

BOROUGH COUNCIL OF KING'S LYNN AND WEST NORFOLK

CABINET DECISION SHEET

**Decision Sheet from the Meeting of the Cabinet held on
Monday, 16 September 2013 at 5.30pm in the Committee Suite, King's
Court, Chapel Street, King's Lynn**

PRESENT: Councillor N J Daubney (Chairman)
Councillors A Lawrence, B Long,
Mrs E Nockolds and D Pope.

An apology for absence was received from Councillors A Beales, Lord
Howard and Mrs V M Spikings.

1. **MINUTES**

RESOLVED: The Minutes of the Meeting held on 3 September
2013 were approved as a correct record and signed by the Chairman.

2. **URGENT BUSINESS**

There was no urgent business.

3. **DECLARATIONS OF INTEREST**

None

4. **CHAIRMAN'S CORRESPONDENCE**

None.

5. **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

There were no Members present.

6. **CALLED IN MATTERS**

None

7. **FORWARD DECISIONS LIST**

The forward decision list was noted.

8. **MATTERS REFERRED TO CABINET FROM COUNCIL BODIES**

i) **Resources and Performance Panel – Audit Committee : 9
September 2013**

The Panel made the following recommendations to Cabinet, which
were dealt with when Cabinet considered the reports on the agenda

ARC51: Cabinet Report: Statement of Accounts 2012/2013 Report to those charged with Governance (ISA (UK&I) 260)

RESOLVED: That Cabinet be informed that the Resources and Performance Panel – Audit and Risk Committee supports the recommendations as set out in the report to Cabinet.

ARC52: Cabinet Report: Annual Governance Statement 2012/2013

The Council facilitates policy and decision making through the Policy Review and Development Panels, Scrutiny, Cabinet and Full Council.

Paragraph 1 Second Sentence - After consulting with the Head of Paid Service, the Monitoring Officer will report to Full Council if it is considered that any proposal, decision or omission would give rise to unlawfulness or maladministration.

Paragraph 2 Second Sentence – The Chief Executive is required to report to the Council as appropriate with regard to the way in which the different functions of the Council are co-ordinated, the number of grades of staff required for the discharge of these functions, the way in which these people are organized and managed and the way in which they are appointed.

RESOLVED: That Cabinet be informed that that Resources and Performance Panel – Audit and Risk Committee supports the recommendations with the amendments set out above, as set out in the report to Cabinet.

9. **REPORTS**

<p>iii) Statement of Accounts 2012/2013 and report to those charged with Governance (ISA 260) (Page 7)</p>	<p>RECOMMENDED: 1) That authority for any changes required to the Statement of Accounts be delegated to the Chief Financial Officer, in consultation with the Leader of the Council, and if necessary present an updated Statement to Council.</p> <p>2) That the comments of the auditor in the ISA260 be noted.</p> <p>Reason for Decision</p> <p>The Council must approve the Statement of Accounts for 2012/2013 before 30 September 2013 and consider the comments from the auditor on the ISA 260.</p>
-------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

iv) Annual Governance Statement 2012/13 (Page 151)

RECOMMENDED: That the Annual Governance Statement for 2012/13 be approved for adoption with the amendments proposed by the Audit Committee and further amended by Cabinet, and that the Leader of the Council and the Chief Executive sign accordingly, as follows:

Section 3.4 paragraph 2: The Council facilitates policy and decision making.

Section 3.10 paragraph 1 Second Sentence - After consulting with the Head of Paid Service, the Monitoring Officer will report to Full Council if it is considered that any proposal, decision or omission would give rise to unlawfulness or maladministration.

Section 3.10 paragraph 2 Second Sentence – The Chief Executive is required to report to the Council as appropriate with regard to the way in which the different functions of the Council are co-ordinated, the number of grades of staff required for the discharge of these functions, the way in which these people are organized and managed and the way in which they are appointed.

Reason for Decision

To comply with the statutory requirements in the Accounts and Audit Regulations (England) Regulations 2011.

The Meeting closed at 5.42 pm