

BOROUGH COUNCIL OF KING'S LYNN AND WEST NORFOLK

CABINET DECISION SHEET

**Decision Sheet from the Meeting of the Cabinet held on
Wednesday, 10 September 2014 at 5.30pm in the Committee Suite,
King's Court, Chapel Street, King's Lynn**

PRESENT: Councillor N J Daubney (Chairman).
Councillors A Beales, B Long,
Mrs E Nockolds, D Pope and Mrs V M Spikings.

Apologies for absence were received from Councillors Lord Howard
and A Lawrence.

1. **SUSPENSION OF STANDING ORDER 36 – RECORDING OR
BROADCASTING OF MEETINGS**

RESOLVED: That in order to comply with Statutory Instrument
2014 no 2095, The Openness of Local Government Bodies
Regulations 2011, Standing Order 36 be suspended for the duration of
the meeting.

2. **MINUTES**

RESOLVED: The Minutes of the Meeting held on 29 July 2014
were approved as a correct record and signed by the Chairman.

3. **URGENT BUSINESS**

There was no urgent business.

4. **DECLARATIONS OF INTEREST**

None

5. **CHAIRMAN'S CORRESPONDENCE**

None.

6. **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

None

7. **CALLED IN MATTERS**

None

8. **FORWARD DECISIONS LIST**

The forward decision list was noted.

9. **MATTERS REFERRED TO CABINET FROM COUNCIL BODIES**

i) **Resources and Performance Panel: 2 September 2014**

The Panel made the following recommendations to Cabinet, which were dealt with when Cabinet considered the reports on the agenda:

RP49: Cabinet Report: Coastal Communities Fund Stage 2 Application

RESOLVED: That the Panel support the recommendations to Cabinet as follows, subject to Recommendation 3 being amended as set out below:

(1) Cabinet approves the submission of 'Active Hunstanton' Stage 2 application in partnership with Hunstanton Sailing Club and Watersports Centre.

(2) The Cabinet allocated £60,000 from the Hunstanton Regeneration capital programme for 2015/16 as match funding towards the project.

(3) The Council enters into a Memorandum of Understanding (MoU) with the centre to set out each parties' roles and responsibilities to develop the stage 2 application and deliver the project if CCF funding is secured. Relevant conditions (relating to open membership, monitoring arrangements, progress reports, etc) be attached to the grant contribution from the Borough Council

(4) If successful, Cabinet accept the CCF grant for the 'Active Hunstanton' project if awarded by the Big Lottery Fund and for the Council to act as the accountable body.

RP50 Cabinet Report: 2015/2016 Council Tax Support Scheme (CTS) For Consultation

RESOLVED: That the Panel support the recommendations to Cabinet as follows:

Members:

- (1) Note the consultation responses from Norfolk County Council and Norfolk's Police and Crime Commissioner.
- (2) Agree the Council Tax Support Scheme for 2014/2015 as the draft Council Tax Support Scheme for 2015/2016 to go to public consultation.
- (3) Agree a consultation period running online over a six week period from 19 September 2014 to 31 October 2014.

RP51: Cabinet Report: Broadband Provision In West Norfolk

RESOLVED: That the Panel support the recommendations to Cabinet as follows:

That:

- (1) Cabinet earmark £500k from the corporate project budget towards this programme.
- (2) The Chief Executive, in consultation with the Leader of the Council and Portfolio Holder for Regeneration, makes the final commitment to spend, based on an assessment of the detailed information from BBfN.
- (3) That prior to finalising the detail of the roll out of the service, the Cabinet Member for Regeneration be consulted.

ii) Resources and Performance Panel: Audit and Risk Committee: 8 September 2014

The Committee made the following recommendations to Cabinet, which were dealt with when Cabinet considered the reports on the agenda:

ARC49: Cabinet Report: Statement Of Accounts 2013/2014 Report To Those Charged With Governance (ISA UK&I) 260)

RESOLVED: That Cabinet be informed that the Resources and Performance Panel – Audit and Risk Committee supports the recommendation as follows:

It is recommended that Cabinet:

(1) Approve the authority for any changes required to the Statement of Accounts is delegated to the Chief Financial Officer, in consultation with the Leader of the Council, to authorise amendments and if necessary present an updated Statement to Council.

(2) Notes the comments of the auditor in the ISA260.

It is recommended that Council:

(1) Approve the Statement of Accounts for 2013/2014.

(2) Notes the comments of the Auditor in the ISA260.

ARC50: Cabinet Report: Annual Governance Statement 2013/2014

Resolved: That Cabinet be informed that the Resources and Performance Panel – Audit and Risk Committee supports the recommendation as follows:

It is recommended that the Annual Governance Statement for the 2013/2014 year as attached be approved for adoption and that the Leader of the Council and the Chief Executive sign accordingly.

iii) Regeneration Environment and Community Panel on 3 September 2014

There were no recommendations from the Regeneration Environment and Community Panel on 3 September 2014.

10. REPORTS

<p>1) Statement of Accounts 2013/14 and report to those charged with Governance (Page 7)</p>	<p>RESOLVED: 1) That authority for any changes required to the Statement of Accounts be delegated to the Chief Financial Officer, in consultation with the Leader of the Council, to authorise amendments and if necessary present an updated Statement to Council. 2) That the comments of the auditor in the updated ISA260 be noted.</p> <p>RECOMMENDED: 1) That the Statement of Accounts for 2013/2014 be approved 2) That the comments of the auditor in the updated ISA260 be noted</p>
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	<p>Reason for Decision</p> <p>The Council must approve the Statement of Accounts for 2013/2014 before 30 September 2014 and consider the comments from the auditor on the ISA 260.</p>
<p>2) Annual Governance Statement for the year 2013/14 (Page 34)</p>	<p>RECOMMENDED: That the Annual Governance Statement for the 2013/14 year as attached to the report be approved for adoption and that the Leader of the Council and the Chief Executive sign accordingly.</p> <p>Reason for Decision</p> <p>To comply with the statutory requirements in the Accounts and Audit Regulations (England) Regulations 2011.</p>
<p>3) 2015/16 Council Tax Support Scheme for Consultation (Page 58)</p>	<p>RESOLVED: 1) That the consultation responses from Norfolk County Council and Norfolk's Police and Crime Commissioner be noted.</p> <p>2) That the Council Tax Support scheme for 2014/2015 as updated for changes in Benefit Legislation during 2014/2015 together with uprating of allowances and premiums for pension age claimants be approved as the draft Council Tax Support scheme for 2015/2016 to go to public consultation.</p> <p>3) Agree a consultation period running online over a six week period from 19 September 2014 to 31 October 2014.</p> <p>4) Note that a further report detailing the proposed final Council Tax Support scheme for 2015/2016 will be presented to Cabinet, for recommendation to Council, before 31 January 2015</p> <p>Reason for Decision</p> <p>To ensure a Council Tax Support scheme for 2015/2016 is agreed by full Council by 31 January 2015</p>

<p>4) Effectiveness of the Audit and Risk Committee (Page 69)</p>	<p>RESOLVED: That the contents of the report be noted.</p> <p>Reason for Decision To ensure the Council continues to meet its obligations under the Accounts and Audit Regulations 2011.</p>
<p>5) Broadband Provision in West Norfolk (Page 90)</p>	<p>RESOLVED: 1) That £500k be earmarked from the corporate project budget towards this programme. 2) That the Chief Executive, in consultation with the Leader of the Council and Portfolio holder for Regeneration, be authorised to make the final commitment to spend, based on an assessment of the detailed information from Broadband for Norfolk. 3) That prior to finalising the detail of the roll out of the service, the Leader and Cabinet Member for Regeneration be consulted.</p> <p>Reason for Decision This will enable the roll-out of superfast broadband into areas in West Norfolk that would otherwise not otherwise benefit from the Better Broadband for Norfolk programme.</p>
<p>6) Coastal Communities Fund Application (Page 94)</p>	<p>RESOLVED: 1) That the submission of 'Active Hunstanton' stage 2 application in partnership with Hunstanton Sailing Club & Watersports Centre be approved.</p> <p>2) That the £60,000 be allocated from the Hunstanton Regeneration Capital Programme for 2015/16 as match funding towards the project.</p> <p>3) That the Council enters into a Memorandum of Understanding (MOU) with the Centre to set out each parties roles and responsibilities to develop the stage 2 application and deliver the project if CCF funding is secured, and the additional points raised by the Resources and Performance Panel be addressed in a letter to the Club.</p>

	<p>4) That if successful, Cabinet accept the CCF grant for the 'Active Hunstanton' project if awarded by the Big Lottery Fund and for the Council to act as the accountable body.</p> <p>Reason for Decision To facilitate the expansion of the water sports offer which is identified as a high priority in the Council's Hunstanton Town Centre and Southern Seafront masterplan, specifically the masterplan objective for 'An Active Town' - <i>expanding the existing water sports and activities offer.</i></p>
<p>7) Appointment of replacement representative on Coastshare (Page 103)</p>	<p>RESOLVED: That Councillor G Hipperson be appointed to join the Coastshare Executive Board.</p> <p>Reason for decision To ensure continued involvement by the Council.</p>

The Meeting closed at 6.43 pm