

REPORT TO CABINET

Open		Would any decisions proposed :		
Any especially affected Wards	Mandatory/	Be entirely within Cabinet's powers to decide	YES/NO	
	Discretionary /	Need to be recommendations to Council	YES/NO	
	Operational	Is it a Key Decision	YES/NO	
Lead Member: Cllr Elizabeth Nockolds E-mail: cllr.elizabeth.nockolds@west-norfolk.gov.uk		Other Cabinet Members consulted: Cllr Nick Daubney		
Lead Officer: Mark Fuller E-mail: mark.fuller@west-norfolk.gov.uk Direct Dial:01553 616407		Other Members consulted:		
Lead Officer: Mark Fuller E-mail: mark.fuller@west-norfolk.gov.uk Direct Dial:01553 616407		Other Officers consulted: Ray Harding - Chief Executive Chris Bamfield – Executive Director Leisure & Public Space		
Financial Implications YES/NO	Policy/Personnel Implications YES/NO	Statutory Implications YES/NO	Equal Impact Assessment YES/NO Pre-screening/ Full Assessment	Risk Management Implications YES/NO
Date meeting advertised:30 May 2013		Date of meeting decision to be taken: 6 June 2013		
Deadline for Call-In: 13 June 2013				

PROPOSED LOAN OF 15 PAINTINGS FROM THE COLLECTIONS AT THE TOWN HALL TO THE MARRIOTTS WAREHOUSE / GREEN QUAY, KING'S LYNN

Summary

Trustees of Marriotts Warehouse, King's Lynn have requested the loan of paintings from the Borough Collections housed at the Town Hall. The proposal is to display them within Marriotts Warehouse for a period of two months.

Recommendation

The agreement to an initial two month loan of 15 paintings, comprising 14 x watercolours by CT Page depicting scenes of King's Lynn, early 1900's, and 1 x pencil drawing of unknown garden with gateway King's Lynn, unsigned, probably by Henry Baines.

Reason for Decision

To support Marriotts Warehouse, for the paintings to be on public display and be appreciated by a potentially wider audience.

The proposal falls within the delegated authority of the Cabinet Member responsible for Arts and Culture.

Background

Following a period of closure the Marriotts Warehouse (formerly known as the Green Quay) on the South Quay, King's Lynn reopened on the 12th April 2013.

The Green Quay Trustees have requested the loan of 15 paintings from the Borough's Collections at the Town Hall for a period of two months. The paintings comprise 14 x watercolours by CT Page depicting scenes of King's Lynn, early 1900's, and 1 x pencil drawing of unknown garden with gateway King's Lynn, unsigned, probably by Henry Baines.

The paintings will be displayed on the first floor of the building which houses other information and collections on King's Lynn and the area.

Terms and Conditions of the Loan

Norfolk Museum and Archaeological Service (NMAS) as curators of the Borough collections have drawn up a draft loan agreement to be signed by both parties. The conditions of which are as follows;

The recipient agrees to take good care of the pictures and return them in the same condition as they left the lender.

The picture frames will be firmly fixed to the wall using mirror plates and security screws.

The display will discretely acknowledge the pictures are on loan from the Borough Council of King's Lynn & West Norfolk from the collections at King's Lynn Town Hall.

The pictures will not be displayed in direct sunlight.

Photography of the pictures is not allowed.

The Borough Council will continue to cover the insurance of the items under its existing policy subject to all reasonable steps to ensure their security.

The recipient agrees to return the pictures to the King's Lynn Town Hall by the agreed return date, unless an extension to the loan period is agreed beforehand.

Options Considered

No other options to be considered.

Policy Implications

There are no policy implications to this decision.

Financial Implications

There are no financial implications to this decision.

Personnel Implications

There are no personnel implications to this decision

Statutory Considerations

There are no statutory considerations to this decision.

Equality Impact Assessment (EIA)

Pre-screening assessment completed.

Risk Management Implications

A formal loan agreement has been drafted stating the loan conditions.

Whilst on loan the paintings will be covered by the Borough Council's existing insurance provided by Zurich Municipal.

Declarations of Interest / Dispensations Granted

No declarations of interest.

Background Papers

No background papers.

Signed.....

Cabinet Member for.....

Date.....



**Pre-Screening Equality Impact
Assessment**

Name of policy/service/function	Loan of Paintings to the Marriotts Warehouse, King's Lynn				
Is this a new or existing policy/ service/function?	New / Existing (delete as appropriate)				
Brief summary/description of the main aims of the policy/service/function being screened. Please state if this policy/service rigidly constrained by statutory obligations	Request from the trustees of Marriotts Warehouse for the loan of 15 paintings from the collections at the Town Hall.				
Question	Answer				
<p>1. Is there any reason to believe that the policy/service/function could have a specific impact on people from one or more of the following groups according to their different protected characteristic, for example, because they have particular needs, experiences, issues or priorities or in terms of ability to access the service?</p> <p>Please tick the relevant box for each group.</p> <p>NB. Equality neutral means no negative impact on any group.</p>		Positive	Negative	Neutral	Unsure
	Age			x	
	Disability			x	
	Gender			x	
	Gender Re-assignment			x	
	Marriage/civil partnership			x	
	Pregnancy & maternity			x	
	Race			x	
	Religion or belief			x	
	Sexual orientation			x	
Other (eg low income)			x		
Question	Answer	Comments			
2. Is the proposed policy/service likely to affect relations between certain equality communities or to damage relations between the equality communities and the Council, for example because it is seen as favouring a particular community or denying opportunities to another?	Yes / No	The loan of the paintings will probably widen the potential audience. The loan is for a defined period of two months and will return on expiry of the agreement.			
3. Could this policy/service be perceived as impacting on communities differently?	Yes / No				
4. Is the policy/service specifically designed to tackle evidence of disadvantage or potential discrimination?	Yes / No				
<p>5. Are any impacts identified above minor and if so, can these be eliminated or reduced by minor actions? If yes, please agree actions with a member of the Corporate Equalities Working Group and list agreed actions in the comments section</p>	Yes / No	Actions:			
		Actions agreed by EWG member: Allison Bingham			
Assessment completed by: Name Mark Fuller					
Job title Principal Project Surveyor	Date 28 th May 2013				

Please Note: If there are any positive or negative impacts identified in question 1, or there any 'yes' responses to questions 2 – 4 a full impact assessment will be required.