parties that they have a right of appeal against the decision to the Magistrates Court but any appeal must be based on one or more of the four licensing objectives.

NOTE

A decision may be deferred to:-

1. Receive further documentation referred to in the meeting
 2. Enable a site visit to take place
 3. Invite the Applicant or his representative to appear if they had not done so at the meeting (only once)
- No further debate may be heard on further documentation or at a site visit
 - Adjournments should generally be granted if to refuse would deny applicant a fair hearing.

Borough Council of King's Lynn & West Norfolk

Report to Licensing Sub-Committee under the Licensing Act 2003

Application for Grant of a New Premises Licence & Dis-Application of DPS

- Terrington St Clement Memorial Field, Terrington St Clement, PE34 4PG
- Date of Hearing: 9th May 2012

Introduction

1. A premises licence is required under the Licensing Act 2003 for the sale of alcohol, regulated entertainment and for the provision of late night refreshment (i.e. the supply of hot food and drink between 11pm and 5am). The four licensing objectives to be considered when determining the application, and relevant representations, are:

- a) the prevention of crime & disorder,
- b) public safety,
- c) the prevention of public nuisance, and
- d) the protection of children from harm

2. Additionally, premises licences that authorise the sale of alcohol must either have a designated premises supervisor (DPS) or if the application is for a 'community' premises they must have successfully applied for the dis-application of the requirement for a Designated Premises Supervisor (DPS).

The Applications

3. Terrington St Clement Parish Council has made an application for a premises licence for the Terrington St Clement memorial Field for the licensable activities of 'regulated entertainment' and 'sale of alcohol'. A copy of the application is attached at Appendix 1 and, if granted, would allow the premises to operate as follows:

<u>Licensable Activity</u>	<u>Days</u>	<u>Times</u>
Regulated Entertainment: Plays / Films / Indoor Sporting Events* / Boxing or Wrestling / Live Music / Recorded Music / Performance of Dance / Entertainment similar to Live Music, Recorded Music or Performance of Dance / Facilities for Making Music / Facilities for Dancing / Facilities for entertainment of a similar description to making music or dancing. (Both Indoors & Outdoors except*)	Monday to Sunday:	9am – 10pm
Regulated Entertainment: Live Music / Recorded Music / Performance of Dance / Entertainment similar to Live Music, Recorded Music or Performance of Dance / Facilities for Making Music / Facilities for Dancing / Facilities for entertainment of a similar description to making music or dancing.	New Years Eve	9am – 12:30am

Sale of Alcohol: (For consumption both 'on' and 'off' the premises)	Monday to Sunday:	12pm – 10pm
---	-------------------	-------------

4. The application for the mandatory alcohol conditions requiring a designated premises supervisor to be dis-applied is attached at Appendix 2.

Conditions

5. The premises licence would be subject to the following mandatory conditions:
- a) Every supply of alcohol made under this premises licence must be made or authorised by a member of the Management Committee¹.
 - b) In relation to the sale of alcohol, the responsible person shall take all reasonable steps to ensure that staff do not carry out, arrange or participate in any irresponsible promotions in relation to the premises. An irresponsible promotion means an activity carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children.
 - c) The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
 - d) The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.
 - e) The premises licence holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol. This policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.
 - f) The responsible person shall ensure that-
 - (1) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:-

¹ Should the application for the disapplication of the DPS be refused then this condition will be replaced with the following two conditions:

1. Under Section 19(2) of the Licensing Act 2003, no supply of alcohol may be made under this premises licence at a time when there is no designated premises supervisor in respect of the premises licence, or at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Under Section 19(3) of the Licensing Act 2003 every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

- (i) beer or cider; ½ pint;
- (ii) gin, rum, vodka or whisky; 25 ml or 35 ml; and
- (iii) still wine in a glass; 125 ml;

And that

- (2) customers are made aware of the availability of these measures.
- g) Under Section 20 of the Licensing Act 2003, the admission of children to film exhibitions is to be restricted in accordance with film classification recommendations.

6. The licence will be subject to the following condition which is consistent with the operating schedule:

- a) This premises licence does not authorise any events unless the prior written approval has been given by the Licence Holder by way of the Parish Council's standard booking form.
- b) Event organisers must produce a risk assessment for any event which more than 500 people are expected to attend. A copy of the risk assessment must be received by the Terrington St Clement Parish Council at least 28-days before the event.
- c) Event organisers must give at least 28-days written notice to the Local Police Inspector and Norfolk Constabulary's Licensing officer of any event which more than 500 people are expected to attend.
- d) Event organisers must notify the West Norfolk Public Event Safety Advisory Group (PESAG) at the Borough Council of King's Lynn & West Norfolk of all events at least 28-days before an event.
- e) For any event which more than 500 people are expected to attend, event organisers must notify all local residents at least 7-days before the event starts. The notification must be by-way of a leaflet drop which must include the event details (date, times type of event etc.)
- f) For any event which more than 500 people are expected to attend, event organisers must display notices at all exits requesting that patrons are respectful to the neighbours and leave the area quietly.

Representation from Responsible Authorities

Section 13(4) of the Act defines the 'Responsible Authorities' as the statutory bodies that must be sent copies of an application. Representations made must relate to the licensing objectives.

7. The following comments have been received from the Responsible Authorities:

- a) Norfolk Constabulary is objecting to the applications under the Prevention of Crime & Disorder licensing objective. A copy of their

letter of objection dated the 12th April 2012 is attached to this report at Appendix 3.

- b) The Borough Council's Community Safety & Neighbourhood Nuisance (CS&NN) Team are objecting to the application for a premises licence under the 'Prevention of Public Nuisance' licensing objective. A copy of their letter of objection dated the 12th April 2012 is attached to this report at Appendix 4.
- c) Comments from the other responsible authorities are as follows:

<u>Responsible Authority</u>	<u>Comments Received</u>
Norfolk Fire Service	None
Norfolk Trading Standards	None
Norfolk Children's Safeguarding Board	None
Planning (BCKLWN)	Not objecting
Health & Safety (BCKLWN)	None

Representations from Interested Parties

Section 13(2) of the Licensing Act 2003 describes Interested parties as local residents/business (or their representatives) who live/are involved in a business in the vicinity of the premises. Representations made must relate to the licensing objectives. Elected members of the licensing authority are also interested parties in their own right.

8. There are eleven letters of objection from 'interested parties' to consider. Copies of these letters are attached to this report at Appendix 5.

Notices

9. The applicant is responsible for advertising the application by way of a notice in the specified form at the premises for not less than 28 consecutive days and in a local newspaper. The Public Notice appeared in the Norfolk Citizen on the 21st March 2012 and should have been displayed on the premises until the 13th April 2012.

Plans

10. A location plan showing the general location of the premises and approximate location of the objectors is attached at Appendix 6 and a plan of the premises is attached at Appendix 7.

Borough Council of King's Lynn & West Norfolk's Licensing Policy

11. The current Statement of Licensing Policy was approved by full Council on the 25th November 2010 and the following extracts may be relevant to this application:

3.0 Fundamental principles

3.1 The 2003 Act requires that the Council carries out its various licensing functions so as to promote the following four licensing objectives:

- (a) the prevention of crime and disorder,
- (b) public safety,
- (c) the prevention of public nuisance, and
- (d) the protection of children from harm.

3.2 Nothing in this 'Statement of Policy' will:

- (a) undermine the right of any individual to apply under the terms of the 2003 Act for a variety of permissions and to have any such application considered on its own merits;
- (b) override the right of any person to make representations on an application or to seek a review of a licence or certificate where provision has been made for them to do so in the 2003 Act.

3.3 Every application will be dealt with impartially and on its individual merits. The Borough Council will not refuse to grant or vary an application unless it has received a representation from a responsible authority, such as the police or an environmental health officer, or an interested party, such as a local resident or local business, which is a relevant representation.

3.4 Licensing is about regulating licensable activities on licensed premises and any conditions that are attached to premises licences or club premises certificates will be focused on matters which are within the control of the individual licensee or club, i.e. the premises and its vicinity.

10.0 Prevention of Public Nuisance

10.1 Licensed premises, especially those operating late at night and early in the morning can cause a range of nuisances which impact on people or businesses in the vicinity. The concerns will mainly relate to noise but could also include light pollution and noxious smells. The Borough Council expect operating schedules to satisfactorily address these issues, as appropriate.

10.2 Where relevant representations are received the Borough Council will consider attaching conditions to deter and prevent public nuisance both inside and immediately outside the premises. These may include conditions drawn from the Model Pool of Conditions relating to Public Nuisance (see Annex D to the Guidance issued under Section 182 of the Licensing Act 2003).

18.0 Conditions

18.1 The Borough Council will not impose conditions unless it has received a representation from a responsible authority, such as the police or an environmental health officer, or an interested party, such as a local resident or local business, which is a relevant representation, or is

offered in the applicant's Operating Schedule. Any conditions will be proportional and necessary to achieve the Licensing Objectives.

- 18.2 The Borough Council cannot impose 'blanket' standard conditions on premises licences or club premises certificates. The Borough Council will, however draw on the pool of conditions (published at Annex D to the Guidance issued under Section 182 of the Act) when it is considered appropriate to suit the specific needs of an individual operation.

Guidance Issued Under Section 182 of the Licensing Act 2003

The current Guidance was issued by the Home Office in October 2010 and offers advice to Licensing authorities on the discharge of their functions under the Licensing Act 2003.

12. The following extracts may be relevant to this application and assist the panel:

Each application on its own merits

1.15 Each application must be considered on its own merits and any conditions attached to licences must be tailored to the individual style and characteristics of the premises and events concerned. This is essential to avoid the imposition of disproportionate and overly burdensome conditions on premises where there is no need for such conditions. Standardised conditions should be avoided and indeed, may be unlawful where they cannot be shown to be necessary for the promotion of the licensing objectives in any individual case.

Avoiding duplication of other legal requirements

1.16 The licensing authority should only impose conditions on a premises licence which are necessary and proportionate for the promotion of the licensing objectives. If other existing law already places certain statutory responsibilities on an employer or operator of premises, it cannot be necessary to impose the same or similar duties on the premises licence holder or club. It is only where additional and supplementary measures are necessary to promote the licensing objectives that necessary, proportionate conditions will need to be attached to a licence.

Public Nuisance

2.32 The 2003 Act requires licensing authorities (following receipt of relevant representations) and responsible authorities, through representations, to make judgements about what constitutes public nuisance and what is necessary to prevent it in terms of conditions attached to specific premises licences. It is therefore important that in considering the promotion of this licensing objective, licensing authorities and responsible authorities focus on impacts of the licensable activities at the specific premises on persons living and working (including doing business) in the vicinity that are disproportionate and unreasonable. The issues will mainly concern noise nuisance, light pollution, noxious smells and litter.

2.33 Public nuisance is given a statutory meaning in many pieces of legislation. It is however not narrowly defined in the 2003 Act and retains its broad common law meaning. It is important to remember that the prevention of public nuisance could therefore include low-level nuisance perhaps affecting a few people living locally as well as major disturbance affecting the whole community. It may also include in appropriate circumstances the reduction of the living and working amenity and environment of interested parties (as defined in the 2003 Act) in the vicinity of licensed premises.

2.34 Conditions relating to noise nuisance will normally concern steps necessary to control the levels of noise emanating from premises. This might be achieved by a simple measure such as ensuring that doors and windows are kept closed after a particular time in the evening to more sophisticated measures like the installation of acoustic curtains or rubber speaker mounts. Any conditions necessary to promote the prevention of public nuisance should be tailored to the style and characteristics of the specific premises. Licensing authorities should be aware of the need to avoid unnecessary or disproportionate measures that could deter events that are valuable to the community, such as live music.

2.35 As with all conditions, it will be clear that conditions relating to noise nuisance may not be necessary in certain circumstances where the provisions of the Environmental Protection Act 1990, the Noise Act 1996, or the Clean Neighbourhoods and Environment Act 2005 adequately protect those living in the vicinity of the premises. But as stated earlier in this Guidance, the approach of licensing authorities and responsible authorities should be one of prevention and when their powers are engaged, licensing authorities should be aware of the fact that other legislation may not adequately cover concerns raised in relevant representations and additional conditions may be necessary.

2.36 Where applications have given rise to representations, any necessary and appropriate conditions should normally focus on the most sensitive periods. For example, music noise from premises usually occurs from mid-evening until either late evening or early morning when residents in adjacent properties may be attempting to go to sleep or are sleeping. In certain circumstances, conditions relating to noise in the immediate vicinity of the premises may also prove necessary to address any disturbance anticipated as customers enter and leave.

2.38 In the context of preventing public nuisance, it is again essential that conditions are focused on measures within the direct control of the licence holder or club. Conditions relating to public nuisance caused by the anti-social behaviour of customers once they are beyond the control of the licence holder, club or premises management cannot be justified and will not serve to promote the licensing objectives.

2.39 Beyond the vicinity of the premises, these are matters for personal responsibility of individuals under the law. An individual who engages in anti-social behaviour is accountable in their own right. However, it would be perfectly reasonable for a licensing authority to impose a condition, following relevant representations, that requires the licence holder or club to place signs

at the exits from the building encouraging patrons to be quiet until they leave the area and to respect the rights of people living nearby to a peaceful night.

Disapplication of Certain Mandatory Conditions for Community Premises

4.35 The Legislative Reform (Supervision of Alcohol Sales in Church and Village Halls &c.) Order 2009 (SI 2009/1724) amends the 2003 Act to allow certain community premises which have, or are applying for, a premises licence that authorises alcohol sales to also apply to include the alternative licence condition in sections 25A(2) and 41D(3) (“the alternative licence condition”) of the 2003 Act in the licence instead of the usual mandatory conditions in sections 19(2) and 19(3) of the 2003 Act. Such an application may only be made if the licence holder is, or is to be, a committee or board of individuals with responsibility for the management of the premises (the “management committee”). If such an application is successful, the effect of the alternative licence condition will be that the licence holder (i.e. the management committee) is responsible for the supervision and authorisation of all alcohol sales made pursuant to the licence. All such sales will have to be made or authorised by the licence holder. There will be no requirement for a Designated Premises Supervisor or for alcohol sales to be authorised by a personal licence holder. The Order defines community premises as premises that are or form part of a church hall, chapel hall or other similar building or a village hall, parish hall or community hall or other similar building. While there may be issues relating to whether a premises is a community premises with a proper management committee, there should not be many disputed cases and many will self evidently meet the definition of a community premises and have an appropriate management structure in place. There is more detailed commentary on what constitutes community premises in the paragraphs below.

4.36 The process requires the completion of a new form which is set out in The Licensing Act 2003 (Premises Licences and Club Premises Certificates) (Miscellaneous Amendments) Regulations 2009/1809. Where the management committee of a community premises is applying for authorisation for the sale of alcohol for the first time, it should include the form with the new premises licence application or the premises licence variation application. No extra payment is required beyond the existing fee for a new application or a variation.

Definition of community premises

4.38 In most instances, it should be self evident whether a premises is, or forms part of a church hall, chapel hall or other similar building or a village hall, parish hall, community hall or other similar building.

4.39 Many licensing authorities will already have taken a view on how to determine whether a premises meets the definition of community premises for the purpose of the fee exemptions set out in regulation 9(2)(b) of the Licensing Act 2003 (Fees) Regulations 2005 (SI 2005/79). As the criteria are the same, premises that qualify for these fee exemptions for regulated entertainment will also be “community premises” for present purposes.

4.40 However, there may be types of premises seeking disapplication of the personal licence and Designated Premises Supervisor requirements which have not previously sought exemption from the fee as a community premises. This might be because they had previously included alcohol or late night refreshment in their licence and therefore had to pay a fee regardless, or may have qualified for the exemption from the fee for regulated entertainment licences as an educational institution.

4.41 Where it is not clear whether premises are “community premises”, licensing authorities will need to approach the matter on a case-by-case basis. The main consideration in most cases will be how the premises are predominately used. If they are genuinely made available for community benefit most of the time, and accessible by a broad range of persons and sectors of the local community for purposes which include purposes beneficial to the community as a whole, the premises will be likely to meet the definition. This could feasibly include educational premises, such as school halls, but only where they are genuinely and widely used for the benefit of the community as a whole, and not just for the particular school in question. As such, community premises are usually multi-purpose and a variety of activities can be expected to take place in them, such as playschools, senior citizens’ clubs, indoor sports, youth clubs and public meetings.

4.42 Many community premises such as school and private halls are available for private hire by the general public. This fact alone would not be sufficient for such halls to qualify as “community premises”. Although availability of premises for hire might be seen as providing a facility for the community, licensing authorities will want to consider whether halls used largely for private hire by individuals or private entities are genuinely by their nature “community premises”. The statutory test is directed at the nature of the premises themselves, as reflected in their predominant use, and not only at the usefulness of the premises for members of the community for private purposes.

4.43 If the general use of the premises was contingent upon membership of a particular organisation or organisations, this would strongly suggest that the premises in question were not “community premises” within the definition. However, the hire of the premises to individual organisations and users who restrict their activities to their own members and guests would not necessarily conflict with the status of the premises as “community premises”, provided the premises are generally available for use by the community in the sense described above. It is not the intention that ‘qualifying’ clubs which are able to apply for a club premises certificate should instead seek a premises licence with the disapplication of the usual mandatory conditions in sections 19(2) and 19(3) of the 2003 Act relating to the supply of alcohol

Management of the premises

4.44 Sections 25A(1) and 41D(1) and (2) of the 2003 Act allow applications by community premises to apply the alternative licence condition rather than the usual mandatory conditions in sections 19(2) and 19(3) of the 2003 Act only where the applicant for the licence is the management committee of the premises in question. In addition, sections 25A(6) and 41D(5) require the

licensing authority to be satisfied that the arrangements for the management of the premises by the committee or board are sufficient to ensure the adequate supervision of the supply of alcohol on the premises.

4.46 The reference to a “committee or board of individuals” is intended to cover any formally constituted, transparent and accountable management committee or structure. Such a committee should have the capacity to provide sufficient oversight of the premises to minimise any risk to the licensing objectives that could arise from allowing the responsibility for supervising the sale of alcohol to be transferred from a personal licence holder/designated premises supervisor. This could include management committees, executive committees and boards of trustees. The application form requires the applicants to provide the names of the management committee’s key officers e.g. the Chair, Secretary, Treasurer.

4.47 The application form requires applicants to set out how the premises is managed, its committee structure and how the supervision of alcohol sales is to be ensured in different situations (e.g. when the hall is hired to private parties) and how responsibility for this is to be determined in individual cases and discussed and reviewed within the committee procedure in the event of any issues arising. The application form requires that the community premises submit copies of any constitution or other management documents with their applications and that they provide the names of their key officers e.g. the Chair, Secretary, Treasurer. Where the management arrangements are less clear, licensing authorities may wish to ask for further details to confirm that the management board or committee is properly constituted and accountable before taking a decision on whether to grant the application (subject to the views of the police). Community premises may wish to check with the licensing authority before making an application. The management committee is strongly encouraged to notify the licensing authority if there are key changes in the committee’s composition e.g. to the Chair, Secretary, Treasurer and to submit a copy to the Chief Officer of Police. A failure to do so may form the basis of an application to review the premises licence, or be taken into account as part of the consideration of such an application.

4.48 As the premise licence holder, the management committee will collectively be responsible for ensuring compliance with licence conditions and the law (and may remain liable to prosecution for one of the offences in the Licensing Act) although there would not necessarily be any individual member always present at the premises. While overall responsibility will lie with the management committee, where the premises are hired out the hirer may be clearly identified as having responsibility for matters falling within his or her control (e.g. under the contract for hire offered by the licence holder), much in the same way that the event organiser may be responsible for an event held under a Temporary Event Notice. Where hirers are provided with a written summary of their responsibilities under the 2003 Act in relation to the sale of alcohol, the management committee is likely to be treated as having taken adequate steps to avoid liability to prosecution if a licensing offence is committed.

4.49 As indicated above, sections 25A(6) and 41D(5) of the 2003 Act require the licensing authority to consider whether the arrangements for the management of the premises by the committee are sufficient to ensure adequate supervision of the supply of alcohol on the premises. Where private hire for events which include the sale of alcohol is permitted by the licence, it would be necessary to have an effective hiring agreement. Licensing authorities should consider arrangements for the use of hiring agreements in the light of recommendations for best practice made by organisations such as ACRE and Community Matters. Model hire agreements are available from these bodies. The model agreements can also be revised to cater for the circumstances surrounding each hire arrangement e.g. to state that the hirer is aware of the licensing objectives and offences in the 2003 Act and will ensure that it will take all necessary steps to ensure that no offences are committed during the period of the hire.

Police views

4.50 An additional safeguard is that in exceptional circumstances the Chief Officer of Police for the area in which the community premises is situated can object to a request for inclusion of the alternative licence condition on the grounds of crime and disorder, and any responsible authority and/or interested party can seek reinstatement of the mandatory conditions through a review of the licence (as provided in section 52A of the 2003 Act). The police will want to consider any history of incidents at an establishment in light of the actual or proposed management arrangements, including the use of appropriate hire agreements. If the Chief Officer of Police issues a notice seeking the refusal of the application to include the alternative licence condition, the licensing authority must hold a hearing in order to reach a decision on whether to grant the application.

Determining Applications Where Representations Are Made

9.3 Where a representation concerning the licensing objectives is lodged by a responsible authority about a proposed operating schedule it is relevant and the licensing authority's discretion will be engaged. It will also be engaged if an interested party makes relevant representations to the licensing authority, i.e. those which are not frivolous or vexatious and which relate to the licensing objectives. Representations can be made in opposition to, or in support of, an application.

9.24 As a matter of practice, licensing authorities should seek to focus the hearing on the steps needed to promote the particular licensing objective which has given rise to the specific representation and avoid straying into undisputed areas. A responsible authority or interested party may choose to rely on their written representation. They may not add further representations to those disclosed to the applicant prior to the hearing, but they may expand on their existing representation.

9.25 In determining the application with a view to promoting the licensing objectives in the overall interests of the local community, the licensing authority must give appropriate weight to:

- the steps that are necessary to promote the licensing objectives;

- the representations (including supporting information) presented by all the parties;
- Guidance issued under Section 182 of the Licensing Act 2003;
- Its own statement of licensing policy.

9.26 The licensing authority should give its decision at once, unless the Act itself states otherwise and provide reasons to support it. This will be important if there is an appeal by any of the parties. Notification of a decision must be accompanied by information on the right of the party to appeal. After considering all the relevant issues, the licensing authority may grant the application subject to such conditions that are consistent with the operating schedule. Any conditions imposed must be necessary for the promotion of the licensing objectives; there is no power for the licensing authority to attach a condition which is merely aspirational. For example, conditions may not be attached which relate solely to the health of customers rather than their direct physical safety.

9.27 Alternatively, the licensing authority may refuse the application on the grounds that this is necessary for the promotion of the licensing objectives.

Conditions Attached to Premises Licences

10.2 Conditions include any limitations or restrictions attached to a licence or certificate and essentially are the steps or actions the holder of the premises licence or the club premises certificate will be required to take or refrain from taking at all times when licensable activities are taking place at the premises in question.

10.3 All interests – licensing authorities, licence and certificate holders, authorised persons, the police, other responsible authorities and local residents and businesses – should be working together in partnership to ensure collectively that the licensing objectives are promoted.

10.4 Under former licensing regimes, the courts have made clear that it is particularly important that conditions which are imprecise or difficult for a licence holder to observe should be avoided. Failure to comply with any conditions attached to a licence or certificate is a criminal offence, which on conviction would be punishable by a fine of up to £20,000 or up to six months imprisonment or both.

10.5 Annex D provides pools of conditions (although not an exhaustive list) which relate to the four licensing objectives and could be used where necessary and appropriate to the particular circumstances of an individual licensed premises. It is important that they should not be applied universally and treated as standard conditions irrespective of circumstances.

Proposed Conditions

10.7 The conditions that are necessary for the promotion of the licensing objectives should emerge initially from a prospective licensee's or certificate holder's risk assessment which applicants and clubs should carry out before making their application for a premises licence or club premises certificate. This would be translated into the steps recorded in the operating schedule or

club operating schedule which must also set out the proposed hours of opening.

Imposed Conditions

10.11 The licensing authority may not impose any conditions unless its discretion has been engaged following receipt of relevant representations and it has been satisfied at a hearing of the necessity to impose conditions. It may then only impose conditions that are necessary to promote one or more of the four licensing objectives. Such conditions must also be expressed in unequivocal and unambiguous terms to avoid legal dispute.

10.12 It is perfectly possible that in certain cases, because the test is one of necessity, where there are other legislative provisions which are relevant and must be observed by the applicant, no additional conditions at all are needed to promote the licensing objectives.

Annex D Pool of Conditions

Part 4: Conditions Relating To the Prevention Of Public Nuisance

It should be noted that provisions of the Environmental Protection Act 1990, the Noise Act 1996 and the Clean Neighbourhoods and Environment Act 2005 provide some protection to the general public from the effects of noise nuisance. In addition, the provisions in Part 8 of the Licensing Act 2003 enable a senior police officer to close down instantly for up to 24 hours licensed premises and premises carrying on temporary permitted activities that are causing nuisance resulting from noise emanating from the premises. These matters should be considered before deciding whether or not conditions are necessary for the prevention of public nuisance.

Hours

The hours during which the premises are permitted to be open to the public or to members and their guests can be restricted by the conditions of a premises licence or a club premises certificate for the prevention of public nuisance. But this must be balanced by the potential impact on disorder which may result from arbitrarily fixed closing times. However, there is no general presumption in favour of lengthening licensing hours and the four licensing objectives should be paramount considerations at all times.

Restrictions could be necessary on the times when certain licensable activities take place even though the premises may be open to the public as such times. For example, the playing of recorded music after a certain time might be prohibited, even though other licensable activities are permitted to continue. Or the playing of recorded music might only be permitted after a certain time where conditions have been attached to the licence or certificate to ensure that any potential nuisance is satisfactorily prevented.

Restrictions might also be necessary on the parts of premises that might be used for certain licensable activities at certain times. For example, while the provision of regulated entertainment might be permitted while the premises is open to the public or members and their guests, regulated entertainment might not be permitted in garden areas of the premises after a certain time. In premises where existing legislation does not provide adequately for the

prevention of public nuisance, consideration might be given to the following conditions.

Noise and vibration

In determining which conditions are necessary and appropriate, licensing authorities should be aware of the need to avoid unnecessary or disproportionate measures that could deter the holding of events that are valuable to the community, such as live music. Noise limiters, for example, are very expensive to purchase and install and are likely to be a considerable burden for smaller venues. The following conditions may be considered:

- Noise or vibration does not emanate from the premises so as to cause a nuisance to nearby properties. This might be achieved by one or more of the following conditions:
 - a simple requirement to keep doors and windows at the premises closed;
 - limiting live music to a particular area of the building;
 - moving the location and direction of speakers away from external walls or walls that abut private premises;
 - installation of acoustic curtains;
 - fitting of rubber seals to doorways;
 - installation of rubber speaker mounts;
 - requiring the licensee to take measure to ensure that music will not be audible above background level at the nearest noise sensitive location;
 - require licensee to undertake routine monitoring to ensure external levels of music are not excessive and take appropriate action where necessary;
 - noise limiters on amplification equipment used at the premises (if other measures have been unsuccessful).
- Prominent, clear and legible notices are displayed at all exits requesting the public to respect the needs of local residents and to leave the premises and the area quietly.
- The use of explosives, pyrotechnics and fireworks of a similar nature which could cause disturbance in surrounding areas are restricted.
- The placing of refuse – such as bottles – into receptacles outside the premises takes place at times that will minimise the disturbance to nearby properties.

Determination

13. Having regard to the representations received, the Licensing Sub-Committee are requested to consider the application, this report and take such steps as it considers necessary for the promotion of the licensing objectives. These steps are:

- a) To grant the licence under the terms and conditions applied;
- b) To grant the licence with additional conditions that the Sub-Committee considers necessary for the promotion of the licensing objectives;
- c) To reject all or part of the application.

14. The Sub-Committee are reminded that reasons for its decision must be given as both the applicant and objectors have a right of appeal against that decision to the Magistrates' Court.

John Gilbraith

Licensing Manager

Environmental Health & Housing

17th April 2012

Appendixes:

1. Copy of Application for a premises licence.
2. Copy of Application to Disapply the DPS
3. Letter of Objection from Norfolk Constabulary dated 12th April 2012.
4. Letter of Objection from Community Safety & Neighbourhood Nuisance dated 12th April 2012.
5. Copies of letters of objection from interested parties.
6. Location Plan.
7. Premises Plan.

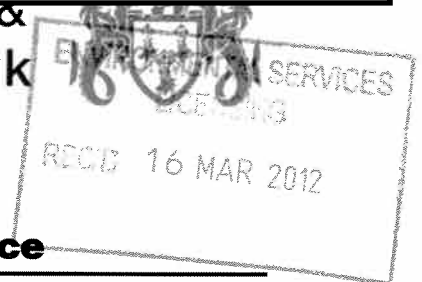
Background Papers:

1. The Licensing Act 2003.
2. Borough Council's Statement of Licensing Policy (25 November 2010).
3. Home Office Guidance issued under Section 182 of the Licensing Act 2003 (October 2010).

Licensing
Environmental Health & Housing
Borough Council of King's Lynn & West Norfolk
King's Court
Chapel Street
King's Lynn, PE30 1EX
Tel: 01553 616600
Email: ehlicensing@west-norfolk.gov.uk
www.west-norfolk.gov.uk

**Appendix 1 to
Report to Licensing Sub-Committee
Re: Terrington St Clement Memorial Field
Dated 17th April 2012**

Borough Council of
**King's Lynn &
West Norfolk**



Licensing Act 2003

Application for a Premises Licence

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

Once completed, send your applications to the following:-

- The Licensing Team, Environmental Health & Housing , Borough Council of King's Lynn and West Norfolk, King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX.
- Police licensing Officer, King's Lynn Police Station, St James Street, King's Lynn, PE30 5DE
- Fire Safety Office, Norfolk Fire Service Western Area, Kilhams Way, King's Lynn, PE30 2HY
- Norfolk Children's Safeguarding Board, The Pineapple, 63 Bracondale, Norwich, NR1 2EE
- Norfolk Trading Standards, St Margaret's House, King's Lynn, Norfolk, PE30 5DW
- Development Services, Borough Council of King's Lynn and West Norfolk, King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
- Health & Safety, Environmental Health & Housing , Borough Council of King's Lynn and West Norfolk, King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
- Community Safety & Neighbourhood Nuisance, Environmental Health & Housing , Borough Council of King's Lynn and West Norfolk, King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX

I / We Terrington St Clement Parish Council
(insert name(s) of applicant(s))

apply for a premises licence under Section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making the application to you as the relevant licensing authority in accordance with Section 12 of the Licensing Act 2003.

Part 1 – Premises Details

Name, postal address of premises or, if none, ordnance survey map reference, or description Terrington St Clement Memorial Field, TF 5520 SW Churchgate Way / Benns Lane Terrington St Clement	
Post town: Terrington St Clement	Postcode: PE34 4PG

Telephone number at premises (if any):

Non-domestic rateable value of premises:

Part 2 – Applicant Details

Please state whether you are applying for a premises licence as:

- Please tick ✓ yes**
- | | | |
|--|-------------------------------------|-----------------------------|
| a) an individual or individuals* | <input type="checkbox"/> | please complete section (A) |
| b) a person other than an individual* | | |
| 1. as a limited company | <input type="checkbox"/> | please complete section (B) |
| 2. as a partnership | <input type="checkbox"/> | please complete section (B) |
| 3. as an unincorporated association or | <input type="checkbox"/> | please complete section (B) |
| 4. other (for example a statutory corporation) | <input checked="" type="checkbox"/> | please complete section (B) |
| c) a recognised club | <input type="checkbox"/> | please complete section (B) |
| d) a charity | <input type="checkbox"/> | please complete section (B) |
| e) the proprietor of an educational establishment | <input type="checkbox"/> | please complete section (B) |
| f) a health service body | <input type="checkbox"/> | please complete section (B) |
| g) a person who is registered Under Part 2 of the Care Standards Act 2000(c14) in respect of an independent hospital | <input type="checkbox"/> | please complete section (B) |
| h) the chief officer of a police force in England and Wales | <input type="checkbox"/> | please complete section (B) |

*If you are applying as a person described in (a) or (b) please confirm:

- please tick ✓ yes**
- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
 - I am making the application pursuant to a
 - statutory function or
 - a function discharged by virtue of Her Majesty's prerogative

(A) Individual Applicants (fill in as applicable)

Mr Mrs Miss Ms Other title
(e.g. Rev)

Surname

First names

I am 18 years old or over

please tick yes

Current postal address If different from premises address	
--	--

Post Town:		Post Code:	
-------------------	--	-------------------	--

Daytime telephone number:	
----------------------------------	--

Email address (optional):	
----------------------------------	--

Second Individual Applicant (if applicable)

Mr Mrs Miss Ms Other title
(e.g. Rev)

Surname

First names

I am 18 years old or over

please tick yes

Current postal address If different from premises address	
--	--

Post Town:		Post Code:	
-------------------	--	-------------------	--

Daytime telephone number:	
----------------------------------	--

Email address (optional):	
----------------------------------	--

(B) Other Applicants

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or joint venture (other than a body corporate), please give the name and address of each party concerned.

Name	Terrington St Clement Parish Council
Address	C/o The Parish Clerk; Mr John Cross, 46 Hillgate Street, Terrington St Clement, Norfolk, PE34 4NS
Registered number (where applicable)	
Description of applicant (for example, partnership, company, unincorporated association etc)	Parish Council
Telephone number (if any)	01553 828424
E-mail address (optional)	

Part 3 – Operating Schedule

(earliest date leave blank)

When do you want the premises licence to start?

..... / /

If you wish the licence to be valid only for a limited period, when do you want it to end?

..... / /

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

No

Please give a general description of the premises (please read guidance note 1)

See attached site location plan edged red. TF 5520 SW
 Terrington St Clement Memorial Field comprises
 a recreational field, including two tennis courts, a bowls court, childrens
 play area and a sports/community pavilion.

What licensable activities do you intend to carry on from the premises?

Provision of regulated entertainment

please tick yes

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment
(if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performance of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling
within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of entertainment facilities for:

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling
within (i) or (j) (if ticking yes, fill in box k)

~~**Provision of late night refreshments**~~

~~(if ticking yes, fill in box L)~~

Sale by retail of alcohol

(if ticking yes, fill in box M)

In all cases complete boxes N, O and P

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick ✓ (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon	0900	2200	Please give further details here (please read guidance note 3) Possibility of plays being performed in the future at the Memorial Field site.	Both	x
Tue	0900	2200			
Wed	0900	2200	State any seasonal variations for performing plays (please read guidance note 4)		
Thur	0900	2200			
Fri	0900	2200	Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	0900	2200			
Sun	0900	2200			

B

Films Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick ✓ (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon	0900	2200	Please give further details here (please read guidance note 3) Possibility of films being performed in the future at the Memorial Field site.	Both	x
Tue	0900	2200			
Wed	0900	2200	State any seasonal variations for the exhibition of films (please read guidance note 4)		
Thur	0900	2200			
Fri	0900	2200	Non standard timings. Where you intend to use the premises for The exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	0900	2200			
Sun	0900	2200			

C

Indoor sporting events Standard timings (please read guidance note 6)			Please give further details here (please read guidance note 3) Possibility of indoor sporting being performed in the future at the Memorial Field site.
Day	Start	Finish	
Mon	0900	2200	State any seasonal variation (please read guidance note 4)
Tue	0900	2200	
Wed	0900	2200	Non standard timings. Where you intend to use the premises at different times to those listed in the column on the left, please list (please read guidance note 5)
Thur	0900	2200	
Fri	0900	2200	
Sat	0900	2200	
Sun	0900	2200	

D

A boxing or wrestling entertainment Standard timings (please read guidance note 6)			Will the entertainment take place indoors, outdoors or both – please tick ✓ (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon	0900	2200	Both	x	Please give further details here (please read guidance note 3) Possibility of boxing or wrestling being performed in the future at the Memorial Field site.
Tue	0900	2200			
Wed	0900	2200			State any seasonal variation (please read guidance note 4)
Thur	0900	2200			Non standard timings. Where you intend to use the premises at different times to those listed in the column on the left, please list (please read guidance note 5)
Fri	0900	2200			
Sat	0900	2200			
Sun	0900	2200			

E

Performance of live music Standard timings (please read guidance note 6)			Will the performance of live music take place indoors, outdoors or both – please tick ✓ (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon	0900	2200	Please give further details here (please read guidance note 3) Possibility of live music being performed in the future at the Memorial Field site.	Both	X
Tue	0900	2200			
Wed	0900	2200	State any seasonal variation (please read guidance note 4) New Years Eve 00:30 hrs		
Thur	0900	2200			
Fri	0900	2200	Non standard timings. Where you intend to use the premises at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	0900	2200			
Sun	0900	2200			

F

Playing of recorded music Standard timings (please read guidance note 6)			Will the playing of recorded music take place indoors, outdoors or both – please tick ✓ (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon	0900	2200	Please give further details here (please read guidance note 3) Possibility of Recorded music will be used on the Memorial Field site.	Both	X
Tue	0900	2200			
Wed	0900	2200	State any seasonal variation (please read guidance note 4) Variation - New Years Eve 00:30 hrs		
Thur	0900	2200			
Fri	0900	2200	Non standard timings. Where you intend to use the premises at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	0900	2200			
Sun	0900	2200			

G

Performance of dance Standard timings (please read guidance note 6)			Will the performance of dance take place indoors, outdoors or both – please tick ✓ (please read guidance note 2)	
Day	Start	Finish	Indoors	
Mon	0900	2200	Outdoors	
Tue	0900	2200	Both	x
Wed	0900	2200	Please give further details here (please read guidance note 3) Possibility of Dance performance being held in the future at the Memorial Field site.	
Thur	0900	2200		
Fri	0900	2200	State any seasonal variation (please read guidance note 4) Variation - New Years Eve 00:30 hrs	
Sat	0900	2200		
Sun	0900	2200	Non standard timings. Where you intend to use the premises at different times to those listed in the column on the left, please list (please read guidance note 5)	

H

Entertainment of a similar description to that falling within (e), (f) or (g) Standard timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing	
Day	Start	Finish	Will the entertainment take place indoors, outdoors or both – please tick ✓ (please read guidance note 2)	
Mon	0900	2200	Indoor	
Tue	0900	2200	Outdoor	
Wed	0900	2200	Both	x
Thur	0900	2200	Please give further details here (please read guidance note 3) State any seasonal variation (please read guidance note 4) Variation - New Years Eve 00:30 hrs	
Fri	0900	2200		
Sat	0900	2200	Non standard timings. Where you intend to use the premises at different times to those listed in the column on the left, please list (please read guidance note 5)	
Sun	0900	2200		

I

Provision of facilities for making music Standard timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing Not known at this stage but may be a possibility in the future.	
Day	Start	Finish	Indoor	
Mon	0900	2200	Will the entertainment take place indoors, outdoors or both – please tick ✓ (please read guidance note 2)	Outdoor
				Both <input checked="" type="checkbox"/>
Tue	0900	2200	Please give further details here (please read guidance note 3)	
Wed	0900	2200		
Thur	0900	2200	State any seasonal variation (please read guidance note 4)	
Fri	0900	2200	Variation - New Years Eve 00:30 hrs	
Sat	0900	2200	Non standard timings. Where you intend to use the premises at different times to those listed in the column on the left, please list (please read guidance note 5)	
Sun	0900	2200		

J

Provision of facilities for dancing Standard timings (please read guidance note 6)			Will the facilities for dancing be indoors, outdoors or both – please tick ✓ (please read guidance note 2)	
Day	Start	Finish	Indoors	
Mon	0900	2200	Indoors	
			Outdoors	
			Both	<input checked="" type="checkbox"/>
Tue	0900	2200	Please give a description of the facilities for dancing you will be providing Not known at this stage but may be a possibility in the future.	
Wed	0900	2200	Please give further details here (please read guidance note 3)	
Thur	0900	2200	State any seasonal variation (please read guidance note 4)	
Fri	0900	2200	Variation - New Years Eve 00:30 hrs	
Sat	0900	2200	Non standard timings. Where you intend to use the premises at different times to those listed in the column on the left, please list (please read guidance note 5)	
Sun	0900	2200		

K

Provision of facilities for entertainment of a similar description to that falling within (j) or (k) Standard timings (please read guidance note 6)			Please give a description of the type of entertainment facility you will be providing: Not known at this stage, but may be a possibility in the future		
Day	Start	Finish	Will the entertainment facility be indoors, outdoors or both – please tick ✓ (please read guidance note 2)	Indoor	
Mon	0900	2200		Outdoor	
				Both	x
Tue	0900	2200	Please give further details here (please read guidance note 3)		
Wed	0900	2200			
Thur	0900	2200	State any seasonal variation (please read guidance note 4) Variation - New Years Eve 00:30 hrs		
Fri	0900	2200			
Sat	0900	2200	Non standard timings. Where you intend to use the premises at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun	0900	2200			

L

Late night refreshment Standard timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors, outdoors or both – please tick ✓ (please read guidance note 2)		
Day	Start	Finish		Indoors	
Mon				Outdoors	
				Both	
Tue			Please give further details here (please read guidance note 3)		
Wed					
Thur			State any seasonal variation (please read guidance note 4)		
Fri					
Sat			Non standard timings. Where you intend to use the premises at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun					

M

Supply of alcohol Standard timings (please read guidance note 6)			Will the sale of alcohol be for consumption – please tick ✓ (please read guidance note 6)	On the premises	
				Off the premises	
				Both	X
Day	Start	Finish	State any seasonal variation (please read guidance note 4)		
Mon	1200	2200			
Tue	1200	2200			
Wed	1200	2200			
Thur	1200	2200			
Fri	1200	2200			
Sat	1200	2200			
Sun	1200	2200	Non standard timings. Where you intend to use the premises at different times to those listed in the column on the left, please list (please read guidance note 5)		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (DPS)

** Note application to disapply DPS accompanies this application

Name: ..Terrington.St.Clement.Parish.Council.....

Address: ..C/O Parish Clerk; Mr John Cross
46 Hillgate Street, Terrington St Clement
.....

Postcode: ..PE34 4NS.....

Personal Licence number (if known):

Issuing licensing authority (if known):

N

Please highlight any services, activities, entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

The Parish Council will actively encourage all event organisers to ensure that no activities take place that put young children or vulnerable adults at risk.

O

Hours premises are open to the public Standard timings (please read guidance note 6)			State any seasonal variation (please read guidance note 4)
Day	Start	Finish	(The Memorial Field is a public open space, accessible at all hours. Parish Council signage displayed at the Memorial Field states that use is from 8am to 10pm which assists the police with dealing with any anti-social behaviour). Non standard timings. Where you intend to use the premises at different times to those listed in the column on the left, please list (please read guidance note 5)
Mon	0000	2359	
Tue	0000	2359	
Wed	0000	2359	
Thur	0000	2359	
Fri	0000	2359	
Sat	0000	2359	
Sun	0000	2359	

P

Describe the steps you intend to take to promote the four licensing objectives:

a) **General** – all four licensing objectives (b, c, d, e) (please read guidance note 9)

1. See b-e, would be covered by Risk Assessment required by the Parish Council for any large scale community event and conditions imposed under the licence.
--

b) The prevention of crime and disorder

CCTV covers partial area of the SITE.

c) Public safety

Event Organiser must provide Parish Council with a Risk Assessment Plan on large scale community events

d) The prevention of public nuisance

Leaflet drops notifying local residents in advance of any large scale event.
Police and Environmental Health & Housing also notified in advance.

e) The protection of children from harm

Event organiser agreed to be bound by conditions under the Licence involving sale of alcohol.
Proof of ID.
Responsible person appointed.

Part 4 – Signatures (please read guidance note 10)

Checklist

Please tick ✓/ yes

- I have made or enclosed payment of the fee
- I have enclosed the original application and two sets of plans of the premises
- I have sent copies of this application and the plan to the 'responsible authorities' (details on front page)
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable to be disapplied
- I will send/I enclose the Certificate of Service
- I understand that I must now advertise my application on the premises and in a local newspaper
- I will send/I enclose the Certificate of Display
- I will send a copy of the advert once it has appeared in the newspaper
- I understand that if I do not comply with the above requirements my application may be rejected

It is an offence, liable to conviction to a fine up to level 5 on the standard scale (£5,000) under section 158 of the Licensing Act 2003 to make a false statement in or in connection with this action.

The council is registered under the Data Protection Act 1998 for the purpose of processing personal data in the performance of its legitimate business. Any information held by the council will be processed in compliance with the eight principles of the Act. Information you have provided may be shared with other public sector organisations for the prevention of crime and detection of fraud. Further information relating to your rights under the Data Protection Act can be sent to you on request.

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent. (See guidance note 11) If signing on behalf of the applicant please state in what capacity.

Signature:  Date: 16 March 2012

Capacity: Terrington St Clement Parish Clerk

Where the premises licence is jointly held signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent. (Please read guidance note 12) If signing on behalf of the applicant please state in what capacity.

Signature: Date:

Capacity:

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 13)	
Name:	Address:
Mr John Cross Terrington St Clement Parish Clerk	46 Hillgate Street, Terrington St Clement, Norfolk, PE34 4NS
If you prefer us to correspond with you by e-mail your email address (optional):	

Notes for Guidance

If you are completing this form by hand please write legibly in black ink and stay within the boxes.

1. Describe the premises. For example the type of premises, its general situation and the layout and other information which could be relevant to the licensing objectives. Where the application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure tick indoors. Indoors may include a tent.
3. Please state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively whether the or not music will be amplified or unamplified
4. For example (but not exclusively), where the activity will go on for an extra hour during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day i.e. Christmas Eve, New Year's Eve etc.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick **on**, if you wish people to be able to purchase alcohol to consume away from the premises please tick **off**. If you wish people to be able to do both please tick **both**.
8. Please give information about anything to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gambling machines.
9. Please list here steps you will take to promote all four licensing objectives.
10. The application must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form
13. This is the address which we shall use to correspond with you about this application.

Licensing
 Environmental Health & Housing
 Borough Council of King's Lynn & West Norfolk
 King's Court
 Chapel Street
 King's Lynn, PE30 1EX
 Tel: 01553 616600
 Email: ehlicensing@west-norfolk.gov.uk
www.west-norfolk.gov.uk

Appendix 2 to
Report to Licensing Sub-Committee
Re: Terrington St Clement Memorial Field
Dated 17th April 2012

Licensing Act 2003

Application for the mandatory alcohol condition under the Licensing Act 2003 requiring a Designated Premises Supervisor in respect of a premises licence to be disapplied

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.
 If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

Once completed, send your application to the following:-

- The Licensing Team, Environmental Health Department, Borough Council of King's Lynn and West Norfolk, King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
- Police licensing Officer, King's Lynn police Station, St James Street, King's Lynn, Norfolk, PE30 5DE

TERRINGTON ST CLEMENT PARISH COUNCIL

Webeing a board or committee of individuals with responsibility for the management of the community premises described in Part 1 below, and being the applicant for a premises licence / premises licence holder (delete as applicable) in respect of those premises apply for the condition referred to in section 19(4) of the Licensing Act 2003 to be included in the licence instead of the conditions referred to in section 19(2) and (3) of the said Act. (See guidance note 2).

Part 1 – Community premises details

Name of premises Terrington St Clement Memorial Field	
Postal address of premises or, if none, ordnance survey map reference, or description Terrington St Clement Memorial Field, Churchgate Way / Benns Lane Terrington St Clement, Norfolk. TF5520 SW. (Edged red on attached plan)	
Post town Terrington St Clement	Postcode PE34 4PG

Telephone number of premises (if any)

Premises Licence number (if applicable)

Brief description of premises and the composition of the committee or board of individuals with responsibility for the management of the premises (Please see guidance Note 3).

TERRINGTON ST CLEMENT PARISH COUNCIL

Please describe how you will ensure that alcohol sales are properly supervised and what arrangements you have in place (if any) for hiring out the premises. (Please see guidance Note 4)

SALE OF ALCOHOL WILL ONLY BE PERMITTED BY THE PARISH COUNCIL ON A CONSENT BASIS. SEE ATTACHED ANNEXE - WHICH THE PARISH COUNCIL HAS SUGGESTED BE ATTACHED AS CONDITIONS TO THE LICENCE.

These conditions are only a suggestion and can be added to or deleted.

Part 2 – Applicants Details

We are the premises licence holder please tick yes

Contact phone number in working hours (if any)

01553 828424

Email address (optional)

Current address (if different from premises address)

TERRINGTON ST CLEMENT PARISH COUNCIL
C/O THE PARISH CLERK; MR JOHN CROSS
48 HILLGATE STREET, TERRINGTON ST CLEMENT PE34 4NS

Post Town

TERRINGTON ST CLEMENT

Post Code

PE34 4NS

Telephone (if any)

01553 828424

Please tick yes as appropriate

I have enclosed the premises licence

I have enclosed the relevant part of the premises licence

This form accompanies a new premises licence application

If you are varying an existing licence and have not ticked one of the first two boxes above, please explain why in the box below.

Reasons why you have failed to enclose the premises licence or relevant parts

Premises Licence being applied for at the same time

Any further information to support your application.

Checklist

please tick yes

If applying to remove the mandatory requirements from an existing premises licence that already authorises alcohol sales

- I have made or enclosed payment of the fee
- I have included documents (if applicable) which identify the premises and how it is managed
- I have included a copy of any hiring agreements
- I have sent a copy of this application to the chief officer of police
- I understand that if I do not comply with the above requirements my application will be rejected

- exempt with premises licence
- to be revised to
- incorp new conditions
-

If applying alongside a new application or variation for a permission to allow alcohol sales:

This application accompanies a new premises licence application / this application accompanies an application to vary an existing premises licence (delete as applicable)

- I have enclosed the premises licence or relevant part of it or provided and explanation
- I understand that if I do not comply with the above requirements My application will be rejected

It is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the Licensing Act 2003 to make a false statement in or in connection with this action.

The council is registered under the Data Protection Act 1998 for the purpose of processing personal data in the performance of its legitimate business. Any information held by the council will be processed in compliance with the eight principles of the Act. Information you have provided may be shared with other public sector organisations for the prevention of crime and detection of fraud. Further information relating to your rights under the Data Protection Act can be sent to you on request.

Part 3 – Signatures (please read guidance note 5)

Signature of applicants. Please provide two signatories of members of the management committee stating in which capacity they represent the premises licence holder.4).

First Signature

Date

..... 

..... 16 March 2012

Capacity TERRINGTON ST CLEMENT PARISH CLERK MR JOHN CROSS

Second Signature

Date

.....

.....

Capacity

Contact name (where not previously given) and address for correspondence associated with this application

TERRINGTON ST CLEMENT PARISH COUNCIL
C/O TERRINGTON PARISH CLERK; MR JOHN CROSS
48 HILLGATE STREET, TERRINGTON ST CLEMENT, PE34 4NS

Post town	TERRINGTON ST CLEMENT	Postcode	PE34 4NS
Telephone number (if any)	01553 828424		
E-mail address (optional)			

Notes for Guidance

1. This form may be used by a community premises seeking to replace the mandatory conditions in sections 19(2) and 19(3) of the 2003 Act which requires a personal licence holder and Designated Premises Supervisor where a premises allows the supply of alcohol, with the alternative mandatory condition (in section 19(4) of the Act) that the supply of alcohol is instead authorised by the premises licence holder through either:

- applying to remove the mandatory conditions of an existing premise licence which allows the sale of alcohol;
- applying to remove the mandatory conditions when applying for a new premises licence that includes the sale of alcohol; or
- applying to remove the mandatory conditions when applying to vary an existing premises licence to allow the sale of alcohol.

On applying for the removal of the requirement to have a Designated Premises Supervisor, the management committee should understand that if this is granted they will be responsible for all alcohol sales under the licence.

2. The applicant must be a committee or board of individuals with responsibility for the management of the premises – enter name of committee or board.

3. Describe the premises and the management structure. In particular, explain why you consider it to be a community premises i.e. is it available for community benefit most of the time and accessible by a broad range of persons and sectors of the local community for purposes beneficial to the community as a whole. If the community premises is a registered charity, please include its Charity Commission number. Set out how the premises is managed and the structure of the committee or board of individuals with responsibility for its management (including the names of the committee's or board's key officers, e.g. the chair, secretary, treasurer). Please include any documents e.g. a written constitution or other management documents that show the structure of the premises and how it is managed.

4. Describe how the supervision of alcohol sales is to be ensured in different situations (including e.g. when the community premises is hired to private parties, when the community premises is hired for large fundraising events and when the community premises is hired for short fundraising events by local voluntary organisations). Set out how responsibility for alcohol sales is to be determined in individual cases and discussed and reviewed within the committee's or board's procedure in the event of any issues arising. You should include copies of hiring agreements that describe the arrangement made between the community premises and the hiring party. You should note that sample hire agreements are available from e.g. ACRE and Community Matters. More information about these hire agreements is contained in the statutory Guidance.

5. Applications to substitute the section 19(4) mandatory condition must be made by a management committee or similar structure which holds or will be the holder of the premises licence for the community premises. Please state in what capacity you are signing the application (e.g. Committee Chair, committee member, Hall secretary etc).

6. Please send a copy of this form to the chief officer of police for your area.

Suggested conditions to be imposed by Parish Council relating to an Alcohol licence

1. The Terrington St Clement Parish Council is the body responsible under the Premises Licence. The requirement for a Designated Premises Supervisor to be present when the sale of alcohol has been disapplied.
2. In accordance to those responsibilities the Terrington St Clement Parish Council shall require every event organiser wishing to sell alcohol at any event under the Premises Licence must have obtained the permission of the Terrington St Clement Parish Council prior to any event, either directly at any meeting, or via written permission from the Parish Council. The event organiser will sign that they agree to the additional conditions of hire in relation to the sale of alcohol.
3. The event organiser will appoint **a responsible person** in relation to the sale of alcohol at the event.
4. In relation to the sale of alcohol, the responsible person shall take all reasonable steps to ensure that staff do not carry out, arrange or participate in any irresponsible promotions in relation to the premises. An irresponsible promotion means an activity carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children.
5. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
6. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.
7. The responsible person shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
8. The responsible person must require individuals who appear to him/her to be under 18 years of age to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.
9. The responsible person shall ensure that-
 - (a) all alcoholic drinks must be dispensed into plastic or polycarbonate containers, with the exception of canned alcohol which must be opened at the point of sale. (There are to be no drinking glasses or glass bottles sold on the site as this a recreational area).
 - (b) where any of the following alcoholic drinks are sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures-
 - (i) beer or cider: 1 pint or ½ pint;
 - (ii) spirits: 25 ml or 35 ml; and
 - (iii) wine: 125 ml
 - c) customers are made aware of the availability of these measures.



The Licensing Dept
Borough Council of King's Lynn & West Norfolk
King's Court,
Chapel Street
King's Lynn.
PE30 1EX.

Date: 12 April 2012

Ref: TG/Lic:

Norfolk Constabulary Licensing Team
4th Floor, Vantage House
Fishers Lane
Norwich
Norfolk
NR2 1ET
Tel: 01603 276020
Fax: 01603 276025
Email: bartramm@norfolk.pnn.police.uk
www.norfolk.police.uk
Non-Emergency Tel: 0845 456 4567

Dear Licensing Team,

Application under the Licensing Act 2003

Premises: Terrington St Clement Memorial Field, Churchgate Way/Benns Lane,
Terrington St Clement. PE34 4PG

Name of applicant: Terrington St Clement Parish Council

Type of application: New Premises Licence-Disapply DPS

The Police wish to make a representation regarding this application on the grounds that the Crime Prevention and Disorder Objective could be undermined.

The reason for this objection to the application is because the Police have occasion to be concerned about management procedures that will be in place to effectively manage the 'due diligence' requirements and responsibility of the Parish Council regarding the retail sale of alcohol if this application is to be granted.

It is the consideration of the Police that, subsequent to meeting with the Parish Clerk concerning this application, that the level of knowledge of the Licensing Laws by the Councillors regarding the legal sale of alcohol from the premises has not been fully demonstrated in the documentation provided and such will not be available to those who may be responsible for running events at the premises when alcohol may be sold.

The document attached to the application headed "Suggested Conditions to be imposed by Parish Council relating to an Alcohol Licence" gives details of conditions that will normally be found on current premises licences. It is good that these details will be available for those responsible for selling alcohol.

It is suggested by the Police that Para 3 of that document be expanded to show that the person responsible for the organisation and running of an event would be required to be present on the premises at all times when the event is in progress to ensure that the sale of alcohol is conducted within the Licensing Laws. It should also include the relevant provisions within the Licensing Act 2003 which apply to the sale of alcohol, i.e. not to serve to persons under 18 years of age, etc.

The Police Licensing Officer has spoken to the Secretary of the Parish Council who has stated the intention of the Parish Council to discuss the suggestions of the Police and respond to their representation in an effort to progress this application. It is hoped that the afore mentioned document will be amended accordingly and consequently any booking form updated to the satisfaction of all parties concerned in the application process.

At this time in the application process the Police offer this representation as an objection to the granting of the licence application as it currently stands.

In accordance with the current Section 182 Guidance to the Licensing Act 2003 there is the opportunity for a hearing to be dispensed with if the applicant, the Police and the Licensing Authority agree to the proposed amendments highlighted by the Police in the above text and for them to be included as conditions in the licence if it is granted.

If you (the applicant) feel you are able to sign an agreement to the amendment(s) please complete the form attached to this representation and send it to the Licensing Authority. If a hearing is still to go ahead the Police will attend to put their case to the Licensing Committee for consideration.

Yours faithfully,

Tony Grover.
Licensing Officer.

Copy to:Secretary of TSC Parish Council & BCKLWN Licensing Authority.

Name of Premises:

**Terrington St Clement Memorial Field,
Churchgate Way/Benns Lane,
Terrington St Clement.
PE34 4PG**

To the Applicant(s):

Please sign the form below and return one copy to the Police Licensing Officer and the Licensing Authority at the addresses shown on the front of the accompanying letter.

I(we) acknowledge receipt of the Police representations, dated 12.04.12 **Ref: TG/Lic**

Signed.....

Name.....

Date.....

Your ref:
Our ref: JAG/KEJ/BJP
Please ask for: Bharti Patel
Direct dial: (01553) 616654/616309
Direct fax: (01553) 703026
E-mail: bharti.patel@west-norfolk.gov.uk

Borough Council of
King's Lynn



**Appendix 4 to
Report to Licensing Sub-Committee
Re: Terrington St Clement Memorial Field
Dated 17th April 2012**

Andy Piper
Executive Director

Environmental Health and Housing

Mr John Cross
Parish Clerk
Englefield
46 Hillgate Street
Terrington St Clement
King's Lynn
PE34 4NS

12 April 2012

Dear Mr Cross

**Premises Licence Application: Terrington St Clement Memorial Field
Address of Premises: Churchgate Way/Benns Lane, Terrington St Clement,
King's Lynn, PE34 4PG**

I am writing to you in connection with the above premises licence application.

I refer to a phone call made by Bharti Patel on 12 April 2012. She discussed with you about the regulated entertainment taking place indoor and outdoor within the boundaries of the Memorial Field. The outdoor events would include Fairs and Fetes and the regulated entertainment would take place in a marquee. Indoor events would take place in the Pavilion.

Please see my representations below:

The prevention of public nuisance

Due to residential properties located near the Terrington St Clement Memorial Field, there is the potential for noise disturbance from general use of the premises. Noise late in the evening through to early morning can cause more disturbance than noise during the day as it can affect people's resting time and sleeping patterns.

To prevent any potential noise disturbance to local residents I propose the following conditions be attached to any licence granted:

- 1. Any outdoor event taking place on the Memorial Field should be notified to the Council's Environmental Health & Housing Department, Community Safety and Neighbourhood Nuisance at least 28 days prior to event taking place.**

King's Court, Chapel Street, King's Lynn, Norfolk PE30 1EX
Tel: (01553) 616200 fax: (01553) 391583
OX 57825 KING S LYNN

Chief Executive – Ray Harding Deputy Chief Executive – David Thomason

2. All windows and doors must be closed during any provision for indoor regulated entertainment with the exception of patrons entering and leaving.

General Guidance

Our role in Community Safety and Neighbourhood Nuisance is to prevent dis-amenity and nuisance. With good management there is no reason that the activities you are permitted to provide under the terms of the license, (if permitted) should cause dis-amenity or nuisance. However, noise from people can be difficult to control and we would ask you to read and consider the following suggestions. These are not to be attached to your license but are simply to provide you with information on how to manage the premises effectively without causing dis-amenity.

- ❖ If an irregular event such as entertainment with amplified music is to take place, residents will be advised of the details and given contact details for the relevant person in charge of that event, eg Parish Council website.
- ❖ Signs may be displayed on any entrance and exit to the premises requiring that customers respect the neighbours and do not cause unreasonable disturbance to residents.
- ❖ A regular check of any outdoor area to ensure that excessive noise or anti social behaviour is not occurring.
- ❖ Liaising with the Police or other relevant authority if anti social behaviour or noisy activity is occurring that requires their assistance.
- ❖ Ensuring that any litter on any outdoor area is cleared on a regular basis to prevent accumulations of rubbish.

By ensuring the above practices are adhered to there is no reason that dis-amenity will be experienced by any neighbouring property.

However, it must be made clear that the Local Authority do have legislation under the Environmental Protection Act 1990 to prevent any person from causing a nuisance. The Local Authority has powers to serve legal notices, which if breached may result in prosecution and a fine. We also have the power to seize any noise making equipment.

I would hope that none of this action would ever be necessary.

Yours sincerely



Katherine Jones
Environmental Health Officer -
Community Safety & Neighbourhood Nuisance

THIS LETTER CAN BE MADE AVAILABLE IN LARGE PRINT AND OTHER LANGUAGES UPON REQUEST.

Your ref:
Our ref: JAG/KEJ/BJP
Please ask for: Bharti Patel
Direct dial: (01553) 616654/616309
Direct fax: (01553) 703026
E-mail: bharti.patel@west-norfolk.gov.uk

Andy Piper
Executive Director

Environmental Health and Housing

Mr John Cross
Parish Clerk
Englefield
46 Hillgate Street
Terrington St Clement
King's Lynn
PE34 4NS

To applicant/s: please sign the form below and return by post in a pre-paid envelope enclosed as shown on the front of the accompanying letter.

**Premises Licence Application: Terrington St Clement Memorial Field
Address of Premises: Churchgate Way/Benns Lane, Terrington St Clement,
King's Lynn, PE34 4PG**

I acknowledge receipt of the Environmental Health & Housing Department representations dated 12 April 2012 in connection with the application for the premises shown above. **I agree with the amendments suggested in the accompanying letter.**

Signed.....

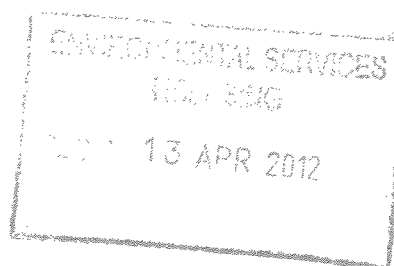
Name.....

Date.....

Terrington St Clement Memorial Field – Interested Parties

EXEMPT

Licensing Manager
Environmental Health & Housing
Borough Council of King's Lynn & West Norfolk
King's Court
Chapel Street
King's Lynn
PE30 1EX



Date: 10th April 2012

Dear Mr Gilbraith,

Ref: Application Number 016531 - Premises License

I would hereby like to object to the above mentioned application of a Premises License.

I live in the vicinity of the proposed premises and the basis of objection is as follows:

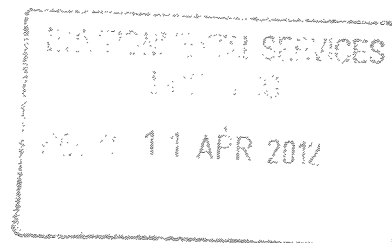
- The proposed area has had two dispersal orders applied in the past few years by the local police force. This was due to the amount of anti social behavior taking place, including loud music, alcohol consumption, cars being parked up, damage to property, loud and anti social behavior
- The license will be applied to the premises which are run by a Parish Council. Not one person can be held responsible for what happens on these premises. The membership of the Parish Council will change all the time
- People who are pushing for this license do not live in this street and will not have to deal with the consequences or late night music, alcohol use and traffic
- The Parish Council did not deal with any of the issues we have experienced and it was left up to the police and the people living locally to deal with this. It took the council more than 3 years to put signs up even though the police and the local residents had identified on numerous occasions that that would be the only tool the police could use to actually move people on
- There are other places with a Premises License in the area that have better facilities for parking and would cause less nuisance to the surrounding area
- The Parish Council has on no occasion identified exactly what kind of events they hope to organise. What is currently listed in the legislation is highly inappropriate for a small village in the countryside. People live here for a reason, they want peace and quiet.
- Police has not been involved and consulted sufficiently during the consultancy process. In fact, the local residents have written letters to the parish council that did not get responses bar a note through the door stating the fact that they were going ahead with the application
- Parking lot is relatively small. There are already issues with parking in the village and the amount of traffic coming through this area. The kind of events proposed will add to this
- Previously the Parish Council has not been able to deal with anti social behavior surrounding this area. If this license was to lead to yet more anti social behavior issues surrounding this area they would not have the ability to deal with this either
- The council claims currently that it would only be used for the odd event on the playing field. If that is indeed the case they can apply for separate licenses for those if and when they occur, rather than currently creating an environment where potentially all sorts of other events could take place 7 days of the week in a otherwise quiet village

Kind regards,

Name: _____

Address: _____

Licensing Manager
Environmental Health & Housing
Borough Council of King's Lynn & West Norfolk
King's Court
Chapel Street
King's Lynn
PE30 1EX



Date: 10th April 2012

Dear Mr Gilbraith,

Ref: Application Number 016531 - Premises License

I would hereby like to object to the above mentioned application of a Premises License.

I live in the vicinity of the proposed premises and the basis of objection is as follows:

- The proposed area has had two dispersal orders applied in the past few years by the local police force. This was due to the amount of anti social behavior taking place, including loud music, alcohol consumption, cars being parked up, damage to property, loud and anti social behavior
- The license will be applied to the premises which are run by a Parish Council. Not one person can be held responsible for what happens on these premises. The membership of the Parish Council will change all the time
- People who are pushing for this license do not live in this street and will not have to deal with the consequences or late night music, alcohol use and traffic
- The Parish Council did not deal with any of the issues we have experienced and it was left up to the police and the people living locally to deal with this. It took the council more than 3 years to put signs up even though the police and the local residents had identified on numerous occasions that that would be the only tool the police could use to actually move people on
- There are other places with a Premises License in the area that have better facilities for parking and would cause less nuisance to the surrounding area
- The Parish Council has on no occasion identified exactly what kind of events they hope to organise. What is currently listed in the legislation is highly inappropriate for a small village in the countryside. People live here for a reason, they want peace and quiet.
- Police has not been involved and consulted sufficiently during the consultancy process. In fact, the local residents have written letters to the parish council that did not get responses bar a note through the door stating the fact that they were going ahead with the application
- Parking lot is relatively small. There are already issues with parking in the village and the amount of traffic coming through this area. The kind of events proposed will add to this
- Previously the Parish Council has not been able to deal with anti social behavior surrounding this area. If this license was to lead to yet more anti social behavior issues surrounding this area they would not have the ability to deal with this either
- The council claims currently that it would only be used for the odd event on the playing field. If that is indeed the case they can apply for separate licenses for those if and when they occur, rather than currently creating an environment where potentially all sorts of other events could take place 7 days of the week in a otherwise quiet village

Kind regards,

Name: /

Address:

we have recently experienced hooligan behaviour (15 April) our rubbish bins on the drive way of our property were emptied all out, and our sign with our house No on was damaged, there has also been car horns blowing late into the night.

Licensing Manager
Environmental Health & Housing
Borough Council of King's Lynn & West Norfolk
King's Court
Chapel Street
King's Lynn
PE30 1EX



Date: 10th April 2012

Dear Mr Gilbraith,

Ref: Application Number 016531 - Premises License

I would hereby like to object to the above mentioned application of a Premises License.

I live in the vicinity of the proposed premises and the basis of objection is as follows:

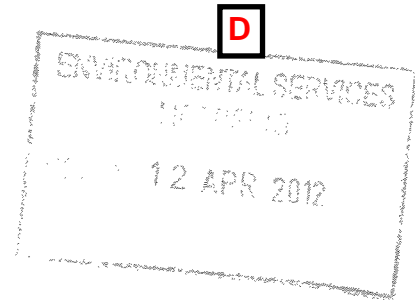
- The proposed area has had two dispersal orders applied in the past few years by the local police force. This was due to the amount of anti social behavior taking place, including loud music, alcohol consumption, cars being parked up, damage to property, loud and anti social behavior
- The license will be applied to the premises which are run by a Parish Council. Not one person can be held responsible for what happens on these premises. The membership of the Parish Council will change all the time
- People who are pushing for this license do not live in this street and will not have to deal with the consequences or late night music, alcohol use and traffic
- The Parish Council did not deal with any of the issues we have experienced and it was left up to the police and the people living locally to deal with this. It took the council more than 3 years to put signs up even though the police and the local residents had identified on numerous occasions that that would be the only tool the police could use to actually move people on
- There are other places with a Premises License in the area that have better facilities for parking and would cause less nuisance to the surrounding area
- The Parish Council has on no occasion identified exactly what kind of events they hope to organise. What is currently listed in the legislation is highly inappropriate for a small village in the countryside. People live here for a reason, they want peace and quiet.
- Police has not been involved and consulted sufficiently during the consultancy process. In fact, the local residents have written letters to the parish council that did not get responses bar a note through the door stating the fact that they were going ahead with the application
- Parking lot is relatively small. There are already issues with parking in the village and the amount of traffic coming through this area. The kind of events proposed will add to this
- Previously the Parish Council has not been able to deal with anti social behavior surrounding this area. If this license was to lead to yet more anti social behavior issues surrounding this area they would not have the ability to deal with this either
- The council claims currently that it would only be used for the odd event on the playing field. If that is indeed the case they can apply for separate licenses for those if and when they occur, rather than currently creating an environment where potentially all sorts of other events could take place 7 days of the week in a otherwise quiet village

Kind regards,

Name:

Address:

Licensing Manager
Environmental Health & Housing
Borough Council of King's Lynn & West Norfolk
King's Court
Chapel Street
King's Lynn
PE30 1EX



Date: 10th April 2012

Dear Mr Gilbraith,

Ref: Application Number 016531 - Premises License

I would hereby like to object to the above mentioned application of a Premises License.

I live in the vicinity of the proposed premises and the basis of objection is as follows:

- The proposed area has had two dispersal orders applied in the past few years by the local police force. This was due to the amount of anti social behavior taking place, including loud music, alcohol consumption, cars being parked up, damage to property, loud and anti social behavior
- The license will be applied to the premises which are run by a Parish Council. Not one person can be held responsible for what happens on these premises. The membership of the Parish Council will change all the time
- People who are pushing for this license do not live in this street and will not have to deal with the consequences or late night music, alcohol use and traffic
- The Parish Council did not deal with any of the issues we have experienced and it was left up to the police and the people living locally to deal with this. It took the council more than 3 years to put signs up even though the police and the local residents had identified on numerous occasions that that would be the only tool the police could use to actually move people on
- There are other places with a Premises License in the area that have better facilities for parking and would cause less nuisance to the surrounding area
- The Parish Council has on no occasion identified exactly what kind of events they hope to organise. What is currently listed in the legislation is highly inappropriate for a small village in the countryside. People live here for a reason, they want peace and quiet.
- Police has not been involved and consulted sufficiently during the consultancy process. In fact, the local residents have written letters to the parish council that did not get responses bar a note through the door stating the fact that they were going ahead with the application
- Parking lot is relatively small. There are already issues with parking in the village and the amount of traffic coming through this area. The kind of events proposed will add to this
- Previously the Parish Council has not been able to deal with anti social behavior surrounding this area. If this license was to lead to yet more anti social behavior issues surrounding this area they would not have the ability to deal with this either
- The council claims currently that it would only be used for the odd event on the playing field. If that is indeed the case they can apply for separate licenses for those if and when they occur, rather than currently creating an environment where potentially all sorts of other events could take place 7 days of the week in a otherwise quiet village

Kind regards,

Name:

Address:

Licensing Manager
Environmental Health & Housing
Borough Council of King's Lynn & West Norfolk
King's Court
Chapel Street
King's Lynn
PE30 1EX



Date: 10th April 2012

Dear Mr Gilbraith,

Ref: Application Number 016531 - Premises License

I would hereby like to object to the above mentioned application of a Premises License.

I live in the vicinity of the proposed premises and the basis of objection is as follows:

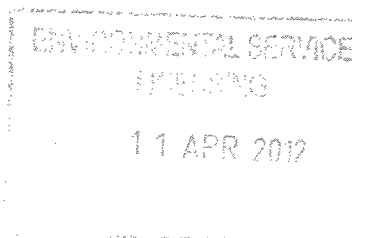
- The proposed area has had two dispersal orders applied in the past few years by the local police force. This was due to the amount of anti social behavior taking place, including loud music, alcohol consumption, cars being parked up, damage to property, loud and anti social behavior
- The license will be applied to the premises which are run by a Parish Council. Not one person can be held responsible for what happens on these premises. The membership of the Parish Council will change all the time
- People who are pushing for this license do not live in this street and will not have to deal with the consequences or late night music, alcohol use and traffic
- The Parish Council did not deal with any of the issues we have experienced and it was left up to the police and the people living locally to deal with this. It took the council more than 3 years to put signs up even though the police and the local residents had identified on numerous occasions that that would be the only tool the police could use to actually move people on
- There are other places with a Premises License in the area that have better facilities for parking and would cause less nuisance to the surrounding area
- The Parish Council has on no occasion identified exactly what kind of events they hope to organise. What is currently listed in the legislation is highly inappropriate for a small village in the countryside. People live here for a reason, they want peace and quiet.
- Police has not been involved and consulted sufficiently during the consultancy process. In fact, the local residents have written letters to the parish council that did not get responses bar a note through the door stating the fact that they were going ahead with the application
- Parking lot is relatively small. There are already issues with parking in the village and the amount of traffic coming through this area. The kind of events proposed will add to this
- Previously the Parish Council has not been able to deal with anti social behavior surrounding this area. If this license was to lead to yet more anti social behavior issues surrounding this area they would not have the ability to deal with this either
- The council claims currently that it would only be used for the odd event on the playing field. If that is indeed the case they can apply for separate licenses for those if and when they occur, rather than currently creating an environment where potentially all sorts of other events could take place 7 days of the week in a otherwise quiet village

Kind regards,

Name:

Address:

5
1
-



10th April 2012

Dear Mr Gilbraith

Ref Application Number 016531 – Premises License

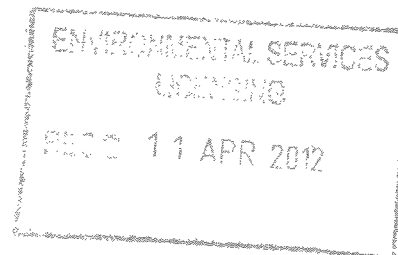
I would like to register my objection to this planning application for the following reasons.

1. The Parish Council has in place an order to stop people consuming alcohol on the memorial field due to anti social behavior, surely to grant a license to serve alcohol in the pavilion is a contradiction in terms.
2. Terrington has three venues already that can be hired for functions. All of these venues are ready made for bars and music why do we need another. The village hall is not fully booked all year.
3. When the planning was being put forward for the Sports Pavilion no mention was made about a function room it was always described as a meeting room. I suspect that if the words function room had been used a lot more of the residents living close to the pavilion would have objected.
4. The building dose not lend itself to serving alcohol due to the fact it only has a small kitchen and a small serving hatch. The room also has to large double doors leading onto the field which will inevitably be opened during events allowing noise to disseminate to the surrounding houses. People will also take beverages onto the field through these doors contravening the parish council order as described in point one.
5. The residents have suffered enough with bad behavior around the memorial field and I think the people putting this application forward should think about the trouble they have had to deal with in the past i.e. loud music, drug taking, cars/mopeds racing around the village. To grant this will only serve to bring those days back again.

6. Parking is also an issue the car park is small and directly opposite a row of houses.
7. The premises were always intended for sports activities which no resident around the field will object to so why do we need to have it changed!

Kind Regards

Licensing Manager
Environmental Health & Housing
Borough Council of King's Lynn & West Norfolk
King's Court
Chapel Street
King's Lynn
PE30 1EX



Date: 10th April 2012

Dear Mr Gilbraith,

Ref: Application Number 016531 - Premises License

I would hereby like to object to the above mentioned application of a Premises License.

I live in the vicinity of the proposed premises and the basis of objection is as follows:

- The proposed area has had two dispersal orders applied in the past few years by the local police force. This was due to the amount of anti social behavior taking place, including loud music, alcohol consumption, cars being parked up, damage to property, loud and anti social behavior
- The license will be applied to the premises which are run by a Parish Council. Not one person can be held responsible for what happens on these premises. The membership of the Parish Council will change all the time
- People who are pushing for this license do not live in this street and will not have to deal with the consequences or late night music, alcohol use and traffic
- The Parish Council did not deal with any of the issues we have experienced and it was left up to the police and the people living locally to deal with this. It took the council more than 3 years to put signs up even though the police and the local residents had identified on numerous occasions that that would be the only tool the police could use to actually move people on
- There are other places with a Premises License in the area that have better facilities for parking and would cause less nuisance to the surrounding area
- The Parish Council has on no occasion identified exactly what kind of events they hope to organise. What is currently listed in the legislation is highly inappropriate for a small village in the countryside. People live here for a reason, they want peace and quiet.
- Police has not been involved and consulted sufficiently during the consultancy process. In fact, the local residents have written letters to the parish council that did not get responses bar a note through the door stating the fact that they were going ahead with the application
- Parking lot is relatively small. There are already issues with parking in the village and the amount of traffic coming through this area. The kind of events proposed will add to this
- Previously the Parish Council has not been able to deal with anti social behavior surrounding this area. If this license was to lead to yet more anti social behavior issues surrounding this area they would not have the ability to deal with this either
- The council claims currently that it would only be used for the odd event on the playing field. If that is indeed the case they can apply for separate licenses for those if and when they occur, rather than currently creating an environment where potentially all sorts of other events could take place 7 days of the week in a otherwise quiet village

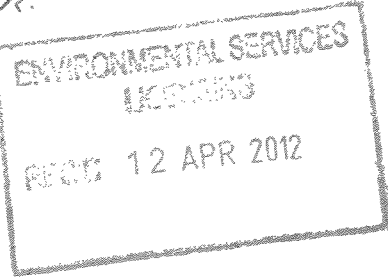
Kind regards,

Name: |

Address:

16
MR. J GIBBARTH
LICENSING MANAGER.
KINGS LYNN B.C.

H



Dear Sir,

RE SPORTS PAVILION ON MEMORIAL FIELD.

I object to the granting of a premises & alcohol license re the above for many reasons.

I live by the field & the Pavilion is closer to my house than any others. It was built in 1833 long before the field was in existence.

The pavilion is close to the War memorial & out of respect the Pavilion should not be turned into a noisy & alcoholic venue. Permission was granted for the pavilion as changing rooms for the football & cricket teams & for small meetings. This should be abided by. We have a perfectly suitable Village Hall which covers all sorts of entertainment. Even though no houses are nearby I believe many complaints were made because of the noise of loud music. Indeed when the Pavilion was opened, music was played so loudly that not only was the noise coming off its walls, it was bouncing off mine as well. I have, at times, had to go out to get away from the noise.

We have had a lot of anti social behaviour in the past. Before renovations started on my house, I had every window smashed at the back. I once had 5 drunken louts in my back garden, late at night. They damaged my cars, tyres & knocked plants over & trampled on them. I cowered in my home, afraid to phone for help as I would have been targeted even more.

It is completely wrong that music & drinking can take place every day from 9 AM - 10 PM. Permission should be applied for & granted according to its merit.

If alcohol can be consumed in the building then I should imagine drinking can take place outside the building. The end of the pavilion reaches halfway along my side garden & is only a few yards from my house. My life would be miserable having to put up with loud music etc whenever a function goes on in the pavilion. I love my little house & have no wish to move, but having a building so close with music & drinking allowed, would mean I would never be able to sell same.

If people wish to drink we have public houses in the village where the landlords keep order to protect their own licences. Alcohol should not be allowed in the Pavilion, rather should loud music & youngsters like to play it as loudly as possible.

I would add that my wife tried to book a venue locally for the grand daughter's 18th birthday, & she could not book any where & was told it was because of the trouble caused by teenagers & young people's parties.

I hope that you take note of my worries & I am deeply worried.

KING'S LYNN.
NORFOLK.
PE 34 4JH.



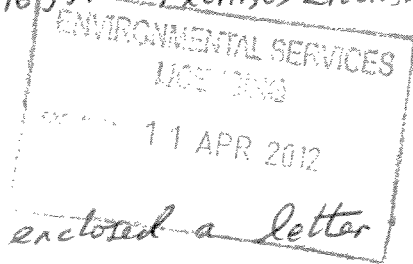
2nd April, 2012.

Dear Sir,

Memorial Field

we are totally apposed to Premises Licence being given to the Memorial Field, for Parties and other functions etc. The original Planning permission was for Sports Pavilion and meetings, not for Parties, Dances, and the serving of alcohol, we have the Village Hall for that, and there are two Public Houses in the village. we have attendend two meetings about this matter, and witten to you, and been totalled missed every time, Lynn Road, Churchgate way, will all have to put up with the noise, and the drunks. we all live here because most of the time it is quite and peacefull. The people that are pressing for this Licence are not living in, and around this part of the Memorial Field, so wont have to put up with the inconvenienc also dont you think you should consider the people at the residential Home? this could reflect in our property prices, and is the Council going to give us a reduction in our council tax?

RE Application No 016531 - PREMISES LICENSE.



Dear Mr GalBRAITH

You will find enclosed a letter that has been delivered to my premises by an unknown resident who has listed numerous objections to the sports pavillion having a drinks license both my wife and myself agree 100% with his/her views.

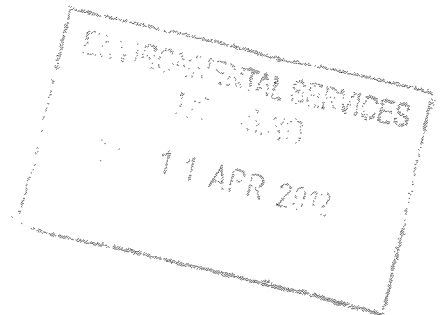
We moved to the village in 2004 and have been disappointed with the rise in litter, noise and vandalism, with a drinks license granted will this all increase? We did not in 2004 choose to live near a Public House and still do not, with two already in the village why do we need another licensed property especially one a hundred yards from my bungalow
The litter left behind by car owners

overnight after any function can
only get worse if that's possible
(every morning the parking area looks like
a rubbish dump)

I am sixty three and my wife
is an invalid aged fifty five and
certainly don't want any more noise
than we already have in the
Recreation Ground area, we are
totally against this application along
with all our neighbors we all agree
we already have enough to put with

100% No

Licensing Manager
Environmental Health & Housing
Borough Council of King's Lynn & West Norfolk
King's Court
Chapel Street
King's Lynn
PE30 1EX



Date: 10th April 2012

Dear Mr Gilbraith.

Ref: Application Number 016531 - Premises License

I would hereby like to object to the above mentioned application of a Premises License.

I live in the vicinity of the proposed premises and the basis of objection is as follows:

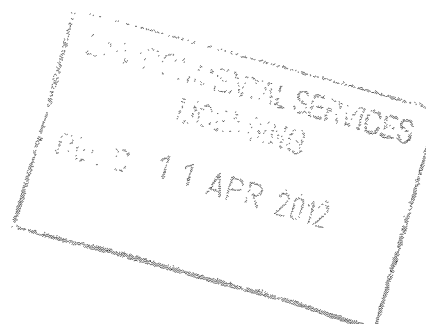
- The proposed area has had two dispersal orders applied in the past few years by the local police force. This was due to the amount of anti social behavior taking place, including loud music, alcohol consumption, cars being parked up, damage to property, loud and anti social behavior
- The license will be applied to the premises which are run by a Parish Council. Not one person can be held responsible for what happens on these premises. The membership of the Parish Council will change all the time
- People who are pushing for this license do not live in this street and will not have to deal with the consequences or late night music, alcohol use and traffic
- The Parish Council did not deal with any of the issues we have experienced and it was left up to the police and the people living locally to deal with this. It took the council more than 3 years to put signs up even though the police and the local residents had identified on numerous occasions that that would be the only tool the police could use to actually move people on
- There are other places with a Premises License in the area that have better facilities for parking and would cause less nuisance to the surrounding area
- The Parish Council has on no occasion identified exactly what kind of events they hope to organise. What is currently listed in the legislation is highly inappropriate for a small village in the countryside. People live here for a reason, they want peace and quiet.
- Police has not been involved and consulted sufficiently during the consultancy process. In fact, the local residents have written letters to the parish council that did not get responses bar a note through the door stating the fact that they were going ahead with the application
- Parking lot is relatively small. There are already issues with parking in the village and the amount of traffic coming through this area. The kind of events proposed will add to this
- Previously the Parish Council has not been able to deal with anti social behavior surrounding this area. If this license was to lead to yet more anti social behavior issues surrounding this area they would not have the ability to deal with this either
- The council claims currently that it would only be used for the odd event on the playing field. If that is indeed the case they can apply for separate licenses for those if and when they occur, rather than currently creating an environment where potentially all sorts of other events could take place 7 days of the week in a otherwise quiet village

Kind regards,

Name:

Address:

Licensing Manager
Environmental Health & Housing
Borough Council of King's Lynn & West Norfolk
King's Court
Chapel Street
King's Lynn
PE30 1EX



Date: 10th April 2012

Dear Mr Gilbraith,

Ref: Application Number 016531 - Premises License

I would hereby like to object to the above mentioned application of a Premises License.

I live in the vicinity of the proposed premises and the basis of objection is as follows:

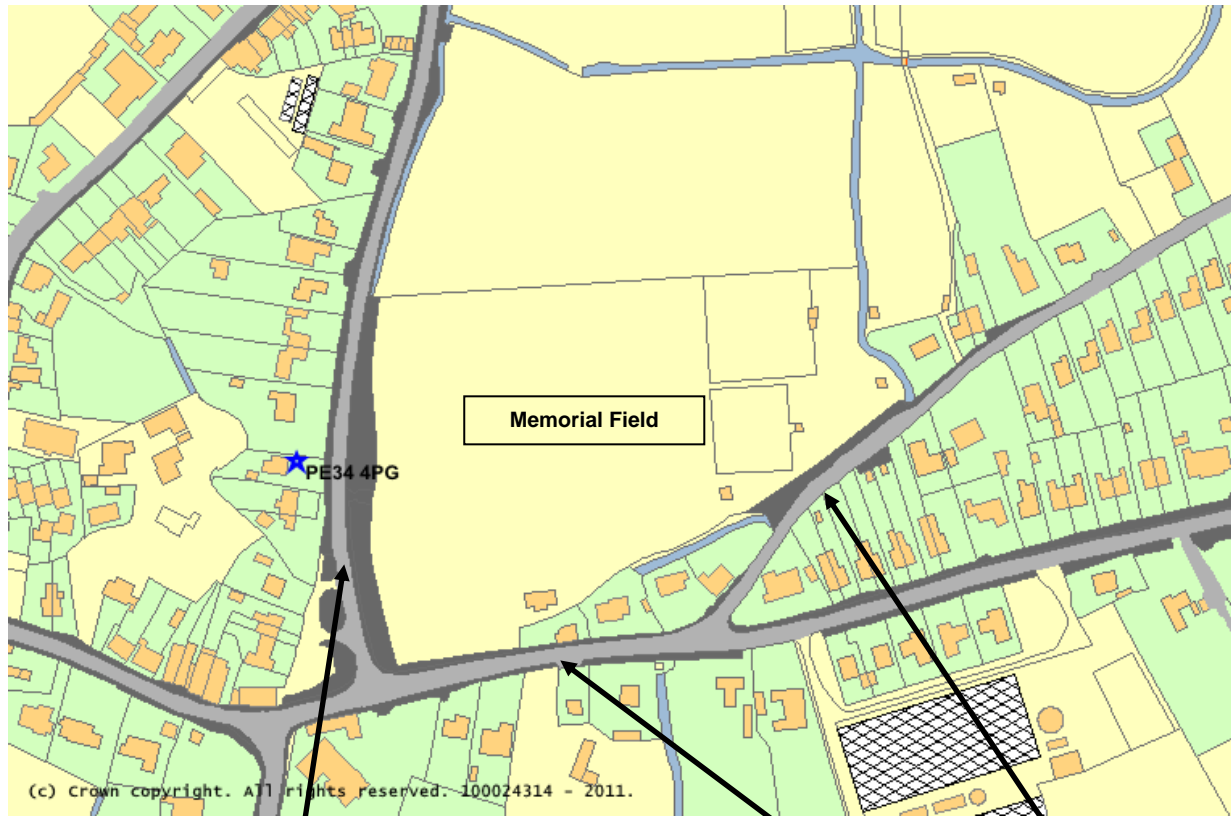
- The proposed area has had two dispersal orders applied in the past few years by the local police force. This was due to the amount of anti social behavior taking place, including loud music, alcohol consumption, cars being parked up, damage to property, loud and anti social behavior
- The license will be applied to the premises which are run by a Parish Council. Not one person can be held responsible for what happens on these premises. The membership of the Parish Council will change all the time
- People who are pushing for this license do not live in this street and will not have to deal with the consequences or late night music, alcohol use and traffic
- The Parish Council did not deal with any of the issues we have experienced and it was left up to the police and the people living locally to deal with this. It took the council more than 3 years to put signs up even though the police and the local residents had identified on numerous occasions that that would be the only tool the police could use to actually move people on
- There are other places with a Premises License in the area that have better facilities for parking and would cause less nuisance to the surrounding area
- The Parish Council has on no occasion identified exactly what kind of events they hope to organise. What is currently listed in the legislation is highly inappropriate for a small village in the countryside. People live here for a reason, they want peace and quiet.
- Police has not been involved and consulted sufficiently during the consultancy process. In fact, the local residents have written letters to the parish council that did not get responses bar a note through the door stating the fact that they were going ahead with the application
- Parking lot is relatively small. There are already issues with parking in the village and the amount of traffic coming through this area. The kind of events proposed will add to this
- Previously the Parish Council has not been able to deal with anti social behavior surrounding this area. If this license was to lead to yet more anti social behavior issues surrounding this area they would not have the ability to deal with this either
- The council claims currently that it would only be used for the odd event on the playing field. If that is indeed the case they can apply for separate licenses for those if and when they occur, rather than currently creating an environment where potentially all sorts of other events could take place 7 days of the week in a otherwise quiet village

Kind regards,

Name:

Address:

Terrington St Clement Memorial Field – Location Map



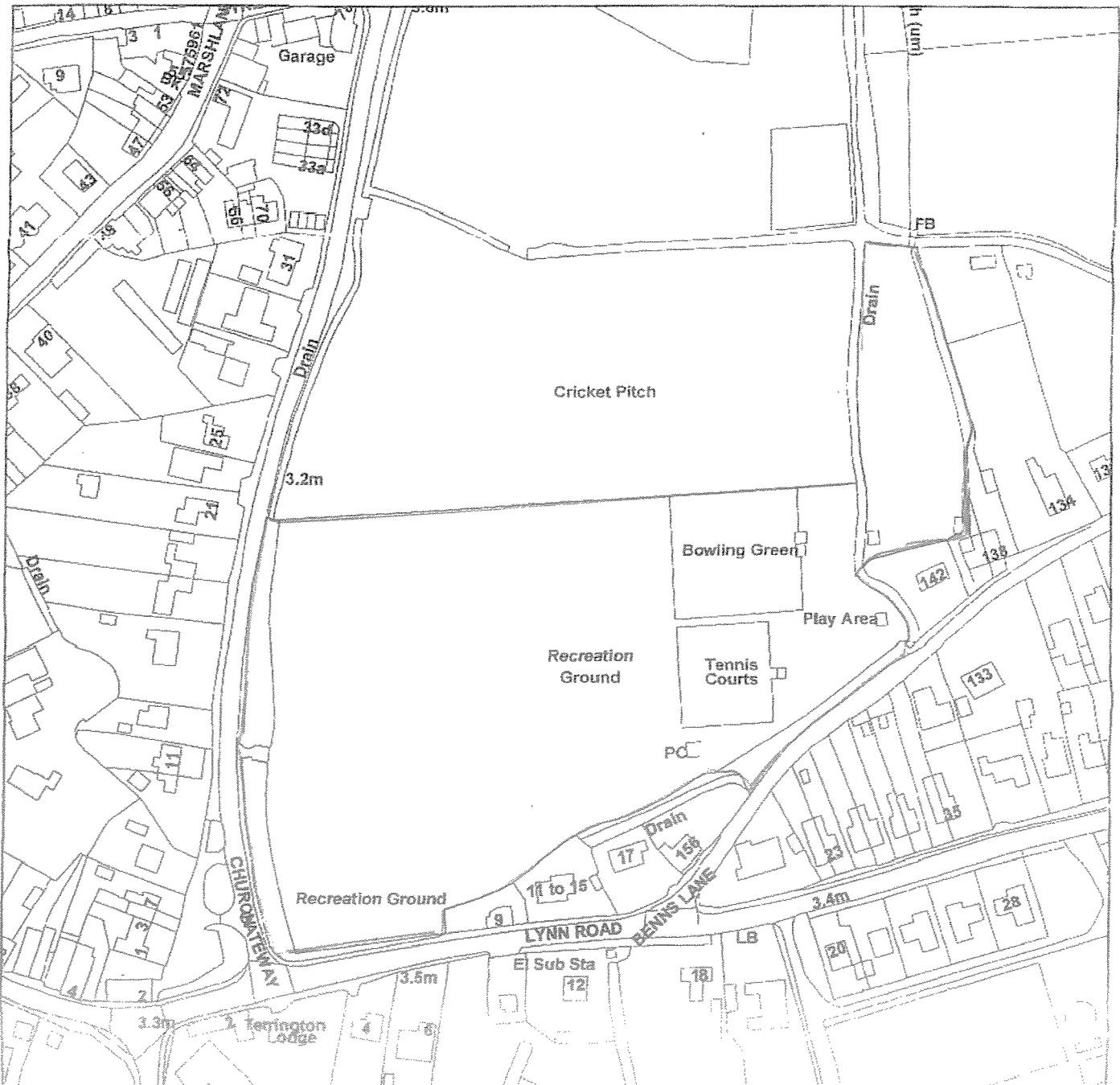
Church Gate Way

Lynn Road

Bennis Lane

**Appendix 7 to
Report to Licensing Sub-Committee
Re: Terrington St Clement Memorial Field
Dated 17th April 2012**

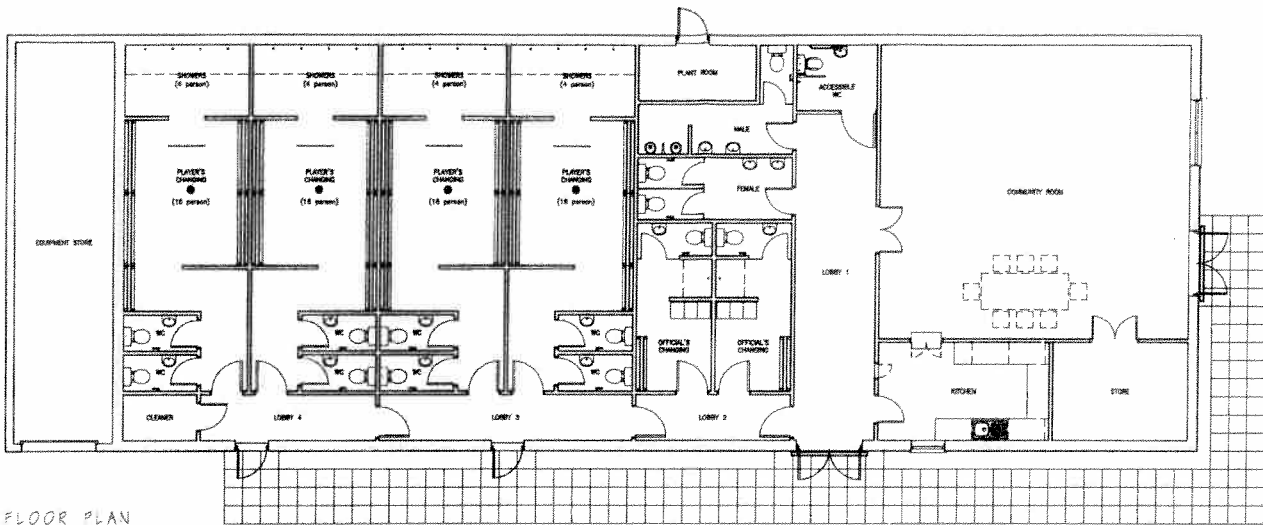
Location Plan marked with the Site
Area in Red.



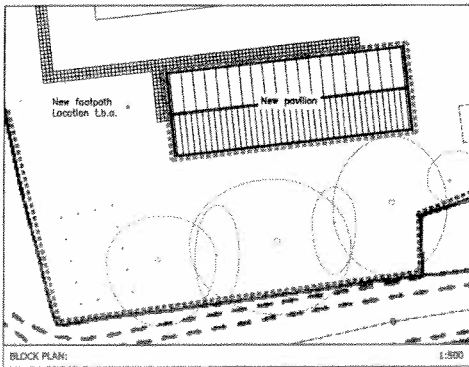
Detailed Plan

Memorial Field Sports Pavilion

As Proposed



FLOOR PLAN



BLOCK PLAN

GENERAL NOTES:

FOOTBALL FOUNDATION - Facilities Data Sheet 4

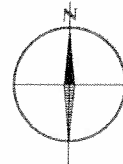
- Player's Changing = 1.6 sq.m (1 sq.m per player)
- 2 No. WC with washbasin (meets minimum requirement for FEMALE usage)
- 4 No. shower outlets at 750mm centres

NB:

1 No. unit to replace 1 No. WC for MALE usage only.

- Officials Changing = 9.5 sq.m (minimum requirement 5 sq.m)
- 1 No. washbasin / 1 No. shower outlet
- Secure locker storage
- Seating
- WC facilities for the disabled
- Internal walls to be fair-faced blockwork, painted (bied in wet areas)

Building footprint	=	573.9 sq.m
Community Room	=	70.7 sq.m
Kitchen	=	10.4 sq.m
Store	=	10.7 sq.m
Equipment store	=	29.9 sq.m
Plant room	=	4.9 sq.m (2 b.p.)
Circulation	=	40.2 sq.m
Toilets	=	18.0 sq.m
Cleaner	=	2.6 sq.m



PROPOSED PAVILION
RECREATION GROUND
TERRINGTON ST CLEMENT

For TERRINGTON ST CLEMENT PARISH COUNCIL

FEBRUARY 2008

071012/10A

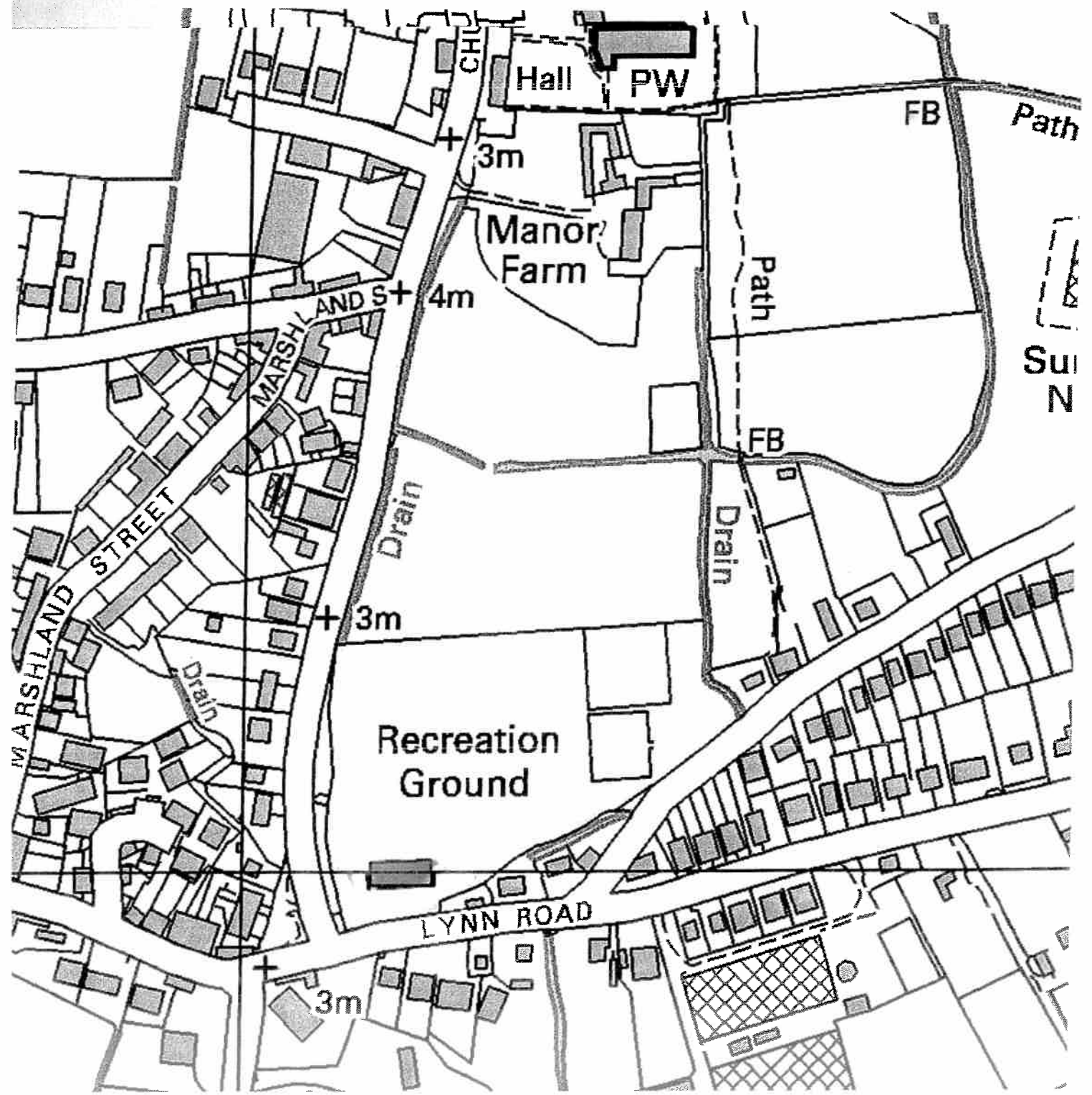
Sheet 1 of 3

Scales:
PLAN as PROPOSED - 1:100

ArchITeCH

11 Oak Hill, Terrington, Norfolk





Location plan showing approx location of Sports Pavilion